

RAMSBURY & AXFORD PARISH COUNCIL

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Minutes of the Meeting which took place virtually on zoom

Monday February 15th 2021 at 7.45

Present- H Lloyd (HL), D Barnett Vice Chair (DB), E Hodgson (EH), G Hawes (GH), R Greasley (RG), D Edwards (DE), C Morgan (CM), R Young (RY), K Abbot (KA), S Glass (SG) Chairman, L Jauncey (LJ), C Standage Clerk, M Holdsworth (Minutes clerk)

Members of the Public - Mr J Herbertson, Mr C Gordon, Mrs A Fellows, Councillor J Sheppard, Mr E Haskins

- 1 APOLOGIES S Smith
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held January 18th 2021. Pro. DB, sec HL . **All agreed**
- 4 MATTERS ARISING not included in agenda:- None
- 5 NEW CORRESPONDENCE for discussion:

		FEBRUARY 2021	Highlighted entries FOR DISCUSSION	Actions
A4396	16/01/21	Resident	RE: Proposed diversion of part of Footpath RAMS19. Sheila Glass	This is an objection. SG has replied
A4397	18/01/21	Samantha Lloyd – Community First	RE: Urgent Call for Volunteers (Covid-19 Vaccinations). F/w to Councillors	Noted
A4403	20/01/21	Georgia Stone – carers support	RE: Counselling for carers in Marlborough. Sheila Glass	Poster on the PC noticeboard
A4404	20/01/21	Rhoda Barnett – Countryside Access	RE: RAMS19 Eastridge Farm path diversion. Lynn Jauncey	This is on hold at the moment. It will be dealt with after COVID19.
A4405	20/01/21	Andrew Jack – MAB	RE: Your Area Board Grant application: Ramsbury Axford PC replacement roundabout, Grant ID: 3997 has been reviewed. Sheila Glass	To be discussed at the next MAB meeting 16/3/21
A4406	21/01/21	Traffic Surveys – Wilts Council	RE: Traffic Surveys in Wiltshire on hold at present Sheila Glass	Traffic is not normal at the moment. Traffic surveys which have already been requested will be followed up when the system restarts but no new surveys at present
A4407	21/01/21	Mark Stansby – Wilts Council	RE: Acceptance of order for Walkers in Road signs Manor Hill Sheila Glass	Noted
A4408	22/01/21	Resident	RE: Knowledge Hill/Back Lane Footpath. Sheila Glass	SG has inspected the site and reported the footpath condition to WC. See also Rights of Way (iii)

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A4411	22/01/21	Wiltshire Council	RE: The Wiltshire Local Plan and Gypsy and Travellers Plan consultations begin today. F/w to Councillors	This can be viewed on the WC website
A4417	26/01/21	Annette Gilbert – Aster Communities	RE: Tarmacing at Whittonditch Road Ramsbury. Sheila Glass	A good job had been done at the layby in Whittonditch Road and also in front of the garages in Chapel Lane.
A4419	27/01/21	John Herbertson – Ramsbury Diary	RE: Diary funding. F/w to Councillors	See Finance Item (iii)
A4420	27/01/21	National Association of Local Councils - Wilts	RE: NALC CORONAVIRUS UPDATE. F/w to Councillors	Noted
A4421	28/01/21	John Fuggle – Wilts Council Building Control	RE: Dangerous wall Ramsbury. Sheila Glass/Di Barnett	Mr Fuggle has stated that the wall is not immediately dangerous and he is in touch with the owners
A4422	28/01/21	Resident	RE: Dangerous Structure.	Concern re Walled garden wall
A4425	01/02/21	Resident	RE: Planning appeal: 20/11513/FUL Objection F/w to Planning	Noted
A4428	02/02/21	CPRE Admin	RE: CPRE WILTSHIRE AND THE HILLS GROUP BEST KEPT VILLAGE COMPETITION 2021. F/w to Councillors/K Rees	CPRE are organising a Best Kept Village competition this year Noted
A4429	02/02/21	Resident	RE: Planning application 20/11513/FUL. Objection	Noted
A4430	02/02/21	Jonathan Corbett – Census Engagement Officer Wilts Council	RE: Newsletter for Local Authority Partners Issue 13. Item of interest to schools Sheila Glass/ R Greasely	A letter will be sent to all households with an access code to fill in the Census on line. There will also be a phone number to ring if a paper copy is required. Details on www.ramsbury.org.uk
A4433	03/02/21	Rose Foulds	RE: Entry in Whittonways F/w to Councillors	Noted
A4439	08/02/21	Karen Rees	RE: BKV February Progress. F/w to Councillors	See Item 12
A4443	04/02/21	Paul Angus SSE	RE: Unmetered supply certificate. Sheila Glass	This shows correct dates, bill for electricity for Christmas tree will follow.
A4445	04/02/21	Jessica Gibbons Wilts Council	RE: Town & Parish Clerks' meeting.	Noted SG will attend

6 COMMITTEE REPORTS:

A Planning

Diann Barnett

Report on Planning Committee meeting February 11th : Walled Garden Back Lane and Gilwell House High Street – A public planning meeting had been held about both these applications.

Gilwell House – 20/11513/FUL. -DB had circulated proposed response objecting to this application.
All agreed

The Walled Garden Back Lane 20/11244/FUL : DB had circulated a proposed response that a decision should be delayed until the full archaeological extent of the site has been explored after which the council would revisit the application and they would ask the Planning Officer not to make a decision until the full archaeological report is received. **All Councillors agreed.**

The full reports will be sent to WC Planning Officer and can be read on the planning site **Action -DB to forward responses to WC Planning**

C Gordon, A Fellows and E Haskins left the meeting

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – February 2021

Planning Applications Processed since January 2021 Report –

Report date w/e	App. Number	Site location	Proposal	Comment REQ. date
20.1.2021	20/11244/FUL	Land south of Back Lane	Construction of single detached house, linked double garage, new access and boundary wall repairs	17.2.2021
21.1.2021	20/11513/FUL	Gilwell House, High St, Ramsbury	2 storey extension	18.2.2021
27.1.2021	21/00583/TCA	42, Oxford St, Ramsbury	Treework	18.2.2021
27.1.2021	21/00857/TCA	3 Isles Road, Ramsbury	Treework	18.2.2021
10.2.2021	20/00594/FUL	Home to Roost, Whittonditch Rd	Horse Arena/menage	9.3.2021
10.2.2021	20/00596/FUL	Home to Roost, Whittonditch Rd	Timber framed car port.	9.3.2021

* w/e 7.2.2021

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	Status
1.12.20	20/10691/TCA	Cranmer Cottage, SN8 2PN	2 acers remove and replace with Japanese maple.(PC has no objection)	Waiting
1.12.20	20/10701/TCA	New House, Burdett Street, SN8 2QX	Trim conifer and reshape (PC has no objection)	Waiting
24.11.20	20/07498/FUL	Land next to Anvil Cottage, Newtown Rd	Remove barn and build new house	Waiting

w/e 7.2.2021

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
1.2.2021	20/0726/LBC	Brookside, Newtown Road	Replace windows	Approved

1.2.2021	20/09839/FUL	Elm Bank, Whittonditch Rd	Single storey extension with outbuilding	Approved
1.2.2021	20/11275/TC A	39 Oxford St, Ramsbury. SN8 2PS	Fell cedar tree and cut back maple (no objection)	Approved
1.2.2021	20/10673/FUL	Aldbrook House, Whittonditch Rd SN8 2QA	Single storey side extension (PC have no objection)	Approved

*w/e 7.2.202

B Finance

Sheila Glass

(i) Financial and Planning Standing orders

Proposed changes had been circulated.

Item 4 Planning Standing orders to read "5 working days" advance notice of committee meeting Pro RY, sec DB **All agreed**

(ii) Parish Council Risk Assessment

6B - Single Source Justifications to be actioned by the full Council biennially.

7a- Quarterly review of expenditure and income should be presented to the full Council

10b - Electronic records – Clerk runs a regular data backup. Back up information is stored offsite.

12b Back up for key positions - Vice Chair and Temporary Clerk. SG proposed all these changes HL seconded **All agreed.**

(iii) **Request from Diary organiser J Herbertson** – Deadline for the Diary has moved from the 10th of the month to the 17th.

The PC currently gives occasional S137 grants to the diary. JH requested that the PC pay the printing costs of the Diary to the Church Rooms so that they would not need a bank account or treasurer-they have no other financial transactions.

EH and HL were concerned that this should be done as S137 grant to the diary and that the PC not take on direct responsibility for paying this cost. **All agreed. Action: The logistics for this to be pursued and reported at the next meeting**

C Rights of Way

Lynn Jauncey

(i) **Diversion of footpath RAMS19 at Eastridge** - this is on hold at the moment see Item 5 A4404. Rhoda Barnett would like to walk the footpath after Lockdown 3

(ii) Pedestrian signs at the Manor crossing – **Action -These are to be erected by WC**

(iii) SG visited RAMS4 (see correspondence A4408) and noted that there is no sign indicating a road ahead so has purchased one "Caution busy road ahead" **Action: S& C Glass will erect the sign**

D Play Areas & Seats

Denise Edwards

Play Areas open and well used. The building rubbish on the corner of Knowledge Crescent play area has been cleared away. The grant application for the roundabout for disabled people has been accepted by MAB. DE suggested looking at the option of play bark under the swings. **Action: SG and DE to discuss this further.**

F Recreation Centre

George Hawes

Closed except for socially distanced exercise

G Emergency Committee

Helen Lloyd/Sheila Glass

Covid 19 report/ lockdown

Newsletter – a draft copy has been circulated to all the councillors and all agreed it was fine. GH suggested that the link to the Surgery website should be included on it. **All agreed. Action: SG to organise distribution.**

WC Catch up meeting 22/1/21 Report – SG had attended this Zoom meeting. COVID numbers are coming down in Wiltshire and are lower than other parts of the country.

The vaccination programme is working well.

Well being – everyone is more aware of what is available during this lockdown and volunteer groups are working well.

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Community First - vaccinations are available for front line volunteer workers which includes LINK drivers and Flyer drivers. There is a phone number available to book an appointment at one of the larger centres or booking can be done online.

8 AXFORD

Diann Barnett

All in Axford is fine

9 CATG

Next meeting 4/3/21 SG to attend

10 MARLBOROUGH AREA BOARD

Next meeting 16/3/21 SG to attend

11 ALLOTMENTS

Denise Edwards

There is lots of interest in the allotments. The waiting list is growing. 135 bags of compost have been delivered. There will be a plant sale, proceeds shared between Allotment Association and the Charity Shop. K Rees has suggested we all plant sunflowers outside our homes. DE has packets of wild flower seeds from Transition Marlborough for collection from her.

12. VILLAGE MAINTENANCE AND BKV

News Flash: CPRE Wiltshire and Hills Group Best Kept Village is back this year!

BKV Wildflower Meadows:-

1. We have secured help with watering for the meadow we will re-seed in April on the other side of the road from the surgery entrance. Both families either side of Halfway Lane have agreed to help us.
2. We are hoping Eddie Starr will complete the boxes ready for planting meadow seeds behind the bench on Spring Hill this month.

Other tasks undertaken:-

1. Encouraged by the litter picking posts on Next Door, we continue to go out and collect litter left on Whittonditch Road and around the surgery.
2. Submitted an article to Whitton Ways which we hope will encourage residents to grow more sunflowers this year! They are easy to grow and having them round the village will cheer us all up.

Plans for next month:-

1. The BKV forms should be with us at the end of February, so we will be reviewing our draft submission for 2021 with a view to bringing it up to date for the competition this year - fingers crossed. We'll be asking everyone to keep our village tidy, pick up litter and help neighbours move bins in a timely manner. We also want to discourage fly posters during the weeks we are being judged.
2. Buy the wildflower seeds that we'll need for planting in April.

Of Note:-

1. The lay-by on Whittonditch Road has been resurfaced. Speaking to the person who broke a knee cap, we were told the accident happened near the information box where the curb stone is missing. Mark has reported this, reference below.
2. Last summer the hedgerows on Halfway Lane were pretty overgrown. Martyn Arbib's employees cut the hedgerows from the wooden house to the bottom of the lane before the land was sold. The upper half of the lane was left untouched by the owners on either side. As a result, this part of the lane will be difficult to walk down this year without getting hit in the face by the overhanging brambles.

Street light report update:-

1. 00015945 3/2/21 Pothole and kerb drop near Whittonditch Rd information/phone box
2. 00011138 28/12/20 Lamp 52 flickering/out Atherton Close
3. 00008314 30/11/20 Lamp 10 out Hilldrop Close
4. 00004863 23/11/20 Lamp 92 out nr Blunt's Back Lane.

Missing bin Mill Lane - Action - SG will look at site for a large bin.

13 MEMORIAL GARDEN

Everything is good.

14 CENSUS MARCH 21ST

Census is to be held on 21.3.21. Residents are legally required to fill in the form. Letters will be sent with an access code to complete online. There will be a phone number if a paper copy is required.

15 ELECTIONS MAY 6TH

PC elections-details for Councillors. Nomination forms are on WC website. Deadline for nominations is April 8th. SG offered to return all the forms to Devizes. SG to write to WC to suggest there should be a nearer collection point for forms – Marlborough? **Action: SG to send link for website to Councillors. Election to be advertised.**

Election expenses – it has been suggested that PCs may have to pay election expenses. Councillor J

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Sheppard said this was being discussed by WC next week.

16 TELEPHONE BOX IN HIGH STREET - ongoing

17 RAMSBURY POST OFFICE

20th Anniversary – Elaine Flippance has been in the Post Office for 20 years and Shirley Pope for 16 years. All agreed that this should be marked. After discussion SG proposed a certificate for each of them and vouchers/flowers **Action: SG to organise**

18 PUBLIC CONVENIENCES

Work has been completed. The back door has a new lock and set of keys. Door to the toilet for the disabled has an inside lock. This toilet is to be used by all. **Action -SG to put signs inside and outside on the door.**

Cleaning -It will be necessary to find a daily cleaner for the toilet. CS has suggested a candidate. **Action: CS to approach this candidate.**

19 MEMORIAL HALL

Closed

George Hawes

20 NATURE RESERVE

Nothing to report.

Chris Morgan

21 RAMSBURY SCHOOL

The attendance is between 74 and 85 each week which is 40% of the school roll. A parent has increased the capacity of the school IT system.

Roger Greasley

There are 2 new teachers this term who are teaching children on-line that they have never met!

The PC had offered financial help if this was needed. RG passed on suggestion that PC might be willing to fund refurbishment of the bell tower. After discussion it was agreed that this be revisited at March meeting **Action- RG to report possible cost next month.**

22 WEBSITE

Updated regularly

23 VANDALISM

None

24 PATIENTS REP

George Hawes

The next cohort - 65-70yrs old should be being vaccinated now but NHS England has asked that they vaccinate Cohort 6 – people at risk first. Those in the 65 -70 yr group can arrange their vaccinations at one of the bigger centres.

25 ACCOUNTS FOR PAYMENT:

			PC 15/02/2021			
					DD/BACS	
	Accounts for FEBRUARY 2021	TOTAL	Net	VAT	DEB/FPI/CASH/BG C	S137
I3366	ZOOM Pro for Parish Council Meetings - ongoing Debit Card payment (SG) - COVID	14.39	11.99	2.40	DEB (SG)	No
I3367	British Gas - Electricity for Public Toilets for January 2021	34.00	32.38	1.62	DD	No
I3368	PlusNet Broadband Service January 2021 - Broadband	15.21	12.67	2.54	DD	No
I3369	I&I IONOS Web Package Basic Fee January 2021 - website hosting service	8.39	6.99	1.40	DD	No

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I3370	BT Quarterly Bill	113.02	94.18	18.84	DD	No
I3371	Carol Standage January 2021 Salary	416.22	416.22	0.00	BACS	No
I3372	Mary Holdsworth January 2021 Minute Taking	95.85	95.85	0.00	BACS	No
I3373	Idverde - To supply Litter Bin plus Base	318.72	265.60	53.12	BACS	No
I3374	Idverde - Litter Bin Emptying	6.00	5.00	1.00	BACS	No
I3375	Viking Signs-Warning notice for RAMS 4 path	24.70	20.58	4.12	DEB(SG)	No
		1046.50	961.46	85.04		

Final Accounts Prop. SG, sec RG All agreed

	Payments received:				DD/BACS/DEC/FPI/CASH/BGC
	NONE This Month	0	0	0.00	
	<u>TOTAL</u>	0	0	0.00	

BANKS BALANCE on 31st January 2021: £101,373.04

CURRENT ACCOUNT NB this figure includes ring fenced funds of **£47,961** for long term capital projects, **£277** for defibrillators **£22,000** for Flyer plus allocated budget for the year and contingency

DATE OF NEXT COUNCIL MEETING

MONDAY MARCH 15TH 2021

IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED

IN ACCORDANCE WITH GOVERNMENT GUIDELINES

If you wish to attend a meeting please contact the Clerk

Public meetings are suspended until further notice.