

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

Telephone: 01672 520045 (ansaphone)

E-mail parishcouncil@ramsbury.org

1613

Minutes of the Meeting which took place virtually on zoom

Monday January 18th 2021 at 7.45pm

Present- H Lloyd (HL), D Barnett Vice Chair (DB), E Hodgson (EH), G Hawes (GH), R Greasley (RG), D Edwards (DE), C Morgan (CM), R Young (RY), K Abbot (KA), S Glass (SG) Chairman, L Jauncey (LJ), C Standage Clerk, M Holdsworth (Minutes clerk)

- 1 APOLOGIES – S Smith -approved
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held December 14th 2020 Pro. RG, sec KA. **All agreed**
- 4 MATTERS ARISING not included in agenda: RG requested that he make a report about school numbers **See item 22**
- 5 NEW CORRESPONDENCE for discussion:

		JANUARY 2021		Actions
A4335	09/12/20	Wendy Varney	RE: Ramsbury Doctors Surgery - Wiltshire Air Ambulance clothing bank is still being well used. SLA form to be returned. Sheila Glass	There are bags left beside the bank. SG has notified the suppliers.
A4343	16/12/20	H Jones – online playgrounds	RE: Roundabout options. Sheila Glass	See item 6 D
A4344	16/12/20	Resident	RE: Security light - shines like a searchlight into resident's bedroom window. Sheila Glass	See A4349
A4347	17/12/20	Police and Crime Commissioner - wilts	RE: Police reports to Parish Councils. F/w to Councillors	Police reports will not be sent to Parish Councils. They can be viewed on WC website
A4349	18/12/20	Resident	RE: Security light. Problem Resolved. Sheila Glass	Noted
A4350	18/12/20	Traffic Survey	RE: Traffic Survey Request - Crowood Lane, Ramsbury Ref. 029-006. Sheila Glass	Confirmation
A4351	18/12/20	Democratic and Member Services	RE: Briefing Note 20-39 - Management of Council business and publicity during the pre-election period. F/w to Councillors	Elections to be held in May 2021. Nothing political must be advertised between 11 th March and 6 th May
A4358	22/12/20	Fiona Waind – Wilts council	RE: Waste bin mystery - Bin in Mill Lane disappeared. Sheila Glass	Idverde notified WC 9 weeks ago about the missing bin. See item 12 (iii)
A4360	23/12/20	Christine Barnett – love Marlborough	RE: Thank you from LMKM – Donation. Sheila Glass	Noted

1614

A4363	26/12/20	Simon Tofts – Blue cedar homes	RE: Potential Retirement Homes – Ramsbury. Sheila Glass	SG to reply that if there is a definite proposal to make then the PC will look at the planning application.
A4364	28/12/20	Resident	RE: Footpath RAMS 19 Diversions. - Objection Sheila Glass	See item 6C(i)
A4365	29/12/20	Mark Harris	RE: Fish and chips. – Application for the use of Memorial Hall Car Park. Sheila Glass	SG has contacted R Osmond. He has no objections. SG has contacted M Harris
A4366	29/12/20	Resident	RE: RAMS19 – More information about the proposed changes. Sheila Glass	See item 6C(i)
A4367	30/12/20	Resident	RE: PPO enquiry re 2020/13P in RoW PPO. - Objection. Sheila Glass	See item 6C(i)
A4368	31/12/20	Resident	RE: Objection to the diversion of Footpath RAMS19. Sheila Glass	See item 6C(i)
A4371	04/01/21	Sally Madgwick - wilts council	RE: Footpath diversion Ramsbury RAMS19. Sheila Glass	There had been an application made for this footpath diversion. PC has had no notice of this application from WC, WC is running 6 months behind with notifications.
A4378	06/01/21	Peter Page	RE : Converting workshop into a small gallery. Sheila Glass	P Page is asking to occasionally put sculptures in the Square on the cobbles There was no objection to this SG to contact P Page
A4379	06/01/21	Andrea Begent – wilts council	RE: Waste bin mystery Ramsbury - SN8 2RE. Sheila Glass	See item 12 (iii)
A4381	07/01/21	Mark Stansby – wilts council	RE: Estimate to Supply and install 2 x Walkers In Road Warning Signs, Manor Hill Ramsbury. Sheila Glass	See Item 6C (iii)
A4382	07/01/21	Resident	RE: Possible Planning Application – Extension in High Street Ramsbury. Sheila Glass	PC have not seen planning application yet. When there is one DB will contact him.
A4383	07/01/21	Andrew Jack – wilts council	RE: Support during another lockdown. F/w to Councillors	Noted
A4386	10/01/20	Resident	RE: Footpath RAMS 19. - Objection to the diversion of Footpath RAMS19. Sheila Glass	See item 6C(i)
A4387	10/01/20	Mark Rees - BKV	RE: BKV January Progress. F/w to Councillors	See Item 12(ii)

6 COMMITTEE REPORTS:

A **Planning***Diann Barnett*

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – January 2021

Planning Applications Processed since December 2020 Report –

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
16.12.2020	20/11275/TC A	39 Oxford St, Ramsbury. SN8 2PS	Fell cedar tree and cut back maple (no objection)	7.1.2021
28.12.2020	20/10673/FUL	Aldbrook House, Whittonditch Rd SN8 2QA	Single storey side extension (PC have no objection)	26.1.2021

* w/e 11.1.2021

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
11.9.2020	20/07226/LBC	Brookside, Newtown Road	Replace some windows PC had no objection	Still waiting
1.12.20	2009839/FUL	Elm Bank, Whittonditch Rd, SN8 2QA	Single storey extension with replacement timber outbuilding (PC has no objection)	waiting
1.12.20	20/10691/TCA	Cranmer Cottage, SN8 2PN	2 acers remove and replace with Japanese maple.(PC has no objection)	waiting
1.12.20	20/10701/TCA	New House, Burdett Street, SN8 2QX	Trim conifer and reshape (PC has no objection)	Waiting
24.11.20	20/07498/FUL	Land next to Anvil Cottage, Newtown Rd	Remove barn and build new house	waiting

w/e 11.1.2021

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
-----------------	-------------	---------------	----------	----------

*w/e 11.1.2021

B Finance*Sheila Glass*

- (i) Q3 Reports had been sent to Councillors. No problems SG noted some discrepancies due to Covid- All expenditure within reason.
- (ii) Precept request has been sent 11/01/21. There has been no read receipt sent yet. **Action: CS to follow up.**
- (iii) Request from Diary organiser. J Lewis the Treasurer of the Ramsbury Diary has sadly died. J Herbertson has asked if the PC would take on the financing of the Diary (c £200 a year for printing) After discussion it was decided that the Diary should stay as a separate entity and the PC was very willing to give the Diary a grant each year if requested. **Action: SG to contact J Herbertson**
- (iv) Financial Standing orders for review - SG asked for change. Item 4 Planning “7 days” change to “5 working days”
- (v) Parish Council Risk Assessment for review - SG asked for change in the Accounting section “quarterly report to be presented to the full council” not “finance committee”
Item 12b - Change temporary clerk to Minute Clerk.
Action: CS to send out Standing Orders and Risk Assessment with the changes made to all Councillors and they will be approved at the February meeting to include PC holding information see Item 6G (i)

(vi) Single Source Justification –grasscutting-review R Copp currently holds SSJ. SG prop this continue sec DE **ALL agreed Action: review due Feb 2023**

C Rights of Way

Lynn Jauncey

- (i) Diversion of footpath RAMS19 at Eastridge. There had been several objections to this diversion. It reduces the length of the walk. The original footpath on the map does not exist now, it is completely overgrown. LJ had contacted agents to suggest an alternative route. **Action: LJ to contact S Madgwick WC (A4371) to let her know there had been several objections and that the PC are waiting to see the application for the diversion.**
- (ii) Boundary stone – the Boundary Stone has now been erected and a plaque put beside it. **Action : SG to write from the PC to thank T Eliot-Cohen for all he has done**
- (iii) 2 Pedestrian signs at the Manor crossing – The signs will cost £180 each and the support posts £46 each plus installation cost. There will be no traffic management costs. Total cost £568.53 SG proposed that WC install the signs. RY seconded **All agreed. Action: SG to contact M Stansby**
- (iv) 2 footpath signs are missing, one at the House on the Hill and one by the Allotments. **Action: PC will investigate and replace them.**

D Play Areas & Seats

Denise Edwards

Visual inspection of Knowledge Crescent and Ashley Piece completed on Monday 11th January. All is well, families playing and kite flying on the football pitch making the most of a lovely day.

The current roundabout has been identified as an entrapment risk. In order to future proof our play areas we are looking at a level access roundabout. SG has a quote from GL Jones for a level access roundabout. Comparing the 4 options d008 is the most favourable 2.4 m whirling platform with 3 seats. Rhino Play expected to send out a quote this week, both of which will be distributed to the play area committee. PC have also made an application to MAB for a contribution towards this project. **Action: DE and SG to source a third quote**

Dog poo bag dispenser has now been placed on Whittonditch play area thanks to C&SG

F Recreation Centre

George Hawes

Closed except for socially distanced exercise

G Emergency Committee

Helen Lloyd/Sheila Glass

- (i) Covid 19 report lockdown - SG had attended a teams meeting held by WC. It was good to hear that most councils are doing the same things as we are. SG proposed a final paper newsletter for the village asking for information to make a village data base so that residents can be contacted more easily. Residents will be asked for a phone number /email address to be used in emergencies only. **Action: SG to draft letter to send to all Councillors to consult about wording. The protocol for holding of information will be in the Standing Orders.**
- (ii) First aid boxes – DE has suggested that First Aid boxes are held at the Post Office, Midway Stores and the Church for public use if needed. **Action: SG to pursue this issue with Midway Stores and the Post Office and report back to the February meeting**

H Policy Committee

Sheila Glass

8 AXFORD

Diann Barnett

Nothing of note to report.

9 CATG

Next meeting 4/3/21

Sheila Glass

10 MARLBOROUGH AREA BOARD

Next meeting 26/1/21

11 ALLOTMENTS

Denise Edwards

An informal AGM was held via email last week. We are awaiting some leases to be paid. The waiting list is progressing well and the last half plot was let this weekend.. Allotments are looking to host plant sales again this year. SG has organised a Sinclairs compost delivery for mid February £6.50 for 75 litres. Both the Allotment Association and Ramsbury Horticultural Society have facebook pages and websites, please do check them for updates. We wish the parish a happy growing season.

12 VILLAGE MAINTENANCE

(i) Benches in Square – Not completed yet.

(ii) **BKV January update**

BKV Wildflower Meadows:-

1. We have a mass of poppies coming up in the meadow bed next the Whittonditch play area! We'll seed another half metre either side in spring so we can monitor the difference in success rate over the summer months.

Other tasks undertaken:-

1. We took the Christmas lights down from Whittonditch planters and the 2 telephone/information boxes. I'll send a reminder in autumn as we'll need new batteries for them.

Plans for next month:-

1. Write to Whitton Ways asking families to grow sunflowers outside their homes this year for all to enjoy. We could all do with a bit of cheering up. We will also thank the 2 families who planted and looked after sun flowers for us last year.

Of Note:-

1. It was noted that the public bin on Mill Lane was filled to the point of overflowing with dog bags twice in December.

2. Part of the lower wall brickwork at the Memorial Hall has been knocked over.

3. A resident fell over and broke a knee cap whilst walking over a pot hole in the lay-by on Whittonditch Road, adjacent to the information box. MR has reported this to Wiltshire Council (ref 00012659 10/1/21 Pothole nr 19 Whittonditch Road).

4. There is now a new public bin mounted on the entrance to the 7 Bridges. Let's hope it gets put to good use all year round!

5. Street lights out of action - status as follows;

00011138 28/12/20Lamp 52 flickering Atherton Close

00008314 30/11/20Lamp 10 out Hilldrop Close

00004863 23/11/20Lamp 92 out nr Blunt's Back Lane.

(iii)Missing bin Mill Lane - SG proposed a large bin to replace it (same size as the bin at 7 Bridges)It will cost £250 inc fitting Seconded by RG. **All agreed. Action: SG to check suitable site for bin and order**

13 BRITISH LEGION

Closed at the moment

14 MEMORIAL GARDEN

Nothing to report

15 TELEPHONE BOX IN HIGH STREET

Nothing to report

16 PUBLIC CONVENIENCES

L Davies has been on site. DB to check on progress

17 MEMORIAL HALL

Closed

A new caretaker has been appointed - S Tiplady.

George Hawes

18 NATURE RESERVE

CM reported that damage to the finger post will be fixed.

Chris Morgan

19 WEBSITE

SG updates regularly

20 VANDALISM

None reported

21 PATIENTS REP

George Hawes

Appointments for vaccinations are being issued to the 80 – 75 age range. At present they are using Oxford/Astra Zeneka vaccine. 60 paramedics were vaccinated last weekend. **Action: SG to contact the Surgery to advise that the Ramsbury Link Scheme is available for those needing transport to the Surgery**

1618

22. RAMSBURY PRIMARY SCHOOL – RG reported that there is 35% occupancy, 59 – 75 children in attendance. Key workers’ children and vulnerable children. **Staff were congratulated on their hard work.**

The school has been given money from the COVID fund for laptops for children.

It was noted that Green Machines based at Whittonditch had been collecting old laptops to refurbish for use by children. Free school meals at half term – it is still uncertain whether this will be funded by central government. School has money for this. PC has funds if necessary. The school is incurring extra costs for cleaning and deep cleaning. SG proposed that if the school requested funding for free school meals it is available. DE seconded **All agreed**

SG also proposed that a request from the school for funds to help with cleaning costs be considered favourably. **All agreed**

There then ensued a discussion about parking in the Square at school times and it was agreed to ask if a parentmail could be sent requesting that parents do not park round the island. **Action: RG to request the parentmail. SG and DE to arrange a notice on an A board in the Square**

It was agreed to make a school report from RG a permanent feature on the agenda.

23. ACCOUNTS FOR PAYMENT:

			PC 18/01/2021		DD/BACS	
	Accounts for JANUARY 2021	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	S137
I3354	Owen Davies - Plumbing and Heating - Repair on Disabled Toilet (Paid December)	80.00	80.00	0.00	BACS	No
I3355	ZOOM Pro for Parish Council Meetings - ongoing Debit Card payment (SG) - COVID	14.39	11.99	2.40	DEB (SG)	No
I3356	British Gas - Electricity for Public Toilets for December 2020 Increase to £34.00 next Month	34.00	32.38	1.62	DD	No
I3357	PlusNet Broadband Service December 2020 - Broadband	15.21	12.67	2.54	DD	No
I3358	I&I IONOS Web Package Basic Fee December 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3359	I&I IONOS Web Package Basic Fee DECEMBER + 1&1 IONOS domain.Org.uk 29/11/20 to 29/11/2021	20.38	16.98	3.40	DD	No
I3360	1&1 IONOS SSL 20/11/20 to 20/11/21 Pro Windows SSL	28.79	23.99	4.80	DD	No
I3361	Carol Standage December 2020 Salary	416.22	416.22	0.00	BACS	No
I3362	Mary Holdsworth December 2020 Minute Taking	95.85	95.85	0.00	BACS	No
I3363	J Talmage - Annual Rent for Allotment Site	600.00	600.00	0.00	BACS	No
HL	JRB Enterprise - Dog Dispenser	153.36	127.80	25.56	DEB (SG)	No
I3365	Paul New -plants for Square and Memorial Garden all year	235.00	235.00	00.00	CH 000069	No
		1701.59	1659.87	41.72		

**Final Accounts Prop CM, sec
HL. All agreed**

Debit Card Transactions incurred during the previous month will be approved at next PC Meeting

	Payments received:				DD/BACS/DEC/FPI/CASH/BGC	S137
	NONE THIS MONTH	0	0	0.00		
	<u>TOTAL</u>	0	0	0.00		

BANK BALANCE on 31st December 2020:

CURRENT ACCOUNT £102,986.24 NB this figure includes ring fenced funds of **£47,961** for long term capital projects, **£277** for defibrillators **£22,000** for Flyer plus allocated budget for the year and contingency

DATE OF NEXT COUNCIL MEETING

MONDAY FEBRUARY 15TH 2021

IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED IN ACCORDANCE WITH GOVERNMENT GUIDELINES

If you wish to attend a meeting please contact the Clerk

Public meetings are suspended until further notice.