

# RAMSBURY & AXFORD PARISH COUNCIL

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1375

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18<sup>th</sup> JUNE 2018 at Ramsbury Memorial Hall

**PRESENT:** Sheila Glass, Chairman (SG), Carol Standage, Clerk (CS), M Holdsworth Minutes Secretary (MH) Diann Barnett (DB), Denise Edwards (DE), Erica Hodgson (EH) Christopher Payne (CP), George Hawes (GH), Simon Smith (SS) Ron Young (RY)

There were 3 members of the public present

**1. APOLOGIES FOR ABSENCE and DISCLOSURES OF INTEREST:**

Apologies were received from G Fearon, C Morgan & H Lloyd.

There was 1 disclosure of interest from GH –Item16 on agenda – Church lighting

**2. MINUTES OF THE MEETING HELD ON 21<sup>st</sup> May 2018** (prev circulated):The Chairman asked if there were any amendments to any of the pages before approval.

P 1372 Item 14 Remove “about bins and boxes at Saxon Forge” insert “because this has been 90% successful and a few should be revisited” It should now read” CP suggested that he should contact Wiltshire Waste Dept because this has been 90% successful . SG proposed this should happen and all agreed”

The minutes were then approved and signed. Pro DE, sec DB. All agreed

**3. MATTERS ARISING FROM LAST MEETING on 21<sup>st</sup> May 2018:**

GDPR notice to be sent to all Minute requesters with the June minutes. This wording of this notice had been approved by GF.

The Parish Council do not have to appoint a Data protection Officer

**4. NEW CORRESPONDENCE FOR DISCUSSION** (document PC 18/0618/01) prev circulated:

				<b>ACTION</b>
A2804	22/05/18	Wilts C	Briefing Note 355 Wiltshire Housing Site Allocations Plan.	All noted that WC have a plan. <b>F/wd to Councillors</b>
A2810	24/05/18	S Glass	Ramsbury Meadow Nature reserve	<b>PC have been given go ahead to erect “ No Dogs” Signs</b>
A2827	11/06/18	Wilts C	Axford War Memorial	Acknowledgement from WC that R &A PC will take responsibility for the memorial at Axford.
A2831	11/06/18	Mrs R Pauline	Electric fence on Springs Hill	The electric fence on Springs Hill crosses a right of way. A style has been erected to enable walkers to go round the fence but some people are unable to use the style. <b>Action SG to contact Mr P Wilson</b>
A2832	13/06/18	WC	Splash – Summer Activities programme	All children’s activities are in the South of the County. Transport is said to be available, but very difficult to find on website. <b>SG to contact Splash</b>
A2833	13/06/18	Tyler Bathe	<b>Ramsbury Youth Club</b>	Only 5 young people attended last month’s meeting. Youth leader would like to talk to PC. <b>SG to contact her</b>

## 5. COMMITTEE REPORTS:

a) **Planning:** (document PC 18/06/18/02) prev circulated) **Chairman: Helen Lloyd**  
SG went though the planning report in HL's absence. There was nothing to report further to the planning report which had been circulated with the agenda.

b) **Finance:** **Chairman: Erica Hodgson**

### **Approval of the 2017/18 Annual Governance Statement & Accounts**

- i. EH reviewed the Internal Auditor's report.
- ii. Consideration and Approval of the Annual Governance Statement. After consideration it was approved. Pro. RY, sec GH, all agreed.
- iii. Consideration of and Approval of the Accounting Statements, After consideration it was approved. Pro. DB, sec SS, all agreed.
- iv. The dates for the exercise of public rights – The dates are set as Monday 2<sup>nd</sup> July – Friday 10<sup>th</sup> August 2018.. SG and councillors thanked EH and the Internal Auditor for all their hard work on this year's accounts

**Action: SG to send accounts to external auditor**

c) **Rights of Way:**

**Chairman: Graham Fearon**

There had been 2 reports about the footpath from Swan's Bottom up to Twenty Acres. It is very overgrown. **SG to contact Crowood Estates**

d) **Play Area and Seats:**

**Chairman: Simon Smith**

- i. SS reported that the play areas were fine.
- ii. It was suggested that a member of the Boot camp should demonstrate the use of some of the equipment on the Whittonditch play area.
- iii. RY reported that there was a great deal of pigeon droppings on the swings on the Knowledge Crescent Play area and they were unable to be used. He suggested putting pigeon deterrents on the top of the swing frames. SG agreed

**Action: RY will go ahead and sort out this problem.**

e) **Emergency Committee:**

**Chairman: Diann Barnett**

Nothing to report

f) **Recreation Centre:**

**George Hawes**

On the night of Saturday 16<sup>th</sup> June the Bowls Club was trashed. Nothing was stolen but everything was smashed. The Police are involved. **Action: GH to suggest to Recreation Centre that poles, claxons and flashing blue lights are erected around the grounds to deter mindless vandalism**

g) **Policy Committee:**

**Chairman: Sheila Glass**

Nothing to report.

6. **PUBLIC FORUM - Standing Orders suspended for this item** – 3 members of the public were present but no-one had anything to say..

7. **AXFORD:**

**Diann Barnett**

Broadband is being installed. Scalpings had been put in the ditch.

8. **MARLBOROUGH AREA BOARD (MAB):**

**Sheila Glass**

No meeting

9.. **CATG MEETNG:**

**Sheila Glass**

Next meeting 21<sup>st</sup> June.

10. **WW1 ANNIVERSARY 2018:**

- i. WW1 book is published, DB has proof copy, she will be sent final copies on 28/6/18..ready to be sold at the Street fair on 30/6/18. SG and all councillors congratulated DB and thanked her for all her hard work.
- ii. 640 poppies have been made to be displayed at the Street Fair and in November. They are being waterproofed and wired ready for 30/6/18
- iii. The Ramsbury part of the Wiltshire Wall of the Dead will be displayed in Holy Cross Church
- iv. The mannequins on the front of the Bell will be dressed as a WW1 nurse and soldier.

11. **PARISH STEWARD SCHEME:**

- i. EH asked if they could spray weeds in High St. SG said they would only spray some weeds not all.
- ii. DE had noticed that some posters attached to telegraph poles were badly attached.

iii. The vegetation along the footpath in Scholarads Lane in front of "Cedar Cone" is very overgrown.

**Action: SG to put write a letter and put it through Cedar Cone letterbox for the landlord.**

iv. Hilldrop Lane by the Recreation Centre there is a sign on a post that cannot be seen as it is very overgrown.

**Action: GH to speak to Recreation Centre.**

## **12. REVIEW FINANCIAL STANDING ORDERS & RISK ASSESSMENT**

**i. The Standing Orders will be completely reviewed when the PC changes to online banking.**

ii. 3 quotes for an item costing £500 be changed to £800

iii. Helen Lloyd is now chair of Planning Committee

Risk Assessment – member of Parish Council to be trained to use Quickbooks.

### **13. BINS IN STREETS:**

CP reported that the bin and boxes that had been left out for a period of time at the lower end of the High St had now been put away. The waste crews are monitoring the situation. During the week of the 14<sup>th</sup> June some boxes were left out for 2/3 days after collection date.

There had been a stack of vegetation on the street at the western end of the High St for some weeks. CP had contacted Wiltshire Waste Dept and they will send a letter to the householder.

The bins at the Bell are sometimes put out too early. The crews are unable to collect the waste from the car park.

**Action: SG to contact management.**

**14. BEST KEPT VILLAGE:** Nothing to report

### **15. PRE-SCHOOL:**

Official opening was on Sat 2<sup>nd</sup> June. Mr Ben Tottenham cut the ribbon.

New cones are to be replaced by Carty and the Isles Rd sign will be resited.

### **16. CHURCH LIGHTING**

GH reported that the lighting in the Holy Cross Church needed to be replaced. It would cost £60,000 . Friends of the Holy Cross would pay 3/4 of the cost. The friends also recommended outside lighting from the Memorial Hall wall across the right of way to the Church path and all the way up to top gate be installed GH asked if the Parish Council would be willing to contribute to part of the cost of replacing the stepping stones and lighting the path from the car park to the path. After discussion it was agreed that GH will report to the Parish Council at the July meeting when he has some kind of costings for the outside lighting.

### **17. WEBSITE:**

SG continues to update the website.

### **18. BRITISH LEGION BRANCH:**

EH has spoken to Mr Vere Whiting and he is still committed to giving the Parish Council money

### **19. LIBRARY:**

Nothing to report

### **20. ALLOTMENTS:**

DE reported that all was ok.

### **21. TELEPHONE KIOSKS:**

Nothing to report.

### **22. NATURE RESERVE:**

No report this month.

### **23. VANDALISM**

See Item 5f

### **24. POLICE REPORT:**

No police report this month.

### **25. MEMORIAL HALL:**

The AGM had been held on 30<sup>th</sup> May

### **26. PUBLIC CONVENIENCES:**

SG proposed that she should ask Robert Copp to cut the greenery around the toilets. Seconded DB – all agreed GH asked that Robert be asked to cut the foliage from the churchyard at the rear of the toilets which is in the churchyard and to bill the Church for their portion of the work **Action: SG to contact Robert Copp**

### **27. KENNET TRIANGLE:**

Anna Forbes had been pond dipping with the children on Sun 17<sup>th</sup> June when the gardens were open in Ramsbury. Very successful.

### **28. PATIENTS' REP:**

2 doctors who were coming to take part in their GP training would be starting in August.

A surprise inspection was held on 21<sup>st</sup> May – awaiting the report.

### **29. ACCOUNTS FOR PAYMENT:**

	<b>Accounts for June 2018</b>	<b>TOTAL</b>	Net	<b>VAT</b>	CQ/DD	S137	Incl in Budget
I2872	G Fearon (meeting re GDPR)	4.70	4.70	0.00	CQ	No	Yes
I2873	Community First membership	40.00	40.00	0.00	CQ	No	Yes
I2874	D Barnett(fee for ISBN no.)	89.00	74.17	14.83	CQ	No	Yes
I2875	C Morgan (petrol brush cutter)	5.06	4.22	0.84	CQ	No	Yes
I2876	1&1 Internet Ltd	8.39	6.99	1.40	DD	No	Yes
I2877	British Gas (Loos)	20.63	19.65	0.98	DD	No	Yes
I2878	Castle Water	3.62	3.62	0.00	DD	No	Yes
I2879	Book printing uk (WWW1book) Paid as per May Minutes	1388.50	1388.50	0.00	CQ	No	Yes
I2880	Community First(Insurance premium) Paid as per May Minutes	1466.31	1466.31	0.00	CQ	No	Yes
I2881	G Woodward(final salary)	322.17	322.17	0.00	CQ	No	Yes
I2882	Axford Village Hall (CIL)  CIL payment as per September 2017 minutes	1101.60	1101.60	0.00	CQ	No	Yes
I2883	Salisbury Diocese (Glebe land rent)	212.50	212.50	0.00	CQ	No	Yes
I2884	Aster Communities (Play area rent)	5.00	5.00	0.00	CQ	No	Yes
I2885	Wiltshire Wildlife (rent for nature reserve)	10.00	10.00	0.00	CQ	No	Yes
	<b>LATES</b>						
I2886	Mary Holdsworth (May salary)	90.83	90.83	0.00	CQ	No	Yes
I2887	Rexor System (Wire for WW1 poppies)	163.20	136.00	27.20	CQ	No	Yes
I2888	Rexor System (Perspex for noticeboard)	255.30	212.75	42.55	CQ	No	Yes
I2889	Carol Standage (May handover hours)	140.40	140.40	0.00	CQ	No	Yes
I2890	Janet Talmage (Allotment rent)	600.00	600.00	0.00	CQ	No	Yes
I2891	Rosalie Winter (internal auditor)	204.00	204.00	0.00	CQ	no	Yes
	<b>TOTAL</b>	<b>6131.21</b>	6043.41	87.80			
	<b>Payments received</b>						
R482	Santander-Interest on business savings Acc.	8.05			Direct transfer		
R483	HMRC Barclays BACS	5413.84			Direct transfer		
	<b>Bank balances as at June 3rd</b>						
	Current account: £44,021.96						

	SAVINGS Account : 31, 587.34						
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Proposed by SG, seconded by DE. All in favour.

**28. DATE OF NEXT MEETING:**

**Monday July 16th 2018 7.45pm at Ramsbury Memorial Hall**

Members of the Public very welcome to attend.

**The meeting closed at 21.30**

\* All documents can be found on <https://ramsbury.org.uk/parish-council-minutes>