

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

Telephone: 01672 520045 (ansaphone)

E-mail parishcouncil@ramsbury.org

Minutes of the Parish Council meeting held on Monday 17TH February 2020 in Ramsbury Memorial Hall at 7.45pm 1531

Present - : D Barnett (DB), D Edwards (DE), S Glass (Chairman) (SG), R Greasley (RG), G Hawes (GH,) , C Payne (CP), E Hodgson (EH) ,C Morgan (CM), S Smith (SS), C Standage (Clerk), M Holdsworth (Minutes Secretary) .

2 members of the public were present and Helen Vass

- 1 APOLOGIES – R Young, K Abbot, H Lloyd - approved
- 2 DISCLOSURES OF INTEREST- None
- 3 Helen Vass, Customer Community Adviser for Scottish & Southern Electricity Networks spoke about the services that SSEN can offer in the event of power outages etc. She said it was her job to make sure that everyone who is vulnerable is safe when there are power outages.
 - (i) There are forms for anyone over 60 to fill in and this information is stored so that if there is a power outage in this area their names and details will be highlighted on the SSEN system.
 - (ii) **The national number to ring is 105 to find out details of a power outage in your area.** There is also an app for a Smart phone which will give the same details.
 - (iii) The Community Resilience Fund has been set up by SSEN to provide financial help for Parish Councils in time of Emergency. PCs are able to apply for a grant up to £10,000 for blankets , high vis jackets, crockery etc.
 - (iv) There is a website “ Communities Prepared” for PCs to find information in times of Emergency.
 - (v) All inhabitants of the village come under the umbrella of the SSEN if there is a power outage, no matter who you pay your bill to.
 - (vi) H Vass will deliver a box of forms to SG during the week.
 - (vii) SG will write an article in Whitton Ways and the Diary about these forms and DE will put information on Facebook.
 - (viii) SG and the Councillors thanked H Vass for her very informative talk and H Vass left the meeting.

4. MINUTES of the meeting held 20th January 2020

CP raised a point of order – he asked why there were 3 versions of the dates for the Councillors’ training meeting in January in 3 copies of the December Minutes.SG explained that after confirming with Katie Fielding at Community First that 27th was still available it had been necessary to change the date of the meeting after it had been published as several Councillors discovered a clash of dates so for reasons of clarity an amended minutes giving the date as 23rd was sent out to Councillors only with an explanatory email. After a very robust discussion CP left the meeting at 20.14pm

DE asked that Item 18 should read “several members of the PC had spent time installing new tubs.....” The minutes were then approved and signed. Pro DE, sec DB – **All agreed.**

5 MATTERS ARISING not included in agenda -None

6 NEW CORRESPONDENCE for discussion:

		FEBRUARY 2020	entries FOR DISCUSSION
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A3748	18/01/20	Karen Rees	RE: BKV Update – January F/w to Councillors Action- See Item 21
A3756	21/01/20	CPRE Admin	RE: CPRE Wiltshire and the Hills Group BKV Competition 2020 Update from Karen Rees.They will be sending entry invitation-not yet received Sheila Glass Action: see Item 21

1532

A3757	21/01/20	C J Inward	RE: Junction of Loves Lane with Back Lane Sheila Glass Action - a letter had been received from Mr C Inward suggesting that the white line on S side of Back Lane at the bottom of Loves Lane be extended to ease the access from the junction. Action: SG to reply to Mr Inward
A3758	21/01/20	C Payne	RE: Wall at Northern end and Eastern side of Burdett street – Letter sent to Mr Fuggle(WC surveyor) and Mr Fuggle will keep us informed of developments. F/W to Councillors see item 26
A3760	23/01/20	Suzanne Hiscock	RE: Temporary Closure of: Back Lane (part) Ramsbury 10/3/20 to 13/3/20 Action - F/w to Councillors. This will be placed on PC noticeboard.
A3761	27/01/20	Enforcement - WC planning	RE: 20/00072/ENF – Red Lion Axford – Possible unauthorised gate construction (19/06774/FUL) Action - See Item 7 Red Lion update
A3766	28/01/20	Keep Britain Tidy	RE: Get Ready for the Great British Spring Clean F/w to Councillors Action:Ramsbury PC is registered
A3768	28/01/20	Lesley Whelan PCC	RE: Letter to Chair of the Parish Council re church future plans – Meeting Booked Wednesday 18 th March Action: DB, CS and SG are to attend
A3769	29/01/20	Melissa Camilleri	RE: Wiltshire Police Parish Report – Contact information F/W to Helen Lloyd
A3770	30/01/20	WC Economic Development Simon Day	RE: Notification of Decisions to List Allotment Land, Loves Farm, Ramsbury as an Asset of Community Value Sheila Glass Action: The Loves Lane Allotments are now a Community Asset.
A3771	31/01/20	Philip Salt Oakes house Management Committee solicitor	RE: (DPS:1:CP:6461:5A) Ramsbury Memorial Hall – Application to remove restrictive covenant. F/W Planning and Finance See item 18
A3772	31/01/20	WC planning Matthew A Smith	RE: Upcoming Open Space and Green Infrastructure Survey Collaborative Work. F/w to Planning Action – this survey is not accessible yet as the IT system is not working
A3774	01/02/20	Simon Fellows	RE: Work affecting public ROW – soon works will begin on the Old Vicarage drive which incorporates the public footpath from Back lane to the Churchyard. Action - SG to inform S Fellows that he needs to inform WC that the work is being carried out and they will advise
A3775	01/02/20	Central team – land registry	RE: Title WT118690 (Incident 200131-000740) Sheila Glass See item 18
A3776	09/02/20	Sheila Glass	RE: – Tree Down in Newtown near Ravensfield has been reported to WC. Flood Triangles were placed and Police Signs also placed Sheila Glass Action : WC had removed it by Mon 10.2.20
A3778	09/02/20	C.Payne	RE: Hole in wall to gas sub-station between The Old Bakery and Mardle House near Back Lane – This has been reported to Wales and West and passed to their engineering team. Will be informed of update. F/W to Councillors Action : Awaiting update
A3781	09/02/20	WC Surveyor John Fuggle	RE: Response to letter sent 4 th February – Dangerous Wall Burdett Street Ramsbury – BR/19/00998I/DS F/W to Councillors Action : see Item 26.

A3787	11/02/20	WC Democratic and Member Services	RE: Briefing Note No 20-09 Changes to Kerbside Recycling Collection – end of February early March F/w to Councillors See Item 22
A3788	11/02/20	R Copp	RE: Quote for Grass Cutting F/W to Finance See Item 7B

7 COMMITTEE REPORTS:

A Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – Feb 2020

Planning Applications Processed since Jan 2020 Report –

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
23.1.2020	20/00238/FU	Shellswood Dairy, Marridge Hill Lane, Preston, Wiltshire, Ramsbury, SN8 2QA	Erection of single pitch shed to house dairy sheep and to provide dry storage for bulk feedstuffs and some additional yard area for fodder storage.	20.02.2020
22.1.2020	20/00443/TC A	The Old Vicarage Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	Fell 1 Dangerous Unknown Species of Tree (T1). and Fell 1 Larch (T2) (No objection	1.02.2020

* w/e 10.2.2020

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
2.10.19	19/09164/ful	Hilldrop Corner Hilldrop Lane Ramsbury SN8 2RB	Retrospective application for the installation of replacement air-conditioning external fan coil units to the eastern elevation at Hilldrop Corner. PC has no objection	Still waiting
19.12.20	19/12049/FUL	23 Oxford Street, Ramsbury	2 storey rear extension and internal alterations PC has no objection	10.2.20
23.12.20	19/12067/FUL	15, Back Lane, Ramsbury	2 storey side extension PC has no objection.	10.2.20

w/e 10.2.2020

DECISIONS:

None received

Please note as of 10.2.2020 no planning reports from WC for 2 weeks due to IT problem

Red Lion –update. DB reported that M Cook(Highways) said that the boxes in front of the Red Lion Car Park were only temporary and were not a problem and were not too near the road.

Are the owners living in the public house part of the Red Lion? This is unknown.

DB is waiting to hear from WC Enforcement re. new wooden gate

B Finance

Sheila Glass

(i)Quote for Public Convenience cleaning 2020-21. Finance committee recommend approval SG proposed acceptance **All agreed**

(ii)Quote for grass cutting Finance Committee recommend approval SG proposed acceptance **All agreed Action: Clerk to notify senders that their quotes have been accepted.**

(iii)Amended Financial Standing Orders for approval.

The wording in Items 4 and 7 has been changed from Chairman to Clerk has powers to authorise emergency spending.

SG proposed that this change be approved, seconded by EH. All agreed.

C Rights of Way**Boundary Walk –**

(i) SG had contacted M Hodgson, A Lillywhite and D Greenway, all are willing to lead the Boundary Walk. Meeting arranged for Feb 25th **Action: SG to attend meeting**

(ii) Pre-school and Scouts are willing to do refreshments

(iii) Flyer is booked

(iv) SS will book the loos and notify the landowners **Action: SS to contact owners and book loos**

Manor footpath-signage – SG proposed that she goes ahead and buys the warning signs agreed previously and installs them. Seconded by RG. All in favour. Action SG to purchase sign

M Rees said that two of the trees on the corner had been damaged in the storms **Action : SG to examine and notify WC if necessary**

D Play Areas & Seats

Denise Edwards

Swing seat and matting will be installed when weather improves

F Recreation Centre

George Hawes

GH said that the rubbish around the football pavilion was being dealt with

G Emergency Committee

Helen Lloyd

Parish Emergency Plan - this is ongoing. SG reported that they will try to find some 4 x 4 owners who would be willing to help in an emergency.

Action – SG to ask HL to put a request in Whitton Ways and the Diary for volunteers.

It was also suggested that Ramsbury Estates was informed of the Emergency Plan and asked for ways they could help in an Emergency.

DE said that there was live feed from Ramsbury & Axford Facebook page on to Ramsbury.org.uk so that in case of an emergency information could be given out that way as well.

Storm Ciara - there had been a tree down across Newtown Rd. Signs had been put on it and WC dealt with it.

Storm Dennis – At the moment there does not seem to be any major damage to the village

H Policy Committee

Sheila Glass

NALC Standing Orders 2018 - these were reviewed at a meeting on 10th Feb 2020. This was to customise the Standing Orders for Ramsbury and Axford parish Council. **Action :When completed the Standing Orders will be sent out to all councillors for their approval.**

**PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item
There were no items from the public**

8 AXFORD

Diann Barnett

(i) The bus shelter is in need of repair. **Action : DB to contact WC**

(ii) The Village hall noticeboard was damaged in the storms . DB has removed dangerous bits.

9 COMMUNITY ASSETS

Sheila Glass

Allotments – the Allotments are now officially a Community Asset. SG is to begin application for Midway Stores to become a Community Asset.

10 MARLBOROUGH AREA BOARD

Sheila Glass

Report on meeting of 28/1/20 – A drug dealer had been arrested in Marlborough and is now in prison. Marlborough police are to obtain remote access to CCTV in Priory Gardens as this is a known spot for drug dealing. Grants were given to Carer Support Wiltshire (£2,084) from the Wellbeing Grant Fund and Marlborough RFC (£2822) and Friends of Aldbourne Band (£2,300) from MAB funds

11 CATG

Sheila Glass

Next meeting 12/3/20

12 COUNCILLOR TRAINING

Debrief on meeting of 23/2/20. Councillors had found this meeting informative and as a result they were reviewing the NALC Standing Orders and had amended Financial Standing Orders (see item 7 B(iii))

13 DOG POO BAG DISPENSERS – These are coming this week and will be put up when there is a dry day.

1535

- 14 GREAT BRITISH CLEAN UP 20th March-13th April
A date was set 28th March **Action – Clerk to notify WC of the date, as they will pick up the rubbish from a central point during the following week. DE will advertise this date on R&A Facebook page and K Rees will ask the Scouts to advertise the date on their big noticeboard in the Square.**
K Rees asked about the storage of rubbish at Midway Stores. It blows around Oxford St if it is not stored safely. **Action : Clerk to write to the owners**
DE mentioned two areas where private gardens are spilling onto the pavement **Action:Clerk to write to owners**
- 15 ALLOTMENTS *Denise Edwards*
DE reported that 9 raised beds have been rented and she is building another 9 which will also be for rent.
- 16 PARISH STEWARDS
(i) SG to ask for a uni mog to clear moss from the pavements in The Paddocks
(ii) Request the edges of the path from Knowledge Crescent to Back Lane to be cleared
(iii) The gutters on the S side of Back Lane need to be cleared of all the mud and debris that accumulated after heavy rain.
- 17 VILLAGE OPEN DAY APRIL 18TH
SG proposed that the PC would host a volunteers evening on April 18th after the Open Day seconded by EH **All agreed. Action : Clerk to contact all the village organisations to ask them to invite their volunteers and give approx. numbers. Refreshments will be provided.**
- 18 MEMORIAL HALL
Removal of restrictive covenant B141 Details had been circulated to Councillors. This is a restrictive covenant placed on the purchasers of the Institute(now Oakes House)to ensure that works to form flats would be carried out. The work is complete and the covenant is now redundant. SG had spoken to the Chair and a member of the Trustees of the Memorial Hall and they were happy that the restrictive covenant B141 be removed . SG proposed that the PC should also agree to this, seconded DB **All agreed.** SG had obtained an extension to the deadline for submission to the Land Registry to the 18th Feb. **Action: SG to submit permission to the Land Registry**
The Roxy now has a new and larger electrically operated screen
- 19 NATURE RESERVE *Chris Morgan*
There had been a tree down over the walkway in the Nature Reserve and CM had moved it to make the walkway safe for pedestrians. He was thanked for his work.
- 20 WEBSITE
Access To Website - item put forward to the March PC meeting
- 21 BEST KEPT VILLAGE *Sheila Glass/Denise Edwards*
The Kitson-Trigg sign at Laurel Garage will be removed soon. K Rees gave a report on progress of BKV:
(i) The phone box by the Memorial Hall is being kept active
(ii) W Allen has made suggestions for sustainability for the flower competition in June. These will be added to the application form.
(iii) In contact with 2 people from Aldbourne also interested in wildflower meadows
(iv) 2nd stage of piping for watering the Memorial Garden is now in place
(v) The information phone box on Whittonditch Rd now has an updated bus timetable and a poster for the Clean Up.
(vi) Articles in Whitton Ways and Diary about The Great British Clean up
- 22 BINS IN STREET *Christopher Payne*
There will be changes to kerbside recycling - every household will receive new information about what to put in black boxes and blue bins .New system will begin end of March.
- 23 POLICE REPORT No report received
- 24 HIGHWAYS REPORT JANUARY – an article in this asked for posters about litter. **Action : SG to contact the school.**
- 25 PARISH COUNCILLOR VACANCIES SG has put a double page article in Whitton Ways March issue describing what the Parish Council does and asking for new councillors.

1536

26 GARDEN WALL AT N. END AND E. SIDE OF BURDETT ST

Christopher Payne

Clerk had written to Mr Fuggle (WC Surveyor) on behalf of the Parish Council on 4th Feb concerning the wall in Burdett St asking for Dangerous Wall signs to be erected if WC felt it necessary.

Mr Fuggle replied that he is still having problems establishing ownership of the wall. WC do not feel that the wall is an imminent risk but will continue to monitor it and to address lack of action by the owner

27 VANDALISM

28 LIBRARY No report

29 PATIENTS REP

George Hawes

There is a meeting in March. The website is updated regularly

30 ACCOUNTS FOR PAYMENT:

			PC 17/02/2020			
	Accounts for FEBRUARY 2020	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	£137
I3204	British Gas - Electricity for Public Toilets for JANUARY 2020 - Electric and Water Charges	12.00	11.43	0.57	DD	No
I3205	Plusnet Broadband Service JANUARY 2020 - Broadband	14.99	12.49	2.50	DD	No
I3206	I&I IONOS Web Package Basic Fee JANUARY 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3207	Castle Water JANUARY 2020 - Water Rates-public conveniences	11.27	11.27	0.00	DD	No
I3208	BT Business Bill - Quarter 4 - Telephone Charges	127.82	106.52	21.30	DD	No
I3209	Wiltshire Association of Local Councils - Delivery of Councillors' Training Session Training	260.52	217.10	43.42	BACS	No

1537

I3210	Four Seasons Garden Services - Service Strimmer - Nature Reserve	157.54	131.28	26.26	BACS	No
I3211	Carol Standage - Payment Stamps - Office Supplies -Consumables	26.35	21.96	4.39	BACS	No

I3212	Carol Standage JANUARY 2020 Salary - Clerk Salary	405.19	405.19	0.00	BACS	No
I3213	Mary Holdsworth JANUARY 2020 Minute Taking - Staff Costs Other	91.25	91.25	0.00	BACS	No
	Total	1115.32	1015.48	99.84		

Final accounts Pro. DB, sec RG
All agreed.

Meeting ended at 9.45pm

BANK BALANCE on 31st JANUARY 2020:

CURRENT ACCOUNT £66,417.44

NB This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£434** for defibrillators plus allocated budget for the year and contingency

DATE OF NEXT COUNCIL MEETING

MONDAY 16th MARCH 2020

at 7.45pm in

LYCHGATE ROOM

YOU WILL BE VERY WELCOME -PLEASE COME

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

Carol Standage

Clerk to the Ramsbury and Axford Parish Council