

# RAMSBURY & AXFORD PARISH COUNCIL

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## 1420

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON

### MONDAY 21ST JANUARY 2019 7.45 PM IN RAMSBURY MEMORIAL HALL

**Present** – S Glass (SG) Chair, D Edwards (DE), D Barnett (DB), K Abbott (KA), E Hodgson (EH), C Payne (CP), R Greasley(RG), G Fearon (GF) C Standage (CS) Clerk,,M. Holdsworth (MH) Minutes Secretary.

- 1 APOLOGIES for absence R Young, S Smith, G Hawes, C Morgan, H Lloyd-approved.
- 2 DISCLOSURES OF INTEREST- E Hodgson Item 5 - A3177
- 3 MINUTES of the meeting held December 10<sup>th</sup> 2018 were approved and signed Pro DB, sec CP.  
**All agreed**
- 4 MATTERS ARISING from the minutes not itemised separately - None
- 5 NEW CORRESPONDENCE for discussion:

			<b>PC 21/01/ 2019</b>	
		<b>January 2019</b>	<b>Entries FOR Discussion</b>	<b>Actions</b>
<b>A3138</b>	11/12/18	Alan Woodford	DMMO applications – Wiltshire application to upgrade bridleway RAMS43,RAMS9A and most of footpath RAMS9B to Restricted Byways	<b>SG has forwarded this to A Ewing as these are all around The Priory.</b>
<b>A3146</b>	11/12/18	Anna Forbes - ARK	ARK – River Restoration in Ramsbury <b>Sheila Glass</b>	3 trees overshadow the leat on south side. Trees to be cut down and used to narrow the leat to make it faster flowing. The trees are not in the conservation area.
<b>A3149</b>	11/12/18	Idverde	Pavement Quotes <b>Sheila Glass</b>	See Finance.

## 1421

<b>A3152</b>	12/12/18	Linda Nemeth	Ramsbury Triangle – ARK plan to carry out maintenance work on Ramsbury Triangle during the spring and summer 2019. Request for financial support	PC has been asked to contribute towards this work. <b>SG proposed £200 towards this work, sec DE, all agreed.</b> SG to ask if ARK would carry out repairs to path on the bridge – see Item 5 - A3109 Dec Minutes. PC to finance. Nothing had been heard from T Cherrington.
<b>A3153</b>	12/12/18	Hugo Mackenzie – Smith Infinity Marketing	<b>Dangerous Tree</b> – update on Hazardous tree at bottom end of Newtown Road Ramsbury.	The owner is aware and has said he will deal with the tree.
<b>A3154</b>	12/12/18	Martin Cook	Re: Flooding – Contractor has been asked if he could arrange for the mechanical ‘Grip’ excavator to give some attention to the run off’s close to the tennis courts on White’s Hill. The PC sent an email to Sarah Evans at Harbrook <b>Sheila Glass</b>	<b>See A3171</b>
<b>A3155</b>	13/12/18	Alistair Ewing	RE: Flooding – It is highways responsibility to clean their drainage ditches which is causing the problem	
<b>A3162</b>	18/12/18	Anna Forbes	Re: ARK – River Restoration in Ramsbury update –	<b>See A3146</b>
<b>A3166</b>	23/12/18	Susanna Adam	New Pothole in Ramsbury High Street – Outside Number 55, the Tarmac has eroded	<b>SG has reported this</b>
<b>A3167</b>	24/12/18	Katie Fielding	WALC – Buckingham Palace Garden Party 29 <sup>th</sup> May 2019 – Application <b>F/w to Councillors</b>	Retired councillors are invited to attend this if they have never attended a Garden Party

## 1422

<b>A3168</b>	28/12/18	Nick Swan	<b>Re:</b> The Red Lion has been sold to an Italian, Mauro, who is planning to turn it into a Trattoria.	
<b>A3170</b>	31/12/18	Elizabeth Hodges	Re: Bench on the footpath from Ramsbury to the Manor gates. Donation offered for its future upkeep.	<b>Clerk will write and say that the PC will monitor the condition of the bench and if it requires attention PC will let E Hodges know the cost</b>
<b>A3171</b>	03/01/19	Sarah Evans	Re: Response regarding flooding at Manor Hill. Julian Tolputt is looking into what needs doing to rectify the problem	See A 3154
<b>A3175</b>	07/01/19	WC Financial Planning	<i>Re: Read Receipt confirmed – Town/Parish Precepts 2019/2020. Sheila Glass</i>	Precept form has been received by WC Finance.
<b>A3177</b>	07/01/19	Felicity Beaver	RE: Planning Applications and Parking – Two contractors vans causing parking problems outside Cinnabar Cottage. An apology has been given to Mrs Beaver and builders have been asked to use spaces at the back to be more considerate.	This has been resolved.
<b>A3183</b>	10/01/19	Rock Stone	Pavement Quote Ramsbury – <b>Sheila Glass</b>	See Finance 6 B (ii)
<b>A3186</b>	14/01/19	R A Copp	Quote for Grass Cutting <b>Sheila Glass</b>	See Rights of Way 6 C (iii)
<b>A3189</b>	14/01/19	R A Copp	The War Memorial - Estimate to replace 8 Posts 4x4 and re attach chain	A quote has been received from R Copp PC are still waiting to hear from A Gulliver. <b>SG to contact him again</b>
<b>A3190</b>	14/01/19	Asphalt	Quote Re: Revised Spec – pavement quote Ramsbury.	See Finance 6 B (ii)

## 6 COMMITTEE REPORTS:

## A Planning

*Helen Lloyd*

Planning Applications Processed since December 2018 Report

## NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
4/1/19	18/11497/FUL	4 Dyers Yard High Street Ramsbury SN8 2QU	Two storey rear extension.	14/1/19
	18/11730/FUL	17 Back Lane Ramsbury SN8 2QY	Removal of existing rear porch structure. Raising part of the existing rear single storey roof with addition of 3 roof lights, single storey rear flat roof extension. Removal of apple tree from rear garden	1/2
11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane	4/2
	18/12002/FUL	Ramsbury Manor Ramsbury Wilts SN8 2RG	New single storey external plant room to serve the Manor House and Courtyard Cottages	7/2
	19/00243/LBC	Ramsbury Manor Ramsbury Wilts SN8 2RG	New single storey external plant room to serve the Manor House and Courtyard Cottages	7/2
18/1	19/00100/FUL	Balak Farm, Marring Hill, Ramsbury, SN8 2HG	Use of existing ancillary accommodation as residential annexe or as tourist accommodation; changes to building to facilitate this to include new windows and external timber cladding	11/2
21/1	18/12016/FUL	10 Axford Marlborough SN8 2EZ	Construction of vehicle lay-by and provision for future drive	11/2

\*None w/e 7/12; 14/12;

## STILL AWAITED:

19 October	18/09660/FUL	The Hop House Tankard Lane Ramsbury SN8 2PJ	Detached Garage and Store including Guest Room, Games Room and Gym Beneath – PC commented	13/11
23/11	18/10488/FUL	Fairings, Chapel Lane, Ramsbury SN8 2PQ	Replacement house and new car port to replace garage PC have no objections but commented	18/12/18

## DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision and date
14	18/10731/TCA	27 Oxford Street Ramsbury Marlborough Wiltshire SN8 2PS	Leylandii hedge - Fell & remove stumps = PC had no objections	12/12

## 1424

	18/10803/TCA	Westfield House 19 Back Lane Ramsbury Marlborough Wiltshire SN8 2QY	T1 Cedar - Fell T2 - Beech - Clear from opposite house by 2m, crown lift over road to 7m. Clear around cables to allow 0.5m clearance – PC had no objections	13/12
4/1/19	18/10383/FUL	Holy Cross Church, Dyers Yard Ramsbury SN8 2QH	Proposed alterations to existing footpath to improve disabled access from parking area to churchyard. Proposed new external lighting to altered and existing footpaths. PC have no objections	3/1/19

\*None w/e – 7/12; 11/1/19;

New committee member Kate Abbot

HL has updated planning standing order . SG proposed that the changes be accepted, sec. CP.

**All agreed.**

In the absence of HL due to illness, SG explained that a Briefing Note(No 374) had been received from Wiltshire Council giving a schedule of proposed changes as a result of a consultation on Wiltshire Housing Site Allocations Plan Update. The planning committee had reviewed this some time ago and been satisfied with the suggested Settlement Boundary for Ramsbury but there was now a proposal to change the boundary from north to south of Newtown Road. After discussion it was agreed that the PC would object on the grounds that this would create a precedent for future challenges to the Settlement Boundary. The deadline for reply is 22/1/19.

**Action: SG to send objection to WC to meet deadline**

#### B Finance

*Erica Hodgson*

- (i) Precept form submitted and received (A3175)
- (ii) Quotes for pavements – 3 quotes had been received from Idverde, Asphalt and Rockstone. These had been discussed by SG, KA and RG. Rockstone had quoted for two options and after discussion it has been decided to go for 2<sup>nd</sup> option - £2500. This work would last for 10+ years. SG proposed the Council accept this quote, sec KA. **All agreed.**  
**Action: SG to contact Rockstone**
- (iii) Quotes for Memorial garden posts – see A3189
- (iv) Review Single Source Justification –2017 -19 R Copp , grass cutting. This has to be reviewed every two years. SG proposed that the SSJ be renewed for 2 years 2019 -21 sec EH. **All agreed.**
- (v) Quarterly Review of Accounts; We will not be asking for approval of the Quarterly reconciliation at this meeting, but will bring this to the February meeting for approval. Key updates:

At the end December 2018, expenditure for the year to date was £29,039.23. We had precepted £51,015 which included some longer term capital projects (e.g. pavement repairs) which we haven't spent as yet. (Note – we are able to carry this money forwards to future years enabling us to spread the cost of larger projects with minimal impact to the precept).

The RFO has found a way to simply report the data we need. She is now working through assignment of expenditure within QuickBooks so that we can provide a detailed overview of spend for each category in time for next meeting, when we will ask for approval from the Council.

Roxy Finance- SG and EH had checked finances with details received from Roxy treasurer and there had been a good degree of collaboration between the two. The Finance Committee will discuss this and bring it to the February meeting. **Action: EH to arrange Finance Committee meeting**

**C Rights of Way***Graeme Fearon*

(i) Repair to path at Mill Lane bridges – see A3152

(ii) Boundary Walk Sunday May 5<sup>th</sup>. This is being organised. M Hodgson will lead the walk. The Flyer is booked. The refreshments stations are organised. Toilets to be booked. Signs to be sorted when GH returns. **Action: SS to order loos and contact landowners**

(iii) Quote for Grass Cutting. R Copp to cut rights of way etc See 6B(iv)

**D Play Areas & Seats***Simon Smith*

Nothing to report

**E Emergency***Diann Barnett*

(i) New committee member Roger Greasley

(ii) Emergency plan review and update Feb 19. **Action: SG to update warden's list**(iii) Generator at Memorial Hall – this has been repaired by P Randall and he has disposed of old diesel **Action: SG to replace diesel**

(iv) Aquasacs advertised in WW and diary. If there is a problem with flooding, these are available from the Parish Council

**F Recreation Centre***George Hawes*

Nothing to report

**G Policy Committee***Sheila Glass***PUBLIC FORUM-Parish Council Standing Orders temporarily suspended for this item**

No members of the public were present.

## 7 AXFORD

*Diann Barnett*

No problems in Axford.

## 8 MARLBOROUGH AREA BOARD

*Sheila Glass*

No meeting this month

## 9 CATG MEETING

*Sheila Glass*

No meeting this month

## 10 BINS IN STREET

*Christopher Payne*

CP thanked CS for writing and delivering the letters to the households in Saxon Forge. 2 bins were left on the pavement, not under the arch but these have been moved.

PO bins – **Action: SG to ask Elaine if these could be moved away from the High Street**The bins at the Bell are sometimes left out after collection. **Action: SG to talk to Bell manager**

## 11 PARISH STEWARD SCHEME

*Sheila Glass*Next visit January 30<sup>th</sup> 31<sup>st</sup> - there will also be a machine for digging out the drains along the Manor RdThere is a manhole cover on Back Lane at the top of Burdett St that has sunk. **Action: Log to be sent**

## 12 PRESCHOOL

KA had attended a meeting about parking near the school and pre-school. A spread sheet of suggestions for ways of solving the parking problems has been drawn up and will be sent to the school.

Cars parking opposite the Pre-School are causing a problem but the white lines will not be painted until the spring – Kate wondered if zig-zag lines could be painted on both sides of the road.

A piece of hedge between the south Isles Court entrance and the rear entrance to the Red House is causing a problem as it is by the crossing to the school and restricts visibility – could it be removed?

**KA to report back to group about white line markings and SG will contact M Cook****KA will report to the PC of ongoing decisions.**

## 13 WEBSITE

*Sheila Glass*

SG is working on this

## 14 POLICE REPORT

No report this month

## 15 LIBRARY

No report

## 16 ALLOTMENTS

*Denise Edwards*

Nothing to report

## 1426

- 17 NATURE RESERVE *Chris Morgan*  
Work on the trees- see 5A3146
- 18 MEMORIAL HALL *Sheila Glass*  
The black marks on the floor are still being investigated
- 19 VANDALISM
- 20 MEMORIAL GARDEN
- 21 PUBLIC CONVENIENCES  
Repairs to the handwash in the ladies loo had been carried out. PC will need to precept next year to replace both handwashing machines as they will be unable to get parts for them after summer 2019
- 22 KENNET TRIANGLE
- 23 PATIENTS REP *George Hawes*
- 24 **ACCOUNTS FOR PAYMENT:**

					<b>PC 21/01/2019</b>	
	<b>Accounts for January 2019</b>	<b>TOTAL</b>	<b>Net</b>	<b>VAT</b>	<b>DD/BACS/CH/DEB</b>	<b>S137</b>
					<b>BGC/CASH</b>	
<b>I2986</b>	Midway Stores (Gratuity for K Lloyd for help watering tubs through the year)	<b>10.99</b>	9.16	<b>1.83</b>	<b>DEB(SG)</b>	<b>No</b>
<b>I2987</b>	Castle Water (water for loos)	<b>10.73</b>	10.73	<b>0.00</b>	<b>DD</b>	<b>No</b>
<b>I2988</b>	1&1 IONOS SSL 20/11/18 to 20/11/19 (Domain Name annual)	<b>28.79</b>	23.99	<b>4.80</b>	<b>DD</b>	<b>No</b>
<b>I2989</b>	British Gas 18/10 to 17/11/18 (electricity for loos)	<b>19.00</b>	0.90	<b>18.10</b>	<b>DD</b>	<b>No</b>
<b>I2990</b>	Plusnet 02/19 to 01/02/19 (broadband)	<b>14.99</b>	12.49	<b>2.50</b>	<b>DD</b>	<b>No</b>
<b>I2991</b>	Wallgate - Washrooms (goods and service)Public Conveniences parts for handwash	<b>57.02</b>	47.52	<b>9.50</b>	<b>BACS</b>	<b>No</b>
<b>I2992</b>	Idverde Ltd cleaning Public Loo Oct Nov Dec	<b>844.92</b>	704.1	<b>140.82</b>	<b>BACS</b>	<b>No</b>
<b>I2993</b>	M Holdsworth - Minute Taking December 2018	<b>90.83</b>	90.83	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2994</b>	Carol Standage - Clerk Salary December 2018	<b>393.34</b>	393.34	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2995</b>	Carol Standage - Ink two for Printers	<b>48.15</b>	40.12	<b>8.03</b>	<b>BACS</b>	<b>No</b>
<b>I2996</b>	Carol Standage - Stationery and Consumables for Xmas Meeting	<b>30.18</b>	26.31	<b>3.87</b>	<b>BACS</b>	<b>No</b>
<b>I2997</b>	Axford & Stitchcombe Broadband Scheme	<b>1100.00</b>	1100.00	<b>0.00</b>	<b>BACS</b>	<b>YES</b>
<b>I2998</b>	Castle Water (water for loos)	<b>11.47</b>	11.47	<b>0.00</b>	<b>DD</b>	<b>No</b>
<b>I2999</b>	J Talmage (Annual rent for allotment site)	<b>600.00</b>	600	<b>00.0</b>	<b>BACS</b>	<b>No</b>
	<b>Total</b>	<b>3260.41</b>	<b>3070.96</b>	<b>189.45</b>		

1427

**25 PAYMENTS RECEIVED:**

		<b>TOTAL</b>	<b>NET</b>	<b>VAT</b>	<b>DD/BACS/CH/DEB</b>	
					<b>BGC/CASH</b>	<b>S137</b>
<b>R505</b>	Wiltshire Council WW1 Books	<b>45</b>	<b>45</b>	<b>0.00</b>	<b>BGC</b>	<b>No</b>
<b>R506</b>	Wiltshire Council WW1 Books	<b>30</b>	<b>30</b>	<b>0.00</b>	<b>BGC</b>	<b>No</b>
<b>R507</b>	Wiltshire Council Outdoor Fitness Equipment (Open space payment re Whittonditch development)	<b>4700</b>	<b>4700</b>	<b>0.00</b>	<b>BGC</b>	<b>No</b>
<b>R508</b>	Ramsbury Allotment Association(Rent)	<b>600</b>	<b>600</b>	<b>0.00</b>	<b>CQ</b>	<b>No</b>
	<b><u>TOTAL</u></b>	<b>5375</b>	<b>5375</b>	<b>0.00</b>		

Accounts for payment- Pro DE, sec GF, **All agreed.**

**BANK BALANCE** on 31<sup>st</sup> December 2018:

**CURRENT ACCOUNT £82,773.85**

**NB** This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£899.05** for defibrillators plus allocated budget for the year and contingency.

**DATE OF NEXT COUNCIL MEETINGS**

**Finance Committee Monday Feb 4<sup>th</sup> 6.45pm in the Parish Council office**

**Full Council meeting**

**MONDAY FEBRUARY 18th**

**at 7.45pm in**

**RAMSBURY MEMORIAL HALL**

**YOU WILL BE VERY WELCOME -PLEASE COME**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**