

# RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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## 1451

### Minutes of the Parish Council meeting held on Monday 20<sup>th</sup> May in Ramsbury Memorial Hall after the Annual Assembly

**PRESENT:** Diann Barnett,(DB), Denise Edwards (DE), Graeme Fearon (GF), Sheila Glass (Chairman) (SG), George Hawes (GH), Erica Hodgson (EH), Helen Lloyd (HL), Christopher Payne (CP), Chris Morgan (CM), Roger Greasley (RG), Ron Young (RY), C Standage (Clerk), M Holdsworth (Minutes Secretary )

2 members of the public

SG apologised that although Councillors had been asked to send nominations for Chair and Vice Chair the nomination and election for Chair and Vice Chair had not been put on the agenda that had been distributed last week. SG proposed that these become Items 1 & 2 on the amended agenda which had been sent to all Councillors. All councillors agreed. Nominations were taken from the floor.

- 1 **Nominations and Election of Chairman** - HL proposed S Glass, seconded by RY.No further nominations All councillors agreed, None against. SG duly elected as Chair for the next year.
- 2 **Nominations and Election of Vice Chairman** – HL proposed Diann Barnett, seconded by DE. No further nominations. All councillors agreed, None against. DB duly elected as Vice Chair for the next year
- 3 APOLOGIES for absence – S Smith, K Abbot
- 4 DISCLOSURES OF INTEREST- H Lloyd Item 8 - 19/03804/FULL
- 5 MINUTES of the meeting held April 15<sup>th</sup> (previously circulated) for approval P1448 April minutes Item 8. Community Assets – CP pro. and RY sec. That it should read “ Crown & Anchor – there was also some discussion about various other assets” . **All councillors agreed.** After this the minutes were approved and signed.SG proposed and GF sec. **All agreed**
- 6 MATTERS ARISING  
**White/yellow lines** Yellow lines outside the school had been done, those opposite the school to be done later in 2019, this will include the white lines on both sides of Newtown Rd and at the bottom of Union St.  
**No vehicles sign** in Mill lane has now been put up.
- 7 NEW CORRESPONDENCE for discussion:

		MAY 2019	FOR DISCUSSION	Actions
A3354	16/04/19	Nigel Parke	<b>RE:</b> SIDS in Ramsbury. Rectified the fault on the East end of Axford SID and serviced the other four. <b>Sheila Glass</b>	<b>The SIDs have all been serviced and repaired where necessary. PC awaiting bill.</b>

<b>A3357</b>	16/04/19	Jonathan Causebrook	<b>RE:</b> Ramsbury CD and booklet based on around the folk songs Ralph Vaughan Williams collected in Ramsbury in 1904. <b>Sheila Glass</b>	JC suggested that the PC may like to purchase the CD and booklet for their archive. <b>SG proposed that the PC should have a copy of each and all agreed.</b>
<b>A3358</b>	16/04/19	Alistair Ewing	<b>RE:</b> Quote for tree works at Whittonditch play area. <b>Sheila Glass</b>	Tree surgeon from Ramsbury Estates has diagnosed Ash Die Back and given a quote to fell the tree C Martin's tree surgeon is not yet sure it is Ash Die Back, must wait until the leaves are on the tree. Quote awaited to cut back large boughs
<b>A3360</b>	16/04/19	Helena Judd	<b>RE:</b> CIL guidance notes for Town & Parish Councils for the year 2019.	PC to report what they did with the CIL money they received. This will be done when the audit is reported on the website
<b>A3369</b>	17/04/19	Karen Rees	<b>RE:</b> Litter – Pipe work dumped to entrance of the waterworks as you go down Whittonditch Road. Photo attached to email <b>Sheila Glass</b>	<b>SG has reported this</b>
<b>A3374</b>	23/04/19	Adrian Hampton	<b>RE:</b> Cllr Mrs Wayman's Highway Newsletter <b>F/w to Councillors</b>	<b>Meeting in June SG to attend</b>
<b>A3375</b>	24/04/19	Suzanne Hiscock	<b>RE:</b> APPROVED Temporary Closure of High Street Ramsbury 15/06/19 (Street Fair) <b>Sheila Glass</b>	
<b>A3377</b>	26/04/19	Anna Forbes	<b>RE:</b> Working with ARK Volunteers to sort out the Triangle on Wednesday 26 <sup>th</sup> June <b>Sheila Glass</b>	Ark will work on the Triangle.

<b>A3386</b>	01/05/19	Trudi Farrington	<b>RE:</b> New Lines – Thank you to all involved with the new developments on Back Lane with the white lines and yellow zigzags painted. Plus update needed over the crossing surface and additional crossing surface on Isles Road <b>Sheila Glass</b>	The work on the crossing surface and additional crossing surface on Isles Road will hopefully happen during the school holidays
<b>A3387</b>	01/05/19	Kate Abbott	<b>RE; Update -</b> Plan to renew the buff crossing surface on Back Lane and to replicate on Isles Road <b>Sheila Glass</b>	<b>See above</b>
<b>A3399</b>	10/05/19	Martin Cook	<b>RE:</b> Request to get white lines on Newtown installed. <b>Sheila Glass</b>	SG had requested again that there should be white lines on both sides of Newtown Rd.
<b>A3402</b>	11/05/19	Jessica Emery	<b>RE:</b> Ramsbury & Axford Insurance Renewal 1 <sup>st</sup> June 2019	The original quote which was in the agenda included the Roxy equipment etc. The amended quote can be seen in these minutes.

## 8. COMMITTEE REPORTS:

A **Planning***Helen Lloyd***PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL –MAY 2019**

Planning Applications Processed since April 2019 Report –

Note additional week of the last Committee meeting which was not added to the March report

**NEW ITEMS:**

<b>Report date w/e</b>	<b>App. Number</b>	<b>Site location</b>	<b>Proposal</b>	<b>Comments REQ. date</b>
12/4	19/03104/FU L	8 Kennet Rise From Road To Grove Farm Stichcombe To Whites Hill Axford SN8 2EZ	Side and front extension	7/5
19/4	19/03845/TC A	Stone House Stone Lane Axford SN8 2EY	One small fir tree to be felled.	10/5
26/4	19/03488/FU L	20 Isles Road Ramsbury SN8 2RT	Single storey rear extension, part conversion of garage and installation of fencing.	22/5

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3/5	19/03804/FU L	Duck Cottage 53 High Street Ramsbury Marlborough SN8 2QN	Proposed Single Storey Rear Extension and Associated Internal Alterations	29/5
10/5	19/04442/TC A	15 Oxford Street	Reduce height of 2 Leylandai	29/5
17/5	18/08243/FU L	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on back lane in its original position. (Resubmission of: 14/08665/FUL).	20/6
	19/04392/LB C	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on back lane in its original position. (Resubmission of: 14/08665/FUL).	20/6
	19/04162/FU L	Land North of Darrells Farm Elmdown Ramsbury SN8 2HL	Erection of a free range egg laying unit with associated feed bins, hardstandings and associated infrastructure.	13/6

\*None w/e

**STILL AWAITED:**

11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane. PC had no objections to the house alterations but commented on the access to Crowood Lane – <b>Note new date for comments 1<sup>st</sup> May</b>	4/2 Decision expected 24 March <b>See new response date</b>
15/2	19/01368/FUL	2 Whittonditch Road Ramsbury SN8 2PY	Proposed two storey rear extension PC have no objections but has commented on the windows on the first floor. <b>Revision to drawings received new date 10/4 for comments</b>	13/3 <b>10/4</b>

**DECISIONS:**

Report date w/e	App. Number	Site location	Proposal	Decision and date
15/2	19/01368/FUL	2 Whittonditch Road Ramsbury SN8 2PY	Proposed two storey rear extension PC have no objections but has commented on the windows on the first floor. <b>Revision to drawings received new date 10/4 for comments</b>	11/4 Approved with conditions
1/3	19/01793/LBC	The Manse 27 High Street Ramsbury Marlborough Wiltshire SN8 2QN	Proposal to repoint front elevation with Lime Mortar – PC had no objections	17/4 Approved with conditions

22/3/19	19/01787/LBC	Ramsbury Manor Whites Hill to High Street Ramsbury Marlborough Wiltshire SN8 2RG	Reroofing and alterations to internal arrangements to existing Courtyard Buildings adjacent to Ramsbury Manor, including insertion of new external door, new archive room and new staircase. PC had no comments.	10/05/2019 Approved with conditions
26/4	19/04061/TCA	The Old Tannery 5 High Street Ramsbury Wiltshire SN8 2PA	2 Metre Height Reduction to Holly (T1) Note - comments closed day before published but PC had no objections although comments were offered.	17/5 No objections 16/5

\*None w/e – 26/4 ; 3/5

**B Finance**

*Erica Hodgson*

The Audit is to be sent out to the Councillors before the next meeting.  
An internal auditor is still needed.

**C Rights of Way**

*Graeme Fearon*

One of the bridges at the 7 Bridges needs repairing **Action- SG has reported this to S Leonard.**

**D Play Areas & Seats**

*Simon Smith*

Axford play area – fencing to be completed

**E Emergency**

*Diann Barnett*

Nothing to report

**F Recreation Centre**

*George Hawes*

Expected result of the Auction of Promises dinner £49,000 – Recreation Centre Funds.

**G Policy Committee**

*Sheila Glass*

Nothing to report

**PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item**

One member of the public present but had no comments

**9. AXFORD**

*Diann Barnett*

All good.

**10. COMMUNITY ASSETS**

Crown & Anchor – In the March meeting it was decided that SG ask M Barrett if the PC could apply to make the C&A a Community Asset. He has agreed to this.

Midway Stores, The Post Office & The Bell were then suggested and it was proposed by SG and sec. by CP to look into other places in the village that might become a community asset. All councillors agreed. **Action - SG to forward Community Asset toolkit to all councillors.**

**11 MARLBOROUGH AREA BOARD**

*Sheila Glass*

SG was unable to attend the meeting but there were no matters relevant to Ramsbury

**12 CATG MEETING**

Next meeting 17/6/19

*Sheila Glass*

**13 BINS IN STREET**

*Christopher Payne*

CP had prepared a report for the councillors.

Susie Watson Design – CP had talked to Stephanie and with apologies, he was told that Hills had not emptied the bin on the correct day and that the bin will be removed and the matter will be taken up with Hills. Since then no problems with the red topped bin.

The Bell – since the letter from the Parish Council had been sent to the Bell, the bins have been put out and removed when emptied and not left on the street.

The Post Office – The bins had been moved back, but now there is building work going on and they are forward again.

High St – A recycling basket has been outside No. 40 for some weeks and at Saxon Forge a bin with 4 on it has been on the pavement for some weeks. Both addresses had been sent to the WC Waste Dept for action last year. CP has contacted Dept. again and is awaiting a response.

The Square- for some weeks there has been a grey bin on the pavement to the right of the “Relax” premises. It sits under a letter box with “The Loft No 7” CP has notified the Waste Dept to find out to whom it belongs

Memorial Hall – some weeks ago a red topped bin was put outside on a Saturday and left there until Tues. This has not happened again.

#### 14 PARISH STEWARD SCHEME

They are busy with cutting verges this month

#### 15 MINUTES & DECISION MAKING PROTOCOLS

*Christopher Payne*

(i) CP asked the Parish Council to consider problems arising from continuing to publish the minutes in draft form. After discussion CP proposed that the Minutes are not published until after they have been finally approved and signed at the next meeting (e.g. April minutes would not be published until after the May meeting). Seconded by RY a show of hands 2 for 8 against 1 abstention.

**Action: Minutes will continue to be published in draft form after the monthly meeting**

(ii) CP requested that there be more formality in decision making. After discussion it was agreed that any Councillor can request a formal vote on an item if he/she considers the matter warrants it.

#### 16 PRESCHOOL

*Kate Abbot*

No report

#### 17 BOUNDARY WALK

*Graeme Fearon*

The walk was very successful this year. The plan is to alternate the direction of the walk every other year. 58 people completed the whole walk. SG thanked everyone who had been involved.

#### 18 STREET FAIR

Parish Council stall- GF, CS, EH, RY, DB, volunteered to man the stall. WW1books, walk books and gel sacs to be sold.

#### 19 WEBSITE

*Sheila Glass*

Nothing to report

#### 20 COMMEMORATION CEREMONY June 9<sup>th</sup>

Parish Councillors invitation circulated

#### 21 POLICE REPORT

No report received

#### 22 LIBRARY

#### 23 No report

#### 24 ALLOTMENTS

*Denise Edwards*

No new plot holders yet. There are 1 full and 4 half plots available.

#### 25 NATURE RESERVE

*Chris Morgan*

Work in progress

#### 26 MEMORIAL HALL

*George Hawes*

No new problems

#### 27 BEST KEPT VILLAGE

*Sheila Glass*

SG asked everyone to keep village tidy. SG thanked Karen Rees for all she is doing.

#### 28 VANDALISM

#### 29 MEMORIAL GARDEN

R Copp has replaced the posts

#### 30 PUBLIC CONVENIENCES

Tim Pope will repair defective lights

#### 31 KENNET TRIANGLE

ARK will begin work 26<sup>th</sup> June

32 PATIENTS REP

George Hawes

No meeting yet

## 33 ACCOUNTS FOR PAYMENT:

			PC 20/05/2019		DD/BACS	
	<b>Accounts for MAY 2019</b>	<b>TOTAL</b>	Net	VAT	DEB/FPI/CASH/BGC	<b>S137</b>
<b>I3033</b>	British Gas - Electricity for Public Toilets	<b>23.00</b>	21.90	<b>1.10</b>	<b>DD</b>	<b>No</b>
<b>I3034</b>	PlusNet Broadband Service	<b>14.99</b>	12.49	<b>2.50</b>	<b>DD</b>	<b>No</b>
<b>I3035</b>	I&I IONOS Web Package Basic Fee	<b>8.39</b>	6.99	<b>1.40</b>	<b>DD</b>	<b>No</b>
<b>I3036</b>	Castle Water - Water for Public Loos	<b>11.34</b>	11.34	<b>0.00</b>	<b>DD</b>	<b>No</b>
<b>I3037</b>	Ab - Fab Loos (Boundary Walk)	<b>594.00</b>	495.00	<b>99.00</b>	<b>BACS</b>	<b>No</b>
<b>I3038</b>	Salisbury Diocesan Glebe - Half Year Rent on Playing Field Commencing 1st May 2019	<b>212.50</b>	212.5	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3039</b>	WALC - NALC annual subscription 1st April 2019/20	<b>745.24</b>	621.03	<b>124.21</b>	<b>BACS</b>	<b>No</b>
<b>I3040</b>	MBC Promotions Ltd (Boundary Walk 50th Anniversary Copper Stamped Badges)	<b>279.00</b>	232.50	<b>46.50</b>	<b>BACS</b>	<b>No</b>
<b>I3041</b>	WALC - Clerk's Year Training Course	<b>78.00</b>	65.00	<b>13.00</b>	<b>BACS</b>	<b>No</b>
<b>I3042</b>	Ramsbury Memorial Half year Rent and Electricity for Period 1st May to 30th October 2019	<b>636.25</b>	636.25	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3043</b>	Clerk's Salary Carol Standage- April 2019	<b>405.19</b>	405.19	<b>00.00</b>	<b>BACS</b>	<b>No</b>
<b>I3044</b>	Minute Taking Salary - Mary Holdsworth	<b>91.25</b>	91.25	<b>00.00</b>	<b>BACS</b>	<b>No</b>
<b>I3045</b>	Co-op Petrol - for Nature Reserve (Chris Morgan)	<b>5.00</b>	4.19	<b>0.83</b>	<b>BACS</b>	<b>No</b>
<b>I3046</b>	Four Seasons Garden Service - Service of Ariens Wheeled Brush Cutter for Nature Reserve (Chris Morgan)	<b>85.98</b>	71.65	<b>14.33</b>	<b>BACS</b>	<b>No</b>
<b>I3047</b>	LIDL - Bedding Plants for Best Kept Village Competition (Karen Rees)	<b>1.79</b>	1.49	<b>0.30</b>	<b>BACS</b>	<b>No</b>

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<b>I3048</b>	ALDI - Bedding Plants for Best Kept Village Competition (Karen Rees)	<b>11.15</b>	9.29	1.86	<b>BACS</b>	<b>No</b>
<b>I3049</b>	Ramsbury Community Transport	<b>62.00</b>	62.00	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3050</b>	Colour Time - Booklets for Boundary Walk	<b>20.00</b>	20.00	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3053</b>	Safety Signs Supplies- Sign for Mill Lane	<b>36.95</b>	30.79	<b>6.16</b>	<b>BACS</b>	<b>No</b>
<b>I3052</b>	Ramsbury Pre-School – donation for provision of cakes and teas for Boundary Walk	<b>175</b>	175	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3053</b>	R Copp - Play Areas - maintenance on west side of Whittonditch playfield	<b>135.00</b>	135.00	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3054</b>	R Copp - Memorial Garden - repairs to post , chains, and new hooks	<b>186</b>	186	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3055</b>	WH Smith - Office Stationery - A4 ring binders,A4 dividers, A4 laminate Pkt and highlighter pens - Carol Standage	<b>30.52</b>	25.43	<b>5.09</b>	<b>DC (CS)</b>	<b>No</b>
<b>I3056</b>	Ramsbury Post Office - boundary walk supplies - Sheila Glass	<b>33.29</b>	27.74	<b>5.55</b>	<b>DC (SG)</b>	<b>No</b>
<b>I3057</b>	Midway Stores - boundary walk supplies water etc - Sheila Glass	<b>75.56</b>	62.97	<b>12.59</b>	<b>DC (SG)</b>	<b>No</b>
<b>I3058</b>	Wyevale Garden Centre - Pansies for Square Tubs - memorial garden - Sheila Glass	<b>22.8</b>	19	<b>3.80</b>	<b>DC (SG)</b>	<b>No</b>
<b>I3059</b>	Community First - Insurance Renewal Premium. Invoice received and arranged for amendment Invoice as policy has changed.	<b>1358.10</b>	<b>1358.10</b>	<b>00.00</b>	<b>BACS</b>	<b>No</b>
	<b>Total</b>	<b>5388.29</b>	<b>5000.09</b>	<b>338.22</b>	<b>BACS</b>	

**Accounts for payment. Proposed RY, seconded CM. All councillors agreed.**



**34 PAYMENTS RECEIVED:**

	Payments received:				DD/BACS/DEC/FPI/ CASH/BGC	S137
<b>R511</b>	Wiltshire Council Parish Precept for 2019 – 20 1st Tranche	26000		0.00	FPI	No
						No
						No
						No
	<b><u>TOTAL</u></b>	26000	0	0.00		

**BANK BALANCE on 30th April 2019:**

**CURRENT ACCOUNT £99053.64**

**NB** This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£899.00** for defibrillators plus allocated budget for the year and contingency.

**DATE OF NEXT COUNCIL MEETING**

**MONDAY June 17th**

**at 7.45pm in**

**RAMSBURY MEMORIAL HALL**

**YOU WILL BE VERY WELCOME -PLEASE COME**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**

DRAFT