

# RAMSBURY & AXFORD PARISH COUNCIL

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**1407**

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18<sup>th</sup> NOVEMBER 2018 AT AXFORD VILLAGE HALL

**Present-** S Glass Chairman (SG), Carol Standage, Clerk (CS), M Holdsworth, Minutes Secretary (MH) Christopher Payne (CP), Diann Barnett (DB) , Graeme Fearon (GF), Helen Lloyd (HL),D Edwards (DE), C Morgan (CM), Erica Hodgson (EH), K Abbot (KA) One member of the public.

- 1 APOLOGIES for absence – S Smith, R Young
- 2 Kate Abbott signed Declaration of Acceptance of Office form
3. SG requested that Item 27 be moved to Item 3. Application for consideration for recruitment to Parish Council. The Clerk had received an application (previously circulated) from Roger Greasley (who was present at the meeting). RG was asked to leave the room whilst Councillors discussed the application. SG proposed the application be accepted sec DB. **All agreed.** RG was welcomed to the Parish Council and took part in the rest of the meeting. RG signed the Declaration of Acceptance of Office form.
4. DISCLOSURES OF INTEREST – None
5. MINUTES of the meeting held October 15<sup>th</sup> 2018 were approved and signed Pro. CM, sec. CP.  
**All agreed**
6. MATTERS ARISING - None
7. NEW CORRESPONDENCE for discussion:

NOVEMBER 2018				PC 19/11/18/01
<b>A3030</b>	14/10/18	Ruth Hepworth	CPRE – Best Kept Village Awards Update <b>Sheila Glass</b>	SG had received the certificate and the PC had received £60 see R501
<b>A3031</b>	14/10/18	Jessica Emery	Ramsbury & Axford PC – Insurance Policy Query. <b>Sheila Glass</b>	SG had enquired about insurance for online banking. <b>JE will look into cover and let SG know</b>
<b>A3033</b>	17/10/18	Samuel MacArthur	Ramsbury Memorial. - Quote <b>Sheila Glass</b>	Extra stone with WW1 names had been placed on left hand side of memorial and a second stone with WW2 names to be placed on right hand side of Memorial. Stonemason will not charge for stones.
<b>A3037</b>	19/10/18	Ian Spanswick	Pavement Maintenance – Ramsbury. Quotation in and attached <b>Sheila Glass</b>	Quote for pavement maintenance in Crowood Lane received from Idverde. P Westall had been asked to quote but had not replied. <b>KA to supply names from her source.</b> Workers need Working on Highways insurance.

**1408**

<b>A3042</b>	23/10/18	Jenny Greaves	Payment from Aviva – Update <b>Sheila Glass</b>	Still no contact from Aviva. Update: Aviva have now requested return of funds. <b>Action: Clerk will return funds as authorised in October minutes</b>
<b>A3043</b>	24/10/18	Trudi Taylor	New Chair – Emma Egan. <b>Sheila Glass</b>	New Chairperson at Pre-school
<b>A3045</b>	25/10/18	Ben Tottenham	Airfield Memorial Project. <b>Sheila Glass</b>	Report on Tree planting.
<b>A3046</b>	26/10/18	Anna Windsor	Yellow Salt Boxes on Marrison Hill.- Update <b>Sheila Glass</b>	Boxes on Marrison hill were empty. SG checked all boxes in the village and they all need filling. <b>SG has contacted WC</b>
<b>A3048</b>	27/10/18	Michael Williamson	Easy PC Accounts – Trial set up <b>Sheila Glass</b>	New accounts system especially for PCs. 3 month free trial
<b>A3051</b>	29/10/18	Jennie Kearley	Trees on Hilldrop – update – Guinness Housing Estate Responsible. <b>Sheila Glass</b>	Trees on Hilldrop Close belong to Guinness Housing Estate. <b>SG contacted them and cutting back is on their schedule for financial year 2018/19</b>
<b>A3054</b>	30/10/18	Jan Allison	Draft Minutes for PC Meeting 15/10/18 Query Regarding two Salaries for Clerk-	Returned Responded to explain that this is now a shared position.
<b>A3057</b>	31/10/18	Sarah Holloway	Open Space Payment – Whittonditch Ramsbury. <b>Sheila Glass</b>	<b>SG to follow up</b>
<b>A3059</b>	02/11/18	Roger Greasley	Parish Council Vacancies. <b>Sheila Glass</b>	See Item 3

7 COMMITTEE REPORTS:

A **Planning**

*Helen Lloyd*

Planning Report:

**PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – November 2018**

Planning Applications Processed since October 2018 Report

**NEW ITEMS:**

<b>Report date w/e</b>	<b>App. Number</b>	<b>Site location</b>	<b>Proposal</b>	<b>Comments REQ. date</b>
12 October	18/09604/TC A	8 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	(1) - 2 Cherry trees - reduce by 20% reshape & prune (2) - Silver Birch tree - reduce by 20% reshape & prune (3) - Norway Maple tree - re-prune	1/11 No objection
19 October	18/09660/FU L	The Hop House Tankard Lane Ramsbury SN8 2PJ	Detached Garage and Store including Guest Room, Games Room and Gym Beneath	13/11 No objection

	18/09948/TC A	6 The Square Ramsbury Marlborough Wiltshire SN8 2PE	Fell 1 Holly Tree	9/11 No objection
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\*None w/e 26/10; 2/11

**STILL AWAITED:**

7/9	18/08410/LBC	Briar Cottage 2 Back Lane Ramsbury SN8 2QH	Replacement of current garden room This application has been withdrawn	
10/8	18/06256/FUL	Mardle House Back Lane Ramsbury SN8 2QH	Continuation of a brick and flint wall adjoining our property to create garden wall (1.6m. high x 4 m long) to replace the hedge. Revised date for submission – PC have no objections	6/9 2/10

**DECISIONS:**

Report date w/e	App. Number	Site location	Proposal	Decision and date
12/10	18/07891/FUL	Brick Kiln Cottage Loves Lane Ramsbury Marlborough Wiltshire SN8 2HD	Retrospective application for installation of oil tank. PC have no objections	8/10/18 Approved with conditions
19/10	18/08903/TCA	3 Maslins Close Back Lane Ramsbury Marlborough Wiltshire SN8 2QQ	T1 - Hazel tree – fell; T2 - Bay tree - fell T3 - Apple tree – fell PC have no objections	15/10 No objection
26/10	18/08627/TCA	Holy Cross Church High Street Ramsbury Wiltshire SN8 2QP	Pollard 12 Lime Trees –PC have no objections	24/10 No objection
	18/08992/TCA	Hurls Cottage Chapel Lane Ramsbury Marlborough Wiltshire SN8 2PQ	(1) - Holly tree - remove overgrown top & reshape (2) - Lawsonia tree - remove overgrown top & reshape & remove Silver Birch branches interfering with this tree (3) - Deodar Cedar tree - reduce height by 2m-3m (4) - Silver Birch tree – fell – PC Have no objections	24/10 No objection

B

**Finance**

*Erica Hodgson*

**Proposed budget 2018-19 for discussion.** The budget will be sent out on 20/11/18 to all Councillors to be approved at the December meeting

EH shared the principles of the precept request for FY19/20 as aligned with the Finance committee

- The intent is to increase the precept request to £52,000 (last year we were awarded £51,015). This
- Allows for:
  - o Continued increased donations to the Flyer (£4000). WC are continuing to cut funding to organisations such as the flyer, and as such we would like to ensure we plan in advance for any potential further cuts to this.
  - o Funding for the Axford Internet scheme (£3000) as approved in the Sept 2017 meeting for 3 consecutive years
  - o Funding for pavements £9000 (to continue improving pavements in the village – as we have seen over the past couple of years, this is not being funded by WC and therefore we will request within the precept as transferred responsibilities)
  - o £2000 for Traffic needs (School area and Axford as needed)

- For a Band D property in the village, this increase will result in a 1.9% increase in council tax .  
Quote for pavement work see A3037

Roxy finance -report on meeting 12/10/18 - SG had a meeting with the Roxy Committee and the Memorial Hall committee. PC to return Roxy money by the end of the Financial year Memorial Hall Trustees to be responsible for all Roxy equipment and they will pay insurance from May 2019.

- C **Rights of Way** *Graeme Fearon*  
Burnt Wood/Ramsbury Airfield footpaths – GF reported that he had looked at RoW near the Airfield. Ramsbury Estates are unwilling to grant a permissive path because of Stone Curlew nesting sites. It was agreed to leave at present and continue to monitor the situation.
- D **Play Areas & Seats** *Simon Smith*  
SG reported: RoSPA report - nothing major to report  
Brambles etc at Whittonditch – R Copp will cut brambles and remove saplings during the winter at the Ashley Piece/ Whittonditch play area site
- E **Emergency** *Diann Barnett*  
Emergency plans cover all areas. There is plenty of salt available and there are gel sacks free for emergencies and cost £2.50 each if people want to buy them. They are re-usable (they will dry out).  
Generators need to be checked at the Memorial Hall. Axford generator has been checked  
**Action: CM & SG to check Memorial hall generator.**
- F **Recreation Centre** *George Hawes*  
Nothing to report
- G **Policy Committee** *Sheila Glass*  
Nothing to report

**PUBLIC FORUM – Parish Council Standing Orders temporarily suspended for this item**  
No members of the public present (RG was now a councillor)

- 8 **AXFORD** *Diann Barnett*  
Nothing to report
- 9 **MARLBOROUGH AREA BOARD** *Sheila Glass*  
No meeting this month
- 10 **CATG MEETING** *Sheila Glass*  
Next meeting 13/12/18
- 11 **BEST KEPT VILLAGE** *Sheila Glass*  
Certificates received + £60
- 12 **BINS IN STREET** *Christopher Payne*  
CP has a new contact at WC – Deborah Courtney- hand over is next week.  
2 weeks ago all the bins were very tidy at the West End of the village, but lately they are not quite so tidy. **Action: SG to talk to Elaine about a new commercial bin at the Post Office.**
- 13 **PARISH STEWARD SCHEME** *Sheila Glass*  
The bench at the West End of Back Lane is overgrown with weeds.
- 14 **WW1 COMMEMORATION** *Diann Barnett*  
WW1 book-sales – book sales continue. History centre have bought 5 books.  
WW1 Exhibition – was very good and well attended on both days. DB received several requests for information and copies of photos etc. Many thanks to DB, SG and HL for organising it. Teas/cakes raised £95 for Axford Village Hall  
.Centenary commemoration service – this was very well attended.  
Memorial renovation and new stone – see A3033

15 **PRE-SCHOOL**

New Chairperson – Emma Egan

16 **CHRISTMAS TREE LIGHTS**

*Sheila Glass*

*Update on plans/Contribution to cost* – SG has ordered and paid for the warm white lights for the tree in the Square. The PC has been refunded by Ramsbury Estates. ( See items I2972 and R503). The brackets will go up this week and the trees will be put up in the first week of December.

17 **WEBSITE** SG to post memorial pictures

*Sheila Glass*

18 **POLICE REPORT** (*Circulated*)

19 **LIBRARY** Nothing to report

20 **ALLOTMENTS** -Meeting on 27/11/18 when rents are due to be paid

*Denise Edwards*

21 **NATURE RESERVE**

*Chris Morgan*

Final cut completed. Wilts Wildlife Trust will clear the tree.

22 **MEMORIAL HALL****Report on trustees meeting 15/11/18**

*Sheila Glass*

They are still investigating the black marks in the floor.

Memorial Trustees will take responsibility for the Roxy equipment

There are to be fire escape ladders for the Parish Council office and the other office

The beams are to be assessed as they carry the weight of the Ravensbury Players lights.

23 **VANDALISM**24 **MEMORIAL GARDEN**

The Parish Council has received £3000 from the Ramsbury British Legion and this money is to be used for the Memorial Garden and items concerned with WW1 remembrance –new stones and oak posts need replacing – **SG has asked R. Copp and A. Gulliver to quote for the replacement of these posts.**

25 **PUBLIC CONVENIENCES**

There is a leak in the service cupboard. It needs a plumber/electrician. **SG to contact.**

The new back door has swelled. A Gulliver to fix it.

26 **KENNET TRIANGLE**27 **PARISH COUNCIL RECRUITMENT**

Application for consideration for co-option (circulated) see Item 3

28 **PATIENTS' REP**

No report

*George Hawes*

29 **ACCOUNTS FOR PAYMENT:**

	<b>Accounts for November 2018</b>	<b>TOTAL</b>	<b>NET</b>	<b>VAT</b>	<b>S137</b>	<b>PC19/11/18/03</b>
<b>I2959</b>	CPRE Renewal of Membership	<b>36.00</b>	36.00	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2960</b>	RoSPA Play Safety	<b>302.4</b>	252.00	<b>50.40</b>	<b>BACS</b>	<b>No</b>
<b>I2961</b>	Hungerford Garden Centre (Square Tubs)	<b>20.00</b>	16.67	<b>3.33</b>	<b>DC(SG)</b>	<b>No</b>

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<b>I2962</b>	Hungerford Garden Centre(Square Tubs)	<b>6.50</b>	5.42	<b>1.08</b>	<b>DC(SG)</b>	<b>No</b>
<b>I2963</b>	Festive lighting (Outdoor Battery Fairy Lights)	<b>319.80</b>	266,50	<b>53.30</b>	<b>DC(SG)</b>	<b>No</b>
<b>I2964</b>	Sheila Glass (Square Tubs)	<b>21.00</b>	17.5	<b>3.50</b>	<b>BACS</b>	<b>No</b>
<b>I2965</b>	Graeme Fearon (Town Crier Membership)	<b>35.00</b>	35	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2966</b>	Salisbury Diocesan (Glebe Rent Half Year)	<b>212.50</b>	212.50	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2967</b>	Carol Standage (October Salary)	<b>393.34</b>	393.34	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2968</b>	Mary Holdsworth October Minute Taking Salary)	<b>90.83</b>	90.83	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>I2969</b>	BT Quarter Payment 1/11/2018 to 1/1/2019	<b>80.28</b>	66.90	<b>13.38</b>	<b>DD</b>	<b>No</b>
<b>I2970</b>	British Gas 18/09 to 17/10/18	<b>19.00</b>	18.10	<b>0.9</b>	<b>DD</b>	<b>No</b>
<b>I2971</b>	1&1 IONOS Internet 29/10/18 to 29/11/18	<b>8.39</b>	6.99	<b>1.40</b>	<b>DD</b>	<b>No</b>
<b>I2972</b>	Festive Lighting (tree lights) see item R 503	<b>559.76</b>	<b>559.76</b>		<b>DC (SG)</b>	<b>No</b>
	<b>TOTAL</b>	<b>2104.80</b>	<b>1884.22</b>	<b>127.29</b>		<b>No</b>

**TOTAL FOR PAYMENT: £2104.80 of which £127.29 is VAT.**

I2960 was on Oct list but was not paid so it will be paid this month

**30 PAYMENTS RECEIVED:**

<b>R501</b>	CPRE Ref : BKVC 18 L3	<b>60</b>	<b>60</b>	<b>0.00</b>	<b>BACS</b>	<b>No</b>
<b>R502</b>	SSE (Whittonditch Cable) ref A0318816	<b>120</b>	<b>120</b>	<b>0.00</b>	<b>CQ</b>	<b>No</b>
<b>R503</b>	Ramsbury LT Ramsbury Estate ( Festive Lights)See Item I2972 repayment	<b>559.76</b>	<b>559.76</b>	<b>00.00</b>	<b>BACS</b>	<b>No</b>

**BANK BALANCES ON 12<sup>th</sup> November 2018 CURRENT ACCOUNT – £93231.30**

NB These figures include ring-fenced funds of **£41,635.00** for long term capital projects plus allocated budget for the year and contingency plus **£9,570.44** incorrectly transferred into the account from Aviva.

Proposed EH, sec GF. **All agreed**

The meeting ended at 8.40pm

**DATE OF NEXT COUNCIL MEETING**

**MONDAY December 10th 2018 (2<sup>nd</sup> Monday)**

**at 7.45pm in RAMSBURY MEMORIAL HALL**

**Wine and mince pies will be served**

**YOU WILL BE VERY WELCOME - PLEASE COME**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**