

# RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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**Meeting to take place virtually on zoom**

**Monday July 20<sup>th</sup> at 7.45pm**

**Invitation will be sent Sunday July 19th**

**Members of the public who wish to attend should notify the clerk**

Apologies to the clerk please.

## AGENDA

- 1 APOLOGIES for absence for approval
- 2 DISCLOSURES OF INTEREST-Councillors to declare any interests
- 3 MINUTES of the meeting held June 15th 2020 (previously circulated) for approval
- 4 MATTERS ARISING not included in agenda:
- 5 NEW CORRESPONDENCE for discussion:

		<b>JULY 2020</b>	<b>Highlighted entries FOR DISCUSSION</b>
<b>A3977</b>	<b>11/06/20</b>	<b>Ian Spanswick</b>	<b>RE: Public Loos – Update on Opening the Public Loos. Sheila Glass</b>
<b>A3978</b>	<b>11/06/20</b>	<b>Robert Osmond</b>	<b>RE: Confirmation of Annual Grant S137 – Memorial Hall.</b>
<b>A3979</b>	<b>11/06/20</b>	<b>National Association of Local Councils</b>	<b>RE: NALC Newsletter F/w to Councillors</b>
<b>A3980</b>	<b>11/06/20</b>	<b>Katie Fielding – Community first</b>	<b>RE: New Model Code of Conduct Consultation. F/w to Councillors</b>
<b>A3981</b>	<b>11/06/20</b>	<b>Karen Rees</b>	<b>RE: BKV Progress for June Sheila Glass</b>
<b>A3982</b>	<b>12/06/20</b>	<b>Wiltshire Council - Wilts</b>	<b>RE: COVID – 19 Community Groups Newsletter. F/w to Councillors</b>
<b>A3983</b>	<b>12/06/20</b>	<b>Wiltshire Area Board Team - Wilts</b>	<b>RE: Latest news and events from Marlborough Our Community Matters for 12/06/2020. F/w to Councillors</b>
<b>A3984</b>	<b>12/06/20</b>	<b>Wiltshire Council - Wilts</b>	<b>RE: COVID-19 Community Groups Newsletter F/w to Councillors</b>
<b>A3985</b>	<b>15/06/20</b>	<b>Andrea Wilkins – Wilts council</b>	<b>RE: Weekly Lists of Planning Applications Received &amp; Weekly List of Planning Applications Determined 06/06/2020 to 12/06/2020. F/w to Planning</b>
<b>A3986</b>	<b>15/06/20</b>	<b>Karen Rees</b>	<b>RE: Wild Flower Meadow. F/w to Councillors</b>
<b>A3987</b>	<b>15/06/20</b>	<b>Karen Rees</b>	<b>RE: Memorial Hall Watering. F/w to Councillors</b>
<b>A3988</b>	<b>16/06/20</b>	<b>Democratic and Members Services</b>	<b>RE: Briefing Note No 20-21: Community Facility Funding Programme 2020-2021. F/w to Councillors</b>
<b>A3989</b>	<b>16/06/20</b>	<b>Communications - Wiltshire</b>	<b>RE: COVID-19 UPDATE – Tuesday 16 June 2020 F/w to Councillors</b>

A3990	18/06/20	Kieran Elliott – Wilt Council	RE: Fun in the sun programme. And Town and parish council community discussion and update 23 June 1300 F/w to Councillors
A3991	18/06/20	Communications Corporate – Wilts	RE: Updated Wiltshire and Swindon Police and Crime Plan 2020. F/w to Councillors
A3992	19/06/20	Wiltshire Area Boards Team - Wilts	RE: Latest news and events from Marlborough Our Community Matters for 06/19/2020. F/w to Councillors
A3993	19/06/20	National Association of Local Councils	RE: CHIEF EXECUTIVE'S BULLETIN. F/w to Councillors
A3994	19/06/20	Wiltshire Council - Wilts	RE: Latest News and Advice on COVID – 19. F/w to Councillors
A3995	20/06/20	Melissa Camilleri – Wilts Police	RE: Contact. F/w to Councillors
A3996	21/06/20	Communications - Wiltshire	RE: COVID-19 UPDATE – Friday 19 June 2020 on behalf of Cllr Whitehead. F/w to Councillors
A3997	22/06/20	JRP Enterprise	RE: Order Confirmation for Dispenser Bags. Sheila Glass
A3998	24/06/20	Martin Cook	RE: Bus Shelter Axford. Sheila Glass
A3999	24/06/20	Martin Cook	RE: Light in Back Lane Ramsbury. Sheila Glass
A4000	24/06/20	Martin Cook	RE: Chapel Gate Lane Ramsbury/ Swans Bottom. Sheila Glass
A4001	24/06/20	Wiltshire Council - Wilts	RE: RE: Latest News and Advice on COVID – 19. F/w to Councillors
A4002	24/06/20	Sales @ Viking	RE: Your invoice from Viking Signs (your signs are on the way). Sheila Glass
A4003	24/06/20	Communications - Wilts	RE: COVID-19 Update - Wednesday 24 June 2020 F/w to Councillors
A4004	25/06/20	Isabel Thomson	Keep Britain Tidy's Great British September Clean, 11th-27th September 2020. Sheila Glass
A4005	25/06/20	Ian Spanswick	RE: Public Loos were closed on 31 <sup>st</sup> March. A Credit note will be raised for £488.17 in July. Sheila Glass
A4006	26/06/20	Wiltshire Area Boards Team - Wilts	RE: Latest news and events from Marlborough Our Community Matters for 26/06/2020. F/w to Councillors
A4007	26/06/20	Democratic and Members Services	RE: Briefing Note No 20-22 - Clarification of council's financial position following recent media reports. F/w to Councillors
A4008	28/06/20	Helen Lloyd	RE: Overgrown hedge in Whittonditch Road Sheila Glass

A4009	29/06/20	Andrea Wilkins - Wilts	RE: Weekly Lists of Planning Applications Received & Weekly List of Planning Applications Determined 20/06/2020 to 26/06/2020 F/w to Planning
A4010	29/06/20	Democratic and Members Services	RE: Public Access to Toilets. F/w to Councillors
A4011	29/06/20	Democratic and Members Services	RE: Briefing Note 20-23 Consultation on libraries reopening safely during COVID-19 pandemic F/w to Councillors
A4012	30/06/20	Martin Cook	RE: Bus Shelter Axford – Update Sheila Glass
A4013	30/06/20	Rural SVEes	RE: Rural Bulletin – 30/06/20 F/w to Councillors
A4014	30/06/20	National Association of Local Councils	RE: NALC - CORRECTION: CORONAVIRUS INFORMATION FOR PARISH AND TOWN COUNCILS. F/w to Councillors
A4015	30/06/20	Felicity Beaver	RE: The Legion - Re opening Sheila Glass
A4016	30/06/20	Katie Fielding – Community first	RE: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS F/w to Councillors
A4017	30/06/20	John Herbertson	RE: August Diary Reminder F/w to Councillors
A4018	01/07/20	Wiltshire Council - Wilts	RE: Agenda for Eastern Area Planning Committee, Thursday 9 July 2020, 2.00 pm F/w to Planning
A4019	01/07/20	Wiltshire Council - Wilts	RE: Latest news and advice on COVID-19. F/w to Councillors
A4020	01/07/20	Democratic and Members Services	RE: Parish/Town/City Council Community Update 7 July 2020 1300 F/w to Councillors
A4021	01/07/20	Danny Mair	RE: Back Lane Lighting. Sheila Glass
A4022	01/07/20	National Association of Local Councils	RE: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS. F/w to Councillors
A4023	02/07/20	Communications - Wilts	RE: COVID-19 UPDATE – Thursday 2 July 2020 - on behalf of Cllr Whitehead. F/w to Councillors
A4024	02/07/20	Cheryl Byfield	RE: Electoral Register Monthly Changes - July 2020.
A4025	02/07/20	National Association of Local Councils	RE: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS. F/w to Councillors
A4026	02/07/20	Katie Fielding	RE: NALC Coronavirus updates. F/w to Councillors
A4027	03/07/20	Katie Fielding	RE: WALC newsletter - July 2020. F/w to Councillors
A4028	03/07/20	Democratic and Members Services	RE: Briefing Note 20-24 Annual Canvass 2020. F/w to Councillors

A4029	03/07/20	Wiltshire Area Boards Team - Wilts	RE: Latest news and events from Marlborough Our Community Matters for 07/03/2020. F/w to Councillors
A4030	03/07/20	National Association of Local Councils	RE: SUPPORTING LOCAL COUNCILS TO REOPEN PLAYGROUNDS SAFELY. F/w to Councillors
A4031	04/07/20	Resident	RE: Street Lighting in Ashley Piece. Sheila Glass
A4032	06/07/20	Andrea Wilkins	RE: Weekly Lists of Planning Applications Received & Weekly List of Planning Applications Determined 27/06/2020 to 03/07/2020. F/w to Councillors
A4033	06/07/20	Wiltshire Council - Wilts	RE: Agenda Supplement 1 - Presentation Slides and Statements to the agenda for Eastern Area Planning Committee, Thursday 9 July 2020, 2.00 pm. F/w to Planning
A4034	07/07/20	Rural SVEes	RE: The Rural Bulletin - 7 July 2020. F/w to Councillors
A4035	08/07/20	Rural SVEes	RE: Rural Funding Digest - July 2020 Edition. F/w to Councillors
A4036	08/07/20	Kieran Elliott – Wilts Council	RE: Parish/Town/City Council Community Update. F/w to Councillors
A4037	08/07/20	Kieran Elliott – Wilts Council	RE: Cancelled: Parish/Town/City Council Community Update. F/w to Councillors
A4038	08/07/20	Danny Mair	RE: Back Lane Lighting Sheila Glass
A4039	09/07/20	Ian Spanswick	RE: Public Loos Ramsbury – Cover 5 days a week cleaning – supply paper towels for extra costs. Sheila Glass
A4040	09/07/20	Healthwatch Wilts Council	RE: Feedback on services during COVID – 19. F/w to Councillors
A4041	09/07/20	Communications – Wilts Council	RE: COVID-19 UPDATE – Thursday 9 July 2020 on behalf of Cllr Whitehead. F/w to Councillors
A4042	09/07/20	Wiltshire Council	RE: Latest news and advice on COVID-19. F/w to Councillors
A4043	10/07/20	Mark and Karen Rees	RE: Watering Update. Sheila Glass
A4044	12/07/20	Danny Mair	RE Back Lane Lighting. : Update reply Sheila Glass
A4045	13/07/20	Parish Online	RE: Parish Online Newsletter. F/w to Councillors
A4046	13/07/20	Wessex Community Action	RE: Wessex Community Action Newsletter July 13th 2020. F/w to Councillors
A4047	13/07/20	Laura Triptree	RE: Legion Progress Update. Sheila Glass
A4048	13/07/20	Tim Eliot Cohen	RE: Boundary Stone. Sheila Glass

A4049	13/07/20	Andrea Wilkins	RE: Weekly Lists of Planning Applications Received & Weekly List of Planning Applications Determined 04/07/2020 to 10/07/2020 <b>Planning</b>
A4050	13/07/20	Rowan Whimster	RE: Update on Street light in Back Lane . <b>Sheila Glass</b>
A4051	14/07/20	Playsafety	RE: Notification of play area inspection in September for Ramsbury & Axford Parish Council. <b>F/w to Councillors</b>
A4052	14/07/20	Laurie Roberts	RE: Play Parks – Update of opening. <b>Sheila Glass</b>
A4053	14/07/20	Rural SVEes	RE: The Rural Bulletin - 14 July 2020. <b>F/w to Councillors</b>
A4054	14/07/20	Resident	RE: Street Light Ashley Piece. <b>Sheila Glass</b>
A4055	13/07/20	Neil Keen	RE: Internal Audit Report. <b>Sheila Glass</b>

## 6 COMMITTEE REPORTS:

### A Planning

*Diann Barnett*

#### PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – July 2020

Planning Applications Processed since June 2020 Report –

#### NEW ITEMS: NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date

\* w/e 3.7.2020

#### STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
20.4.2020	20/02753/OUT	Sawyers Cottage, Axford	Replacement dwelling house	18.5.2020
25.4.2020	20/03079/FUL	3 Kennet Mews, Axford	Rear conservatory	21.7.2020
5.5.2020	20/03271/FUL 20/03743/LBC	Ravensfield Cottage, 16 High Street, Ramsbury	Insertion of dormer window, erect additional chimney, alterations to front and rear openings and internal alterations.	4.6.2020
21.5.2020	20/03951/ful	35 Oxford St, Ramsbury	Single storey boot room	15.7.2020
27.5.2020	20/03481/ful	Watersmeet, Mill Lane, Ramsbury	Demolish conservatory and construct kitchen extension	21.7.2020

w/e 3.7.2020

#### DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
27.4.2020	20/03300/FUL	2 The Shute, Axford	2 storey infill extension	approved
5.6.2020	20/04418/tca	Westfield House, Mill Lane, Ramsbury	Tree work	approved

\*w/e 3.7.2020

The Planning Inspectorate decision on Fosbury Field has not been decided as yet.

**B Finance**

*Sheila Glass*

*Internal auditor completed on 29<sup>th</sup> June*

*Q1 Finance report (circulated)for approval*

*Annual Internal audit report for approval(attached)*

*Annual Governance Statement for approval(attached)*

*Accounting statements 2019/20 for approval (attached)*

*Internal auditor's report (attached)*

**C Rights of Way**

*Notice on Manor footpath*

*Damage to Boundary Stone*

**D Play Areas & Seats**

*Denise Edwards*

*Play areas closed*

**F Recreation Centre**

*George Hawes*

*Now open according to prevalent regulations*

**G Emergency Committee**

*Helen Lloyd/Sheila Glass*

*Covid-19 report*

**H Policy Committee**

*Sheila Glass*

7 AXFORD

*Diann Barnett*

8 MARLBOROUGH AREA BOARD

*No meeting*

9 ALLOTMENTS

*Denise Edwards*

*Allotments flourishing*

10 PARISH STEWARDS

11 PROPOSED NEWSLETTER

*Sheila Glass*

*Draft circulated*

12 CATG

*All projects put on hold*

13 VILLAGE MAINTENANCE (BKV)

*Sheila Glass*

14 POLICE REPORT

15 BRITISH LEGION

*Fundraising*

16 MEMORIAL GARDEN

*Watering system installed*

17 PUBLIC CONVENIENCES

*Should we re-open?*

18 MEMORIAL HALL

*George Hawes*

*Hall is closed*

19 NATURE RESERVE

*Chris Morgan*

20 WEBSITE

*Updated regularly*

21 VANDALISM

*Small blue car driven recklessly*

*Picnic rubbish Axford and Seven Bridges*

22 PATIENTS REP

*George Hawes*

23      **ACCOUNTS FOR PAYMENT:**

			<b>PC 20/07/2020</b>			
	Accounts for JULY 2020	<b>TOTAL</b>	<b>Net</b>	<b>VAT</b>	DEB/FPI/CASH/BGC	S137
I3276	JRB Enterprise Ltd - Dispenser Bag	<b>37.50</b>	<b>31.25</b>	<b>6.25</b>	DEB (SG)	No
I3277	Safety Sign Supplies - Manor Footpath Road Sign	<b>45.94</b>	<b>38.25</b>	<b>7.66</b>	DEB (SG)	No
I3278	W H Smith - Marlborough - Paper for Office	<b>19.98</b>	<b>16.65</b>	<b>3.33</b>	DEB (CBS)	No
I3279	W H Smith - Marlborough - Ink Cartridges	<b>57.69</b>	<b>48.07</b>	<b>9.62</b>	DEB (CBS)	No
I3280	Amazon - Tape - COVID	<b>10.71</b>	<b>8.92</b>	<b>1.79</b>	DEB (SG)	No
I3281	Cartridge People. Com - Stationery - COVID	<b>12.99</b>	<b>10.82</b>	<b>2.17</b>	DEB (SG)	No
I3282	ZOOM Pro for Parish Council Meetings - ongoing Debit Card payment (SG) - COVID	<b>14.39</b>	<b>11.99</b>	<b>2.40</b>	DEB (SG)	No
I3283	DOBBIES GARDEN CENTRE - Gift Voucher for Internal Audit	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	DEB (CBS)	No
I3284	British Gas - Electricity for Public Toilets for JUNE 2020	<b>27.00</b>	<b>25.71</b>	<b>1.29</b>	DD	No
I3285	PlusNet Broadband Service JUNE 2020 - Broadband	<b>14.99</b>	<b>12.49</b>	<b>2.50</b>	DD	No
I3286	I&I IONOS Web Package Basic Fee JUNE 2020 - website hosting service	<b>8.39</b>	<b>6.99</b>	<b>1.40</b>	DD	No
I3287	Carol Standage JUNE 2020 Salary - Clerk Salary	<b>405.19</b>	<b>405.19</b>	<b>0.00</b>	BACS	No
I3288	Mary Holdsworth JUNE 2020 Minute Taking - Staff Costs Other	<b>91.25</b>	<b>91.25</b>	<b>0.00</b>	BACS	No

I3289	Ramsbury Memorial Hall - Rent for six month period 1st April to 30th September 2020	636.25	636.25	0.00	BACS	No
I3290	Wiltshire Council - Supply of x3 Litter Bins - Memorial Hall - Whittonditch - Knowledge Crescent	300.00	300.00	0.00	BACS	No
I3291	Amazon - (Karen Rees) Multiple Suppliers - Memorial Garden Water Irrigation System	268.85	223.98	44.87	BACS	No
I3292	Amazon - (Karen Rees) - Garden Sign Posts for the Wild Flower Meadow	25.16	20.96	4.20	BACS	No
		2026.28	1938.77	87.48		

					DD/BACS/DEC/FPI/CASH/BGC	S137
	<b>Payments received:</b>					
R534	R Young - Purchase of Gel Sacks	12.5	0	0.00	Direct Transfer	No
						No
						No
	<b>TOTAL</b>	12.5	0	0.00		

**BANK BALANCE on 30<sup>TH</sup> June 2020:**

**CURRENT ACCOUNT £86028.96**

**NB** This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£277** for defibrillators plus allocated budget for the year and contingency

**DATE OF NEXT COUNCIL MEETING**

**MONDAY AUGUST 17<sup>th</sup> 2020**

**IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED IN ACCORDANCE WITH GOVERNMENT GUIDELINES**



**Public meetings are suspended until further notice.**