

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18th NOVEMBER 2018 AT AXFORD VILLAGE HALL

Present- S Glass Chairman (SG), Carol Standage, Clerk (CS), M Holdsworth, Minutes Secretary (MH) Christopher Payne (CP), Diann Barnett (DB) , Graeme Fearon (GF), Helen Lloyd (HL),D Edwards (DE), C Morgan (CM), Erica Hodgson (EH), K Abbot (KA) One member of the public.

- 1 APOLOGIES for absence – S Smith, R Young
- 2 Kate Abbott signed Declaration of Acceptance of Office form
3. SG requested that Item 27 be moved to Item 3. Application for consideration for recruitment to Parish Council. The Clerk had received an application (previously circulated) from Roger Greasley (who was present at the meeting). RG was asked to leave the room whilst Councillors discussed the application. SG proposed the application be accepted sec DB. **All agreed.** RG was welcomed to the Parish Council and took part in the rest of the meeting. RG signed the Declaration of Acceptance of Office form.
4. DISCLOSURES OF INTEREST – None
5. MINUTES of the meeting held October 15th 2018 were approved and signed Pro. CM, sec. CP.
All agreed
6. MATTERS ARISING - None
7. NEW CORRESPONDENCE for discussion:

NOVEMBER 2018				PC 19/11/18/01
A3030	14/10/18	Ruth Hepworth	CPRE – Best Kept Village Awards Update Sheila Glass	SG had received the certificate and the PC had received £60 see R501
A3031	14/10/18	Jessica Emery	Ramsbury & Axford PC – Insurance Policy Query. Sheila Glass	SG had enquired about insurance for online banking. JE will look into cover and let SG know
A3033	17/10/18	Samuel MacArthur	Ramsbury Memorial. - Quote Sheila Glass	Extra stone with WW1 names had been placed on left hand side of memorial and a second stone with WW2 names to be placed on right hand side of Memorial. Stonemason will not charge for stones.
A3037	19/10/18	Ian Spanswick	Pavement Maintenance – Ramsbury. Quotation in and attached Sheila Glass	Quote for pavement maintenance in Crowood Lane received from Idverde. P Westall had been asked to quote but had not replied. KA to supply names from her source. Workers need Working on Highways insurance.

A3042	23/10/18	Jenny Greaves	Payment from Aviva – Update Sheila Glass	Still no contact from Aviva. Update: Aviva have now requested return of funds. Action: Clerk will return funds as authorised in October minutes
A3043	24/10/18	Trudi Taylor	New Chair – Emma Egan. Sheila Glass	New Chairperson at Pre-school
A3045	25/10/18	Ben Tottenham	Airfield Memorial Project. Sheila Glass	Report on Tree planting.
A3046	26/10/18	Anna Windsor	Yellow Salt Boxes on Marring Hill.- Update Sheila Glass	Boxes on Marring Hill were empty. SG checked all boxes in the village and they all need filling. SG has contacted WC
A3048	27/10/18	Michael Williamson	Easy PC Accounts – Trial set up Sheila Glass	New accounts system especially for PCs. 3 month free trial
A3051	29/10/18	Jennie Kearley	Trees on Hilldrop – update – Guinness Housing Estate Responsible. Sheila Glass	Trees on Hilldrop Lane belong to Guinness Housing Estate. SG contacted them and cutting back is on their schedule for financial year 2018/19
A3054	30/10/18	Jan Allison	Draft Minutes for PC Meeting 15/10/18 Query Regarding two Salaries for Clerk-	Returned Responded to explain that this is now a shared position.
A3057	31/10/18	Sarah Holloway	Open Space Payment – Whittonditch Ramsbury. Sheila Glass	SG to follow up
A3059	02/11/18	Roger Greasley	Parish Council Vacancies. Sheila Glass	See Item 3

7 COMMITTEE REPORTS:

A **Planning**
Planning Report:

Helen Lloyd

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – November 2018

Planning Applications Processed since October 2018 Report

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
12 October	18/09604/TC A	8 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	(1) - 2 Cherry trees - reduce by 20% reshape & prune (2) - Silver Birch tree - reduce by 20% reshape & prune (3) - Norway Maple tree - re-prune	1/11 No objection
19 October	18/09660/FU L	The Hop House Tankard Lane Ramsbury SN8 2PJ	Detached Garage and Store including Guest Room, Games Room and Gym Beneath	13/11 No objection

	18/09948/TC A	6 The Square Ramsbury Marlborough Wiltshire SN8 2PE	Fell 1 Holly Tree	9/11 No objection
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*None w/e 26/10; 2/11

STILL AWAITED:

7/9	18/08410/LBC	Briar Cottage 2 Back Lane Ramsbury SN8 2QH	Replacement of current garden room This application has been withdrawn	
10/8	18/06256/FUL	Mardle House Back Lane Ramsbury SN8 2QH	Continuation of a brick and flint wall adjoining our property to create garden wall (1.6m. high x 4 m long) to replace the hedge. Revised date for submission – PC have no objections	6/9 2/10

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision and date
12/10	18/07891/FUL	Brick Kiln Cottage Loves Lane Ramsbury Marlborough Wiltshire SN8 2HD	Retrospective application for installation of oil tank. PC have no objections	8/10/18 Approved with conditions
19/10	18/08903/TCA	3 Maslins Close Back Lane Ramsbury Marlborough Wiltshire SN8 2QQ	T1 - Hazel tree – fell; T2 - Bay tree - fell T3 - Apple tree – fell PC have no objections	15/10 No objection
26/10	18/08627/TCA	Holy Cross Church High Street Ramsbury Wiltshire SN8 2QP	Pollard 12 Lime Trees –PC have no objections	24/10 No objection
	18/08992/TCA	Hurls Cottage Chapel Lane Ramsbury Marlborough Wiltshire SN8 2PQ	(1) - Holly tree - remove overgrown top & reshape (2) - Lawsonia tree - remove overgrown top & reshape & remove Silver Birch branches interfering with this tree (3) - Deodar Cedar tree - reduce height by 2m-3m (4) - Silver Birch tree – fell – PC Have no objections	24/10 No objection

B

Finance

Erica Hodgson

Proposed budget 2018-19 for discussion. The budget will be sent out on 20/11/18 to all Councillors to be approved at the December meeting

EH shared the principles of the precept request for FY19/20 as aligned with the Finance committee

- The intent is to increase the precept request to £52,000 (last year we were awarded £51,015). This
- Allows for:
 - o Continued increased donations to the Flyer (£4000). WC are continuing to cut funding to organisations such as the flyer, and as such we would like to ensure we plan in advance for any potential further cuts to this.
 - o Funding for the Axford Internet scheme (£3000) as approved in the Sept 2017 meeting for 3 consecutive years
 - o Funding for pavements £9000 (to continue improving pavements in the village – as we have seen over the past couple of years, this is not being funded by WC and therefore we will request within the precept as transferred responsibilities)
 - o £2000 for Traffic needs (School area and Axford as needed)

- For a Band D property in the village, this increase will result in a 1.9% increase in council tax .
Quote for pavement work see A3037

Roxy finance -report on meeting 12/10/18 - SG had a meeting with the Roxy Committee and the Memorial Hall committee. PC to return Roxy money by the end of the Financial year Memorial Hall Trustees to be responsible for all Roxy equipment and they will pay insurance from May 2019.

- C **Rights of Way** *Graeme Fearon*
Burnt Wood/Ramsbury Airfield footpaths – GF reported that he had looked at RoW near the Airfield. Ramsbury Estates are unwilling to grant a permissive path because of Stone Curlew nesting sites. It was agreed to leave at present and continue to monitor the situation.
- D **Play Areas & Seats** *Simon Smith*
SG reported: RoSPA report - nothing major to report
Brambles etc at Whittonditch – R Copp will cut brambles and remove saplings during the winter at the Ashley Piece/ Whittonditch play area site
- E **Emergency** *Diann Barnett*
Emergency plans cover all areas. There is plenty of salt available and there are gel sacks free for emergencies and cost £2.50 each if people want to buy them. They are re-usable (they will dry out).
Generators need to be checked at the Memorial Hall. Axford generator has been checked
Action: CM & SG to check Memorial hall generator.
- F **Recreation Centre** *George Hawes*
Nothing to report
- G **Policy Committee** *Sheila Glass*
Nothing to report

PUBLIC FORUM – Parish Council Standing Orders temporarily suspended for this item
No members of the public present (RG was now a councillor)

- 8 **AXFORD** *Diann Barnett*
Nothing to report
- 9 **MARLBOROUGH AREA BOARD** *Sheila Glass*
No meeting this month
- 10 **CATG MEETING** *Sheila Glass*
Next meeting 13/12/18
- 11 **BEST KEPT VILLAGE** *Sheila Glass*
Certificates received + £60
- 12 **BINS IN STREET** *Christopher Payne*
CP has a new contact at WC – Deborah Courtney- hand over is next week.
2 weeks ago all the bins were very tidy at the West End of the village, but lately they are not quite so tidy. **Action: SG to talk to Elaine about a new commercial bin at the Post Office.**
- 13 **PARISH STEWARD SCHEME** *Sheila Glass*
The bench at the West End of Back Lane is overgrown with weeds.
- 14 **WW1 COMMEMORATION** *Diann Barnett*
WW1 book-sales – book sales continue. History centre have bought 5 books.
WW1 Exhibition – was very good and well attended on both days. DB received several requests for information and copies of photos etc. Many thanks to DB, SG and HL for organising it. Teas/cakes raised £95 for Axford Village Hall
.Centenary commemoration service – this was very well attended.
Memorial renovation and new stone – see A3033

15 **PRE-SCHOOL**

New Chairperson – Emma Egan

16 **CHRISTMAS TREE LIGHTS**

Sheila Glass

Update on plans/Contribution to cost – SG has ordered and paid for the warm white lights for the tree in the Square. The PC has been refunded by Ramsbury Estates. (See items I2972 and R503). The brackets will go up this week and the trees will be put up in the first week of December.

17 **WEBSITE** SG to post memorial pictures

Sheila Glass

18 **POLICE REPORT** (*Circulated*)

19 **LIBRARY** Nothing to report

20 **ALLOTMENTS** -Meeting on 27/11/18 when rents are due to be paid

Denise Edwards

21 **NATURE RESERVE**

Final cut completed. Wilts Wildlife Trust will clear the tree.

Chris Morgan

22 **MEMORIAL HALL****Report on trustees meeting 15/11/18**

They are still investigating the black marks in the floor.

Memorial Trustees will take responsibility for the Roxy equipment

There are to be fire escape ladders for the Parish Council office and the other office

The beams are to be assessed as they carry the weight of the Ravensbury Players lights.

Sheila Glass

23 **VANDALISM**24 **MEMORIAL GARDEN**

The Parish Council has received £3000 from the Ramsbury British Legion and this money is to be used for the Memorial Garden and items concerned with WW1 remembrance –new stones and oak posts need replacing – **SG has asked R. Copp and A. Gulliver to quote for the replacement of these posts.**

25 **PUBLIC CONVENIENCES**

There is a leak in the service cupboard. It needs a plumber/electrician. **SG to contact.**

The new back door has swelled. A Gulliver to fix it.

26 **KENNET TRIANGLE**27 **PARISH COUNCIL RECRUITMENT**

Application for consideration for co-option (circulated) see Item 3

28 **PATIENTS' REP**

No report

George Hawes

29 **ACCOUNTS FOR PAYMENT:**

	Accounts for November 2018	TOTAL	NET	VAT	S137	PC19/11/18/03
I2959	CPRE Renewal of Membership	36.00	36.00	0.00	BACS	No
I2960	RoSPA Play Safety	302.4	252.00	50.40	BACS	No
I2961	Hungerford Garden Centre (Square Tubs)	20.00	16.67	3.33	DC(SG)	No

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I2962	Hungerford Garden Centre(Square Tubs)	6.50	5.42	1.08	DC(SG)	No
I2963	Festive lighting (Outdoor Battery Fairy Lights)	319.80	266,50	53.30	DC(SG)	No
I2964	Sheila Glass (Square Tubs)	21.00	17.5	3.50	BACS	No
I2965	Graeme Fearon (Town Crier Membership)	35.00	35	0.00	BACS	No
I2966	Salisbury Diocesan (Glebe Rent Half Year)	212.50	212.50	0.00	BACS	No
I2967	Carol Standage (October Salary)	393.34	393.34	0.00	BACS	No
I2968	Mary Holdsworth October Minute Taking Salary)	90.83	90.83	0.00	BACS	No
I2969	BT Quarter Payment 1/11/2018 to 1/1/2019	80.28	66.90	13.38	DD	No
I2970	British Gas 18/09 to 17/10/18	19.00	18.10	0.9	DD	No
I2971	1&1 IONOS Internet 29/10/18 to 29/11/18	8.39	6.99	1.40	DD	No
I2972	Festive Lighting (tree lights) see item R 503	559.76	559.76		DC (SG)	No
	TOTAL	2104.80	1884.22	127.29		No

TOTAL FOR PAYMENT: £2104.80 of which **£127.29** is VAT.

I2960 was on Oct list but was not paid so it will be paid this month

30 PAYMENTS RECEIVED:

R501	CPRE Ref : BKVC 18 L3	60	60	0.00	BACS	No
R502	SSE (Whittonditch Cable) ref A0318816	120	120	0.00	CQ	No
R503	Ramsbury LT Ramsbury Estate (Festive Lights)See Item I2972 repayment	559.76	559.76	00.00	BACS	No

BANK BALANCES ON 12th November 2018 CURRENT ACCOUNT – £93231.30

NB These figures include ring-fenced funds of **£41,635.00** for long term capital projects plus allocated budget for the year and contingency plus **£9,570.44** incorrectly transferred into the account from Aviva.

Proposed EH, sec GF. **All agreed**

The meeting ended at 8.40pm

DATE OF NEXT COUNCIL MEETING

MONDAY December 10th 2018 (2nd Monday)

at 7.45pm in RAMSBURY MEMORIAL HALL

Wine and mince pies will be served

YOU WILL BE VERY WELCOME - PLEASE COME

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC