

# **RAMSBURY & AXFORD PARISH COUNCIL**

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**1361**

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 19<sup>th</sup> March 2018 at Ramsbury Memorial Hall**

**PRESENT:** Sheila Glass, Chairman (SG), Gillian Woodward, Clerk (GW)  
Diann Barnett (DB), Denise Edwards (DE), Graeme Fearon (GF), Erica Hodgson (EH) Helen Lloyd (HL), Christopher Payne (CP) and Ron Young (RY)

There were no members of the public present.

**1. APOLOGIES FOR ABSENCE and DISCLOSURES OF INTEREST:**

Apologies were received from Chris Morgan (CM), George Hawes (GH) and Simon Smith (SS)  
There was one disclosure of interest from CP (planning application 18/00219/FUL).

**2. RESIGNATIONS :**

Councillor Terry Brown resigned 27th February with immediate effect and Gillian Woodward (Clerk) resigned on March 7th but will stay until the year end accounts have been submitted. The post has been advertised.

**3. MINUTES OF THE MEETING HELD ON 19<sup>th</sup> February 2018 (prev circulated):**

The Chairman asked if there were any amendments to any of the pages before approval.

On page 1359 point 13 Bins in Streets. CP commented on the sentence 'customised letters to be sent to relevant premises'. He felt that the actual properties should have been identified by their street numbers. There followed discussion as to whether this was appropriate or not and it was generally felt that this should not be done. The Chairman asked for a vote on who was happy to leave things as they stood. 7 voted for and 1 against.

The minutes were then approved as a true record. Proposed by EH and seconded by DE. 7 in favour 1 against.

**4. Matters Arising from last meeting on 19<sup>th</sup> February 2018:**

HL reported that the proposed play tower at the primary school was actually higher than on the application and in her comments in the previous minutes. However, it was an admin error and doesn't actually make any difference to the outcome.

**5. NEW CORRESPONDENCE FOR DISCUSSION: (document PC 19/03/18/01)**

The Chairman ran through the items highlighted for discussion:

				<b>Action:</b>
A2664	23/2/18	CPRE	Invitation to enter BKV Competition F/wd Councillors	<b>Agreed to enter. SG to follow up.</b>
A2666	25/2/18	Marlborough History Society	Request for current photos of WW1 War memorial. F/wd Councillors	<b>DB already discussing with Mary Spender.</b>
A2670	27/2/18	Community First	NALC GDPR Toolkit F/wd Councillors	<b>GF to discuss agenda item 11.</b>
A2673	28/2/18	Hungerford Town Clerk	Congratulating Ramsbury PC on lack of dog fouling in Ramsbury and asking for advice to achieve the same. F/wd Councillors	<b>To note</b>
A2677	1/3/18	Wilts C	Temporary Road Closure notice Baydon F/wd Councillors	<b>To note</b>
A2678	1/3/18	Trudi Taylor	Pre-school parking update F/wd Councillors	<b>In response to article in Whitton Ways where pre-school mention extending their day to 8-6 but they say it will be the same number of cars and same number of people. To note.</b>
A2681	2/3/18	Jennifer Bowley	Request to display poster for mobile youth club – on notice boards	<b>The group has run twice but unfortunately no-one has turned up on either occasion..</b>

A2682	2/3/18	Chris Herridge	Asking for permission to use parking place to dump rubbish for 2/3 days. <b>F/wd Councillors</b> (draft letter subsequently agreed by councillors and sent to Chris Herridge 11/3/18 )	<b>To note</b>
A2689	10/3/18	Dave Smeeth	Query re tiles on 9 Ashley Piece. <b>S. Glass responded giving link to planning application (building to plan)</b>	<b>To note – hopefully resolved.</b>
A2690	10/3/18	Wilts C	Briefing Note No 343 (waste services update) <b>F/wd Councillors</b>	<b>From April 9<sup>th</sup> people may have to give their address and/or ID in order to use the tips.</b>
A2696	12/3/18	Ben Tottenham	Question re faded white line in The Square and new pre-school mothers ignoring line <b>F/wd S. Glass</b>	<b>As previously agreed, wait until the pre-school building is finished and in use before monitoring parking</b>
<b>LATES</b>				
A2699	14/3/18	Jonathan Causebrook/Teconex	Traditional music in villages – asking for funding. <b>F/wd Councillors</b>	<b>Chairman to ask for more information before deciding on whether to give any funding.</b>
A2700	14/3/18	Councillor Wayman	SSIDS *	<b>Chairman to circulate a draft letter to all councillors of a letter to Wilts C on behalf of PC to ask for a meeting between all interested parties before any action can be taken. Councillor Sheppard is also pursuing the question of a meeting with Councillor Wayman</b>

\*A letter had been received from Wiltshire Council dated March 6<sup>th</sup> but only received on March 14<sup>th</sup> saying that no reply had been received to their previous letter of January 18<sup>th</sup> in which it was stated that a Ramsbury resident, Mr Gauntlett, had complained about the SSID outside his property. The PC had received no letter of Jan 18<sup>th</sup> so a copy was requested. This matter has been raised in PC minutes since Dec 2016 with the PC making every effort to resolve the problems, including site meetings with Mr Gauntlett and a full FOI response in July 2017, the most recent being the noise the SSID was making, which has been resolved. The March 14<sup>th</sup> letter only gave 2 weeks notice for the PC to respond after which WC would remove the SID at PC expense if they had not done so. This was then extended by only a further week after the Chairman contacted the Council. This is not enough time to arrange a meeting and discuss the best way forward so it was proposed that the PC should respond asap and ask that a meeting be arranged between all interested parties. The Chairman has discussed this with Councillor James Sheppard who is also pursuing the question of a site meeting with Councillor Mrs Wayman, Chairman of Highways.

#### 6. COMMITTEE REPORTS: (document PC 19/03/18/02)

##### a) Planning:

**Chairman: Helen Lloyd**

HL reported that the solar panels on the pre-school application had been withdrawn, as had the Anvil Cottage application although the owners had asked to meet with the PC to discuss the PC's comments.

**Action:** HL to contact the owners and ask them for further details of what they actually want to discuss.

##### b) Finance:

**Chairman: Erica Hodgson**

Nothing specific to report. **Action:** The Clerk to find out who the new auditors will be as no documents have yet been received and to chase the new VAT form.

##### c) Rights of Way:

With the resignation of Terry Brown Graeme Fearon (GF) agreed to take over this role.

##### d) Play Area and Seats:

**Chairman: Simon Smith**

Nothing to report although EH confirmed that she now had the contact details of the boot camp coach.

Open Space payment forms need to be completed. **Action: SG and SS to liaise.**

##### e) Emergency Committee:

**Chairman: Diann Barnett**

SG and DB had attended a recent village emergency committee meeting on February 22<sup>nd</sup> where approx 30 wardens attended. Most have confirmed their contact details and willingness to remain involved. With recent adverse weather conditions the wardens are much appreciated. It was agreed that the Memorial Hall generator should be checked over. **Action:** SG to organise.

##### f) Recreation Centre:

**George Hawes**

Nothing to report.

- g) **Policy Committee:** **Chairman: Sheila Glass**  
Nothing to report.
7. **PUBLIC FORUM - Standing Orders suspended for this item** - there were no members of the public present.
8. **AXFORD:** **Diann Barnett**  
Nothing to report on broadband this month. Beer festival plans progressing and the summer fete will be on August 18<sup>th</sup>.
9. **MARLBOROUGH AREA BOARD (MAB):** **Sheila Glass**  
SG reported on the 13<sup>th</sup> March meeting. She commented that there seems to be a distinct anti PC feeling from one County Councillor re funding to village organisations when funding from precept would not be appropriate and support for PCs is lacking-the recent Highways document supports this. SG has mentioned these concerns to Councillor James Shephard.
10. **CATG MEETNG:** **Sheila Glass**  
Nothing to report.
11. **GENERAL DATA PROTECTION REGULATION (GDPR):**  
GF explained about the new GDPR which effectively takes over from the old Data Protection Act 1998 and which comes into effect from May 28<sup>th</sup> this year. A Data Protection Officer is required and the PC will need to show it is complying with the new regulation. In time he will need to look at the PC's office data – how it is held and what it is used for. He agreed to draw up a policy document to show how the PC is looking after its data. SG nominated GF to be the DP Officer. EH seconded. All in favour.
12. **WW1 ANNIVERSARY 2018:**  
Plans are progressing with 500 poppies now. DB's book is also progressing. SG, DB and HL to meet to discuss the proposed exhibition.
13. **BOUNDARY WALK:**  
Matthew Hodgson responsible for organisation of leaders and plans are progressing well. SG has advertised the walk in Whitton Ways.
14. **PARISH STEWARD SCHEME:**  
SG reported at present Parish Stewards are only seeking and repairing potholes-other jobs are on hold.
15. **BINS IN STREETS:**  
CP reported on information from Wilts CC Waste Dept. In the case of three addresses the issue of the bins was satisfactorily resolved, and was pending at two more.
16. **BEST KEPT VILLAGE:**  
It was agreed to enter.
17. **PRE-SCHOOL:**  
Opening date scheduled for April 18<sup>th</sup> 2018.
18. **WEBSITE:**  
SG continues to update the website.
19. **BRITISH LEGION BRANCH:**  
The Clerk has contacted Mr Vere-Whiting with a final reminder for the grant money.
20. **ALLOTMENTS:**  
DE reported that all ok.
21. **TELEPHONE KIOSKS:**  
Nothing to report.
22. **NATURE RESERVE:**  
Nothing to report.

**23. POLICE REPORT:**

No official police report for March although an email had been received letting us know about one 'occurrence' which was part of a series in Aldbourne, Baydon and the Thames Valley police area.

**24. MEMORIAL HALL:**

Floor problem ongoing. AGM is on May 30<sup>th</sup>.

**25. PUBLIC CONVENIENCES:**

Nothing to report.

**26. KENNET TRIANGLE:**

There is to be a 'trout release' by the primary school on March 22<sup>nd</sup>.

**27. PATIENTS' REP:**

Nothing to report.

**28. ACCOUNTS: (document PC 19/03/18/03)**

	<b>Accounts for March 2018</b>	<b>TOTAL</b>	Net	VAT	CQ/DD	S137	Incl in Budget
I2840	British Gas - electricity for Pub Convs	<b>19.00</b>	18.10	0.90	DD	No	Yes
I2841	I&I Internet Ltd WP Plus	<b>8.39</b>	6.99	1.40	DD	No	Yes
I2842	Plusnet - Broadband service	<b>9.99</b>	8.33	1.66	DD	No	Yes
I2843	G. Woodward - Clerk's March salary	<b>465.36</b>	465.36	0.00	CQ	No	Yes
I2844	Thusanish Ltd *	<b>11.00</b>	11.00	0.00	CQ	No	Yes
I2845	S. Glass -Paint for notice board	<b>6.50</b>	5.42	1.08	CQ	No	Yes
I2846	Ramsbury Memorial Hall (rent & electricity 1st May -30th Oct 2018)	<b>636.25</b>	636.25	0.00	CQ	No	Yes
	<b>Total</b>	<b>1156.49</b>	<b>1151.45</b>	<b>5.04</b>			
	<b>Payments received:</b>						
R475	Santander - interest on Business Savings a/c on 6th March 2018	7.26			Direct transfer		
	<b>Bank Balances as at 6th March 2018</b>						
	Current account: £16,038.43						
	Savings account: £31,563.47						

\* A second bill from Thusanish was received (for £11.00) included as a Late payment bringing the total to £1,167.49

Proposed by EH, seconded by DE. All in favour.

**20. DATE OF NEXT MEETING:**

**Monday April 16<sup>th</sup> 2018 at Ramsbury Memorial Hall at 19.45**

Members of the Public very welcome to attend.

**The meeting closed at 21.40**

\* All documents can be found on <https://ramsbury.org.uk/parish-council-minutes>