

# RAMSBURY & AXFORD PARISH COUNCIL

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## 1436

### Minutes of the Parish Council meeting held on

**Monday 18<sup>th</sup> March 2019 at 7.45pm in Ramsbury Memorial Hall**

**Present** - – S Glass (SG) Chair, D Edwards (DE), C Payne (CP), R Greasley (RG), G Hawes (GH), C Morgan (CM), G Fearon (GF), K Abbot (KA), H Lloyd (HL), C Standage (CS) Clerk, M. Holdsworth (MH) Minutes Secretary. No members of the public were present.

- 1 APOLOGIES for absence - R Young, D Barnett, E Hodgson.-approved
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held February 18th 2019 were approved and signed. **Pro.SG, sec. DE. All agreed**
- 4 MATTERS ARISING from the minutes not itemised separately.  
Page 1433 Item 12. SG had found a sign “ No vehicles beyond this point - residents only” which would cost around £40. She proposed that a sign be purchased and erected. **All agreed**
- 5 NEW CORRESPONDENCE for discussion:

<b>PC 18/03/ 2019</b>				
<b>March 2019</b>			<b>Highlighted entries FOR DISCUSSION</b>	<b>Actions</b>
<b>A3250</b>	19/02/19	Democratic and Member Services	<b>RE:</b> Briefing Note 19-004 Draft Wiltshire Housing Site Allocations Plan. <b>F/w to Councillors</b>	A meeting is to be held on 22 <sup>nd</sup> April. <b>SG to email PC comments</b>
<b>A3253</b>	19/02/19	Ian Kemp	<b>RE:</b> Wiltshire Housing Site Allocations Plan Examination. <b>Sheila Glass</b>	<b>See above</b>
<b>A3255</b>	19/02/19	CPRE	<b>RE:</b> Best Kept Village Competition 2019 Entry Invitation. <b>Sheila Glass</b>	<b>SG to complete entry form and ask J Tolputt to supply a sign for the Square</b>
<b>A3258</b>	21/02/19	Ben Tottenham	<b>RE:</b> V6 with Kings Regiment Badge is now correct and ready to go forward to the maker for display. <b>Sheila Glass</b>	<b>It is now framed. Cost to be reported in April minutes</b>

<b>A3264</b>	25/02/19	Linda Nemeth	<b>RE:</b> Mill Lane Footpaths repairs – Update. <b>Sheila Glass</b>	ARK is happy to complete work on banking up the footpaths at the bridges while carrying out work on the Triangle. <b>PC will cover any extra costs.</b>
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<b>A3265</b>	25/02/19	Robert Osmond	<b>RE:</b> Roxy Equipment Insurance. <b>Sheila Glass</b>	Memorial Hall Trustees arranged insurance for the Roxy Equipment
<b>A3266</b>	25/02/19	Whitton Ways	<b>RE:</b> Distribution – Supporting distribution project. <b>Sheila Glass</b>	V Body is very pleased that the PC are interested in supporting this project and there is to be a meeting soon to discuss future plans which include sponsorship.
<b>A3267</b>	25/02/19	Ben Tottenham	<b>RE:</b> Query - Draft Copy minutes 18 <sup>th</sup> February – Blocked Drains in Back Lane. <b>Sheila Glass</b>	SG has responded
<b>A3268</b>	25/02/19	Ben Tottenham	<b>RE:</b> 2019 -108 – Enquiry – REF 165950421756 Ramsbury Manor. <b>Sheila Glass</b>	SG has responded to this enquiry
<b>A3270</b>	27/02/19	Nigel Parke	<b>RE:</b> SIDS in Ramsbury Quote <b>Sheila Glass</b>	One SID in Axford is still not working. Quote to service all SIDs in Ramsbury and Axford is £750 + parts. <b>SG to ask for all SIDs to be serviced. All agreed</b>
<b>A3275</b>	02/03/19	Desmond Taylor	<b>RE:</b> Ramsbury & Axford Parish Council – Ramsbury Roxy Money Transfer – Confirmation of Transfer of Funds. <b>Sheila Glass</b>	Funds have been transferred.
<b>A3278</b>	05/03/19	Martin Cook	<b>RE:</b> White Lining in Ramsbury – Update. <b>Sheila Glass</b>	SG & KA had a very positive meeting with Martin Cook See Pre School, Item11 & 15 for details
<b>A3280</b>	05/03/19	Karen Rees	<b>RE:</b> Village Clean Up – 23 <sup>rd</sup> March to 14 <sup>th</sup> April village rubbish clean up. <b>Sheila Glass</b>	There is to be no “official” Clean –up on the 23 <sup>rd</sup> March but there will be one on April 13 <sup>th</sup> , Villagers are asked to clear up any rubbish between these dates and to put it in black sacks, secured tied. These can be left at the Rec centre beside the grit bins by the 14 <sup>th</sup> April and they will be collected. <b>Information about this can be found on posters, Facebook and from Karen Rees.</b>
<b>A3282</b>	05/03/19	Craig Campbell	<b>RE:</b> One off Rubbish Collection from Ramsbury – Village Clean Up. <b>Sheila Glass</b>	SG to ask for a one off collection after 14 <sup>th</sup> April.

<b>A3290</b>	08/03/19	Terry Barrett	<b>RE:</b> Memorial Bench. Sir Martyn is happy that a Memorial Bench is placed where agreed. <b>Sheila Glass</b>	SG has arranged contact with the donor.
<b>A3291</b>	09/03/19	Sophie Pollock	<b>RE: BASIC</b> Group on CSW Online – Community Speed Watch. <b>Sheila Glass</b>	S Pollock had received information about Basic CSW –online and was told that it was not affiliated to Wilts. Police. She could see no point in belonging to an organisation that will not achieve anything. <b>SG to take this matter to the next Area Board meeting where there is a police presence.</b>
<b>A3292</b>	10/03/19	Dawn at Splash–Community First	<b>RE:</b> April School Holidays Activities programme 2019. <b>Sheila Glass</b>	<b>To be added to web page and noticeboard</b>
<b>A3296</b>	11/03/19	Andrew Jack	<b>RE:</b> Update on CATG costing. <b>Sheila Glass</b>	Advice that request for school crossing must be referred in first instance to Marlborough Area Board <b>See Pre School , Item 11 &amp;15.</b>

6 COMMITTEE REPORTS:  
A Planning

*Helen Lloyd*

**PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – March 2019**

Planning Applications Processed since February 2019 Report

**NEW ITEMS:**

<b>Report date w/e</b>	<b>App. Number</b>	<b>Site location</b>	<b>Proposal</b>	<b>Comments REQ. date</b>
1/3	19/01793/LB C	The Manse 27 High Street Ramsbury Marlborough Wiltshire SN8 2QN	Proposal to repoint front elevation with Lime Mortar	4/4
	19/01851/TC A	35 Oxford Street Ramsbury SN8 2PS	Willow Tree - crown reduction to a height of 6 metres and width of 4 metres	20/3

\*None w/e 22/2

**STILL AWAITED:**

25/1	19/00649/LBC	Ramsbury Manor Whites Hill To High Street Ramsbury SN8 2RG	Reroofing of existing Manor roof; including installation of fire barriers and insulation to existing roof space. Replacement of existing lead flat roofed areas and roof ridges with new lead coverings. PC had no objections	21/2 Note decisions expected 18/3
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1439

8/2	19/00915/LBC	Syon House 3 High Street Ramsbury Marlborough Wiltshire SN8 2PA	Replacement of two first floor rear windows. PC have no objections	14/3
15/2	19/01368/FUL	2 Whittonditch Road Ramsbury SN8 2PY	Proposed two storey rear extension PC have no objections but has commented on the windows on the first floor.	13/3
11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane. PC had no objections to the house alterations but commented on the access to Crowood Lane	4/2 Decision expected 24 March
	18/12002/FUL	Ramsbury Manor Ramsbury Wilts SN8 2RG  APPLICATION WITHDRAWN	New single storey external plant room to serve the Manor House and Courtyard Cottages – PC had no objections	7/2 Still awaited
	19/00243/LBC	Ramsbury Manor Ramsbury Wilts SN8 2RG APPLICATION WITHDRAWN	New single storey external plant room to serve the Manor House and Courtyard Cottages – PC had no objections	7/2 Still awaited
19 October	18/09660/FUL	The Hop House Tankard Lane Ramsbury SN8 2PJ APPLICATION WITHDRAWN	Detached Garage and Store including Guest Room, Games Room and Gym Beneath – PC commented	13/11

**DECISIONS:**

Report date w/e	App. Number	Site location	Proposal	Decision and date
18/1	19/00100/FUL	Balak Farm, Marrison Hill, Ramsbury, SN8 2HG	Use of existing ancillary accommodation as residential annexe or as tourist accommodation; changes to building to facilitate this to include new windows and external timber cladding - PC had no objections	27/2 Approved with conditions
23/11	18/10488/FUL	Fairings, Chapel Lane, Ramsbury SN8 2PQ	Replacement house and new car port to replace garage PC have no objections but commented	1/3/18 Approved with conditions
18/1	18/12016/FUL	10 Axford Marlborough Wiltshire SN8 2EZ	Construction of vehicle lay-by and provision for future drive – Amended submission response by 4 <sup>th</sup> March. PC objected due to safety risk and commented upon the drainage provisions	11/2

1/2	19/00769/FUL	22 The Paddocks, Ramsbury	Two storey extension with modifications to the existing building.. Minor changes to existing garden terracing. – PC objected to the proposal due to the size and finish	Approved with conditions 28/2
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\*None W/e 22/2

The Planning Officer's comments to 19/00769/FUL refer to "timber" HL to write querying decision in the light of the stated cladding to be "painted mineral/fibre"

## B Finance

*Erica Hodgson*

**Review of Asset Register** – the register is now completed and correct

**Review of Risk Assessment** – SG presented proposed amendment to take into account online banking.

**Pro. SG, sec. GH. All agreed**

## C Rights of Way

*Graeme Fearon*

*Repairs to foot path at Mill Lane bridges –see item 5 A3264*

The post by the Allotments is broken and the sign is not on the post. **Action: GF to examine**

## D Play Areas & Seats

*Simon Smith*

The fence at the Axford Play area needs repairing (See Axford report)

SG had received no response from A Ewing about the ash tree on the Whittonditch Play

Area. **Update: A Ewing has now responded that tree is diseased. Action will be taken**

## E Emergency

*Diann Barnett*

*Emergency plan update – all running smoothly*

## F Recreation Centre

*George Hawes*

There is a meeting on 19<sup>th</sup> March.

## G Policy Committee

*Sheila Glass*

**PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item.** No members of the public were present.

## 7 AXFORD

*Diann Barnett*

- (i) Red Lion– a 2 metre fence is being installed on the boundary of the Red Lion and the Grade 2 listed building behind it. The Community Asset still applies to the Red Lion. The Land Registry details include a requirement to protect the memorial in the car park.
- (ii) Axford Open Gardens 23<sup>rd</sup> June.
- (iii) DB has the posts for repairing the fence at the play area

## 8 POOR ROAD & PAVEMENT CONDITIONS

*Christopher Payne*

- (i) CP suggested that a log should be kept of the poor state of the roads and pavements. **SG agreed.** She also said that hopefully the worst of the problems would be addressed at some point.
- (ii) The work on Crowood Lane pavement is due to begin on 11<sup>th</sup> April. **Action: SG to notify residents**
- (iii) There is a patch of land beside the Bell towards the drainage grill inside the white line that needs repairing. **Action: SG to talk to A Ewing**

## 9 COMMUNITY ASSETS

**Crown & Anchor** – SG asked councillors if she should go ahead and add the Crown & Anchor as a Community Asset. **All agreed. Action: SG to speak to owners**

**Red Lion** – see above Item 7 (i)

## 10 MARLBOROUGH AREA BOARD

*Sheila Glass*

Next meeting 26/3/19

**11 CATG MEETING**

SG attended the CATG meeting. There were no items of interest for Ramsbury. SG will apply to CATG re crossing in Isles Road in time for next CATG meeting. **All agreed.**

**Meeting on 14/3/19**

*Sheila Glass*

**12 BINS IN STREET**

*Christopher Payne*

Saxon Forge bins all put away. Some bins at the Bell left out after emptying. **Action: SG to talk to A. Ewing**

**13 LETTERS FROM nextdoor.co.uk**

*Christopher Payne*

After discussion it was decided to recommend that residents are strongly advised not to sign up to this. **Action: SG to put a notice in The Whitton Ways and the Village Diary**

**14 PARISH STEWARD SCHEME**

*Sheila Glass*

**Items for visit Mar 28<sup>th</sup> 29<sup>th</sup>** - small holes in Union St. SG asked to be informed if there was anything that needed doing by March 23<sup>rd</sup>

**15 PRESCHOOL**

Update on parking/meeting with Martin Cook 8/3/19

*Kate Abbot*

- (i) SG had met with KA and MC for a very positive meeting. There would be zig zag yellow lines on both sides of Back Lane in front of the Pre School. White line in front of Mardle House. White lines in Isles Rd in front of the hedge opposite the school and on the school side up to the school car park. The buff crossing in Back Lane would be renewed and have bollards and a new crossing in Isles Rd is proposed (see Item 11).
- (ii) The beech bush opposite the school – SG has asked C George, Isles Court warden, if it could be cut down to half a metre high so that children would be visible over the top of it. C George said she would write to Cognatum and talk to the Isles Court gardener. Unfortunately KA reported that C George has informed her that she has no intention of doing this.
- (iii) There would be white lines on both sides of Newtown Rd. from Ravensfield to Peter's Cottage. This visually narrows the road and should slow down the traffic.
- (iv) Road safety training is being given in both the Pre School and the school.

**16 BOUNDARY WALK 50<sup>th</sup> anniversary Sun 5<sup>th</sup> May**

*Sheila Glass*

**This year the walk will be in reverse!** It will start at Littlecote and finish at the Membury Triangle and then walk back down the roads into the village. There will be Gold badges for all who finish.

Matt Hodgson has organised leaders and will redo the info board

Refreshments are organised

Flyer is booked CMM and RY will organise drivers

**Actions: SG to put information into Whitton Ways in April and May.**

**GH to organise “walkers in road” signs. SG to ask the Crown & Anchor if they are interested in doing a BBQ.**

**17 WEBSITE**

*Sheila Glass*

On going

**18 COMMEMORATION CEREMONY June 9<sup>th</sup>**

There is a Commemoration Ceremony at the Memorial Wood on the old aerodrome on June 9<sup>th</sup> 10.30am to 2pm. All councillors invited. Refreshments provided.

**19 POLICE REPORT** – this had not arrived.**20 ELECTORAL REVIEW** See briefing note 19-003

There are no changes for Ramsbury, though Froxfield is being moved from the Marlborough area to the Pewsey area which is causing a lot of concern. There is a WC meeting on 25<sup>th</sup> March at which the matter will be discussed.

**21 LIBRARY**

**Change of Administrator** – the new administrator is Alice Charlwood. The PC would like to thank Mary Cook for all the hard work she has done to keep the Ramsbury Library open and run by volunteers.

**22 ALLOTMENTS**

No problems

*Denise Edwards*

**23 NATURE RESERVE**

First cut in April

*Chris Morgan*

**24 MEMORIAL HALL**

There will be metal beams fixed in the ceiling to hold the lighting bars

*George Hawes*

**25 BEST KEPT VILLAGE**

Great British Spring Clean March 23<sup>rd</sup> to April 13<sup>th</sup>/14<sup>th</sup> - see Item 5 A 3280

*Sheila Glass*

**Action: SG to complete entry form**

**26 VANDALISM****27 MEMORIAL GARDEN**

**Action: SG to remove the wreaths**

**28 PUBLIC CONVENIENCES**

No rates to pay on the Public Conveniences, Two lights are faulty

**Action: SG to contact T Pope about lights.**

**29 KENNET TRIANGLE****30 PATIENTS REP**

Proposed work on Junction 15 later in the year could cause some local disruption.

*George Hawes*

**31 ACCOUNTS FOR PAYMENT:**

					<b>PC 18/02/2019</b>	
	<b>Accounts for March 2019</b>	<b>TOTAL</b>	Net	VAT	<b>DD/BACS/CH/DEB</b>	<b>S137</b>
					<b>BGC/CASH</b>	
<b>I3015</b>	Castle Water - Water for Public Loos February 2019 Direct Debit	<b>10.29</b>	10.29	<b>0.00</b>	<b>DD</b>	<b>No</b>
<b>I3016</b>	1&1 IONOS - Basic Internet Fee March 2019	<b>8.39</b>	6.99	<b>1.40</b>	<b>DD</b>	<b>No</b>
<b>I3017</b>	British Gas - Electricity for Public Loos 18/12 to 17/1/19	<b>23.00</b>	21.90	<b>1.10</b>	<b>DD</b>	<b>No</b>
<b>I3018</b>	PlusNet - Broadband - 02/3 to 01/4/19	<b>14.99</b>	12.49	<b>2.50</b>	<b>DD</b>	<b>No</b>
<b>I3019</b>	Mary Holdsworth - Minute Taking - February 2019	<b>90.83</b>	90.83	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I3020</b>	Carol Standage - Clerk Salary - February 2019	<b>393.34</b>	393.34	<b>0.00</b>	<b>BACS</b>	<b>No</b>
	<b>Total</b>	<b>540.84</b>	<b>535.84</b>	<b>5.00</b>		

Accounts for payment – Pro. CM, sec. GF. **All agreed.**

**32 PAYMENTS RECEIVED:**

		<b>TOTAL</b>	<b>NET</b>	<b>VAT</b>	<b>DD/BACS/CH/DEB</b>	
<b>R510</b>	Salisbury Diocese refund for over payment	<b>212.5</b>	<b>212.5</b>	<b>0.00</b>	<b>CQ</b>	<b>No</b>
	<b><u>TOTAL</u></b>	212.5	212.5	0.00		

**BANK BALANCE** on 28<sup>th</sup> February 2019:**CURRENT ACCOUNT £75264.36**

**NB** This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£899.00** for defibrillators plus allocated budget for the year and contingency.

**DATE OF NEXT COUNCIL MEETING**

**MONDAY April 15th**

**at 7.45pm in**

**RAMSBURY MEMORIAL HALL**

**YOU WILL BE VERY WELCOME -PLEASE COME**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**