

RAMSBURY & AXFORD PARISH COUNCIL

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1228

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 16th MAY 2016 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Terence Brown, Denise Edwards, Graeme Fearon, Alderman Susan Findlay, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Simon Smith, Michael Waite, Sue Arnold (Clerk) and 3 members of the public.

- 1. Apologies for absence for approval:** Chris Morgan, Ron Young. Approved.
- 2. Disclosures of interest:** Susan Findlay – Item 16.
- 3. Election of Chairman.** Sheila Glass was proposed by D. Barnett, seconded by E. Hodgson and unanimously elected.
- 4. Election of Vice-Chairman.** Diann Barnett was proposed by S. Findlay, seconded by H. Lloyd and unanimously elected.
- 5. The minutes of the meeting held on 18th April were approved.** Proposed – M. Waite, Seconded – S. Smith.
- 6. Matters arising.** None

7. NEW CORRESPONDENCE FOR DISCUSSION

A0977	04/05/16	UK Government	Re petition to give parish councils the right to appeal planning decisions. Government believes that this is unnecessary, given PC's can contribute to planning process
A0978	04/05/16	Ramsbury Pre-School	Asking if there is likely to be further grant money. Responded that Pre-School has been awarded a grant for the current financial year and will be invited to apply for a grant for the next financial year in late August – early September.
A0980	04/05/16	Ramsbury Roxy	2 additional quotes for projector. Update: lowest quote selected and projector purchased.
A0985	04/05/16	Mr S. Morley	Thanking PC for removal of concrete and notices on cars parked overnight near surgery. It was noted that there is also an abandoned car in Whittonditch Road. Action: S. Glass to report it.
A0987	04/05/16	WC	Notification of request to be treated as a potential bidder from the Axford Community Interest Company, for the Red Lion pub which is a registered community asset. This has triggered a moratorium on the sale until 21/09/16.
A0992	04/05/16	WC	Responding to S. Glass's reminder that she has not had a response to request to Highways to check sites of planned installation of SIDs. Response gives link to rules for deployment on a street light column, which is not what is planned. See A1036 below.
A0993	04/05/16	Santander	Notice of reduction to interest rate on savings account from 0.45% to 0.3% from 01/07/16
A0997	04/05/16	Community First	Insurance documents for renewal. All agreed.
A0998	04/05/16	Ramsbury Run	Asking if funding is available for equipment for annual run. Responded that it is too late to apply for a grant for the current financial year, but that they will be invited to apply for next year. Action: Clerk to add to list of organisations invited to apply or a grant.
A1004	04/05/16	Mr K. Dennis	Re meeting with structural surveyor re wall at Knap Cottage – update on progress and reasons for the delay in repairing and restoring wall.

1229

A1007	09/05/16	Ms. R. Winter	Street light outside Saxon Forge is out. D. Edwards has reported it. Update: work scheduled for 09/05/16
A1019	09/05/16	Miss R. Winter	On behalf of executor to the late Mrs May White. The executor is speaking to architects regarding plans for the old garage site in Back Lane. He would like to rename the whole site (Laurel Garage & New House) as <i>White's Yard</i> . The Executor would like to check this with the Parish Council before formally applying for a name change. Forwarded to S. Glass. There was no objection from the PC. Action: Clerk to write to Miss Winter
A1022	09/05/16	Mrs J. McQue	Would like to re-open talks about a skate park and make a presentation to the PC at next meeting. Responded that, as the next meeting agenda is full, a presentation would have to be delayed until the June meeting. Action: Clerk to invite the group to give a presentation at the June meeting.
A1026	09/05/16	Cricket Club	It has missed the deadline for providing an APM report. Forwarded to S. Glass & E. Hodgson
A1027	09/05/16	Burbage News Production Team	Invitation to Wiltshire Neighbourhood Watch Association AGM on 25/06/2016 at 10.00 in Police HQ, Devizes. Police & Crime commissioner will attend.
A1031	09/05/16	Mrs J Davies	Footpath through Baydon Wood – top end is impassable and it looks like a pheasant pen is to be erected which may obstruct path at the bottom (east) of the wood. WC's ROW Officer has visited the site and ordered the path to be cleared.
A1034	09/05/16	Mrs T. Smart	Feedback from Boundary Walk. She is willing to help next year. Forwarded to S. Glass
A1036	09/05/16	WC	From Martin Cook. Will meet in Ramsbury to inspect SID locations on 10/05/16. Update: Done and locations agreed.
A1039	16/05/16	Ramsbury Roxy	Thanking PC for purchase of new projector and permission to use it for Roxy screenings
A1044	16/05/16	MAB	Remembrance Wall is touring Wiltshire, and will be available until 2018. Can be booked for local community. Form attached. Forwarded to all councillors. Action: S. Glass & D. Barnett to discuss booking the Marlborough section for 2018.
A1047	16/05/16	Neighbourhood Plan Working Group	Update on progress. A follow-up meeting to that held in January is to be arranged for a Saturday with a view to engaging a wider cross-section of village residents. WC is compiling a Housing Site Allocations Plan to supplement the Core Strategy. The Neighbourhood Plan Working Group may be able to provide evidence at the consultation stage if the PC wishes to object. Action: Clerk to respond that the PC will cover the costs of hall hire for a Saturday public meeting, plus limited printing costs.
A1048	16/05/16	Mr D. Lewis	The footpath through the farmyard at Membury House has been blocked. S. Glass has reported it to the WC footpaths Officer
A1049	16/05/16	WC	Documents and map re specification of proposed footpath at Whittonditch for confirmations of PC's agreement. S. Glass has forwarded to ROW Committee members and responded. The PC will maintain the new path
A1057	16/05/16	Messagemaker Traffic Signs	Arranging meeting date to survey sites. Does not have a sample sign, but can recommend best signs for the locations
A1058	16/05/16	Mr D. Lewis	Offering to monitor and report footpath problems as he walks at least 4km per day on local footpaths. S. Glass has responded accepting Mr Lewis's offer.
A1059	16/05/16	Mrs M. Cook	Crowood lane issues: silted drain, trip hazard, overhanging hedges, flooding, large vehicles mounting pavement where road narrows due to parking and heavy clumps of ivy in road. Actions: 1. S. Glass will contact the hedge's owner requesting that it is cut back. 2. Clerk to write to owners of 2 other overgrown hedges in Crowood Lane and Scholards Lane requesting cutting back. 3. S. Glass to report drains problem.

8. COMMITTEE REPORTS

A Planning

Chairman: Susan Findlay

a. Planning Applications Processed since April 2016 Report

16/00119/FUL	The House on the Hill, Hilldrop Lane, Ramsbury Amendments to approved elevations of barn being converted to dwelling (see 14/08822/FUL)
PC Comment WC	No objection
16/00690/VAR	Whittonditch Farm, Whittonditch, Ramsbury Removal of conditions 7,8 & 9 and variation of condition 2 of outline approval E/2013/0171/OUT – to allow for removal of required kerbed footway to highway and resurfacing of existing permissive path near Whittonditch crossroad and amended wording for condition 2
PC Comment WC	Objection being sent to WC with explanation that these conditions were not the terms requested by the Parish Council. The PC were asking for 'softer' pathways Waiting response from WC
16/00161/FUL	Glenafon, High Street, Ramsbury Replacement dwelling
PC Comment WC	Objected on grounds of size, position of new building, design and effect on Conservation Area and nearby listed buildings Applicants now sent Justification Statement to WC. Our views have not changed.
16/01895/FUL	Westfield House, 19 Back Lane Ramsbury Repair and rebuilding of damaged retaining wall
PC Comment WC	No objection Approve with conditions
16/02199/FUL	Park Farm, Ramsbury Construction of an agricultural farm track partly retrospective
PC Comment WC	No objection
16/02101/FUL 16/02247/LBC	Lamina Cottage, Whittonditch Road, Ramsbury Single storey extension
PC Comment WC	No objection Approve with conditions
16/01724/LBC	81 High Street, Ramsbury New garden wall, will abut historic asset
PC Comment WC	No objection Approve with conditions
16/02022/FUL	81 High Street, Ramsbury Introduction of a garden wall to replace a poor quality fence along the boundary of 79 & 81 High Street
PC Comment WC	No objection Approve with conditions
16/02666/DP3	Land South of Kenneth Valley Mews Axford Installation of new sewage treatment works
PC Comment WC	No objection Approve with conditions
16/02854/FUL	Pudding Cottage, 17 High Street, Ramsbury Loft conversion/extension to form additional bedroom with en suite
PC Comment WC	No objection
16/00962/TPO	18 Isles Road, Ramsbury Lift crown of Lime tree by app. 5 metres about ground level. Crown clean y removing dead wood.

1231

PC Comment WC	No objection. But mentioned the tree is in the conservation area.
16/03573/FUL	34 Ashley Piece, Ramsbury Two storey extension to provide extended kitchen & dining area with improved access to garden on ground floor together with additional bedroom space at first floor.
PC Comment WC	No objection
16/01700/FUL	Ramsbury Football Club Single storey extension
PC Comment WC	In circulation

- b. **Whittonditch Footpath.** See item 7, A1049
- c. **Neighbourhood Plan.** See Item 7 A1047

B Finance

Chairman: Erica Hodgson

- a. **2015-6 Internal Audit.** The end of year summary of income and expenditure had earlier been circulated to the Finance Committee – no queries.
- b. **2016-7 Grants.** The cricket club has not submitted a report, and accepts that they will not have a grant.
- c. **2016-7 Annual Insurance.** The PC has a 3-year deal. The increased premium for this 2nd year is mainly accounted for by an increase of insurance tax from 6% to 9%, with inflation accounting for the rest of the increase. **Actions: 1. Clerk to add SIDs to insurance policy and asset register when they arrive. 2. Clerk to transfer £38.19 from the defibrillator's ring-fenced funds to the insurance account to cover the insurance on the defibrillators.**

C Rights of way.

Chairman: Terry Brown

- a. **Mill Lane Bridges.** This is now part of the ARK project.
- b. **Boundary Walk.** A debrief meeting has been arranged.
- c. **Springs Hill.** There have been further reports of walkers being intimidated by the behaviour of the horses on Springs Hill and therefore avoiding the right of way across area. **Action: S. Glass to contact the landowner.**

D Play Areas and Seats.

Chairman: Simon Smith

Axford Play Area. A revised quote is being requested as a bench and chairs are already available. A site meeting is being arranged. **Action: S. Smith to send paperwork for 2 other quotes to Finance Committee and the Clerk.** All agreed to allocate £5K from the Whittonditch Play Area fund to the Axford Play Area fund.

E Emergency Committee.

Chairman: Diann Barnett

Emergency Plan. This is being updated. **Action: D. Barnett to send the plan to Emergency Committee members when complete.**

F School Governor

Nothing to report

S. Findlay

G Recreation Centre.

George Hawes

- a. **Fundraising.** The Auction of Promises raised £25K.
- b. **Management.** There will be a management meeting on 17/05/16.

H Policy Committee.

Nothing to report

Chairman: Sheila Glass

Public Forum. Standing orders suspended for this item.

- a. **Horses on Springs Hill.** Mr R. Daniel suggested that they could be staked for grazing if they were regularly attended to. **Action: S. Glass to suggest this to the landowner.**
- b. **Neighbourhood Plan.** Mr R. Daniel said that he has attended the group's meeting and that the narrow demographic of attendees is a serious problem. D. Edwards has offered to put information from the group on social media in a bid to involve younger residents. **Action: S. Findlay to write to R. Whimster, chairman of the Neighbourhood Plan Group.**

1232

9. **Axford.**
 - a. **Superfast Broadband.** Nothing further to report
 - b. **The Red Lion.** See item 7 no A0987.

10. **Marlborough Area Board.** Next meeting is 17/5/2016

11. **Chairman's Forum.** Nothing to report.

12. **CATG Meeting.**
 - a. **Speed Indicator Devices (SIDS).** See item 7 nos A1036 and A1057.
 - b. **Next Meeting** is on 16/06/16

13. **Pre-School.** The new building will not take place this summer as further fundraising is needed. E. Hodgson checked that the Pre-School was still aware that the group needs to cover the bill for legal work on a lease on PC's land at the surgery which was later declined.

14. **Post Office.** New lines have been added to the products in store and meat can be ordered.

15. **Website.**

Actions: 1. D. Leake to consult J. Causebrook on the mechanism for partially automating 'What's On' updates Action: 2. S. Arnold to provide initial information for the home page and PC's pages plus external links to D. Leake by 18/07/16.

16. **Library.** The Charity shop is passing good quality hardbacks to the Library via Ellin Osmond.

17. **Allotments.** **Denise Edwards**

There's lots of activity with the new growing season underway.

18. **Telephone Kiosks.** **Graeme Fearon**

Awaiting quote for replacement of broken pane of glass in the Whittonditch Road Kiosk. **Action: S. Glass to remind contractor.**

19. **Nature Reserve.** No report **Chris Morgan**

20. **Best Kept Village Competition.** Ramsbury's entry has been submitted and judging will start in May. It was reported that a (full) lilac dog poo bag was left outside the Church Rooms.

21. **Tree Lights.** Nothing to report

22. **Queen's 90th Birthday Celebration.** The national celebration day will be 12th June. This will be Open Gardens in the village, with tea and cakes at Howe Mill. There will be bunting in the Square and the PC's tubs in the Square will be planted with red, white and blue flowers.

23. **Vandalism.**

Car Keying. A car has been keyed in Axford, as have several others in The High Street, one of which was on Easter Sunday morning near the Memorial Hall. The police are now involved. **Action: Clerk to add to vandalism register.** T. Brown has also spoken to PC Boardman who is aware of the parking problem in the High Street.

24. **Memorial Hall.** The AGM will take place on 18/05/16.

25. **Memorial Garden.** Payment of the last bill has now been received from the Ramsbury Branch of the British Legion. It was agreed to continue billing the Legion for 50% of the PC's maintenance costs of the garden.

26. **Public Conveniences.** Nothing to report.

27. **Kennet Triangle.** Nothing to report

28. Patients' Rep. Nothing to report

George Hawes

29. Accounts for Payment

Ref	Item	Total	VAT	S137	Incl in budget
I2491	British Gas- Electricity for Public Conveniences. (DD2) (from Dec 14 – Nov 15)	29.00	1.38	No	Y
I2492	PlusNet - Broadband Service(DD4)	12.99	2.16	No	Y
I2493	WALC - Annual Subscription 2016-7	695.69	115.95	No	Y
I2494	Midway Stores – Newspapers for Library w/e 26/03/16 – 16/04/16	10.00	0	No	Y
I2495	Salisbury DBF (Diocese)	175.00	0	No	Y
I2496	Aster Communities – Glebe Land rent	5.00	0	No	Y
I2497	S. Arnold – Envelopes	2.95	0	No	Y
I2498	MBC Badge Co – badges for Boundary Walk	237.00	39.50	No	Y
I2499	S. Arnold – File dividers	2.55	0	No	Y
I2500	Grabaway Ltd - Removal of concrete from playing field	60.00	10.00	No	Y
I2501	Community First Trading – annual insurance renewal	1,368.87	0	No	Y
I2502	Ab Fab Loos – Hire of portaloos for Boundary Walk	572.40	95.40	No	Y
I2503	Ramsbury Community Transport CIO – bus hire for Boundary Walk	76.00	0	No	Y
I2504	BT – Telephone Bill	76.76	12.79	No	Y
I2505	S. Glass – Boundary Walk supplies	66.32	0	No	Y
I2506	S. Glass – Postage - BKV Entre Form	6.45	0	No	Y
I2507	S. Glass – Violas for Memorial Garden	31.96	5.33	No	Y
I2508	S. Glass – 2 airport flasks for Boundary Walk	41.10	6.85	No	Y
I2509	Ramsbury Pre-School – donation for provision of cakes and teas for Boundary Walk	160.00	0	No	Y
I2510	Memorial Hall - Rent & electricity for PC Office	636.25	0	No	Y

Total payments = £4,266.29 of which £289.36 is VAT. Proposed E. Hodgson, seconded –D. Edwards. All in favour.

30. Payments Received

R413	British Legion – Share of Memorial Garden Costs	110.23	25/04/16	Cheque	R413
R414	WC – Parish Precept	23,462.38	21/04/16	Direct Transfer	R414
R415	WC precept top-up grant	70.56	21/04/16	Direct Transfer	R415
R416	Santander – Interest on Business Savings account on 02/05/16	18.96	02/05/16	Direct Transfer	R416
R417	Ramsbury Roxy– hire of cinema equipment and photocopying Spring season 2016	900.96	16/05/16	Cheque	R417

31. TOTAL PAYMENTS RECEIVED = £24,563.09

30. Bank Balance ON 03/05/16 CURRENT ACCOUNT **£28,505.22**
ON 07/05/16 BUSINESS SAVINGS ACCOUNT - **£51,434.66**

These figures include ring-fenced funds of £1,540.81 from defibrillator fund, plus allocated budget for year, funds for long-term capital projects and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY 20th June 2016

at 7.45pm

in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME - PLEASE COME

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ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC