

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 21st MARCH 2016 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Terence Brown, Denise Edwards. Graeme Fearon, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Sue Arnold (Clerk), Cllr Sheppard and 0 members of the public.

1. **Apologies for absence for approval:** Alderman Susan Findlay Chris Morgan, John Peck (belated), Michael Waite, Ron Young, and Simon Smith. Approved.
2. **Disclosures of interest:** None.
3. **The minutes of the meeting held on 15th February were approved.** Proposed – E. Hodgson, Seconded – D. Edwards.
4. **Matters arising.** None
5. **NEW CORRESPONDENCE FOR DISCUSSION**

A0784	18/02/16	Community First	Details of a training session on 'Negotiate a Better Outcome in Planning' to be held at Lackham House SN15 2NY on Fri 15 th April 2016, 9.30 am, cost £95 a person. Forwarded to Planning Committee
A0790	22/02/16	WC	16/00690/var – Whittonditch Farm, Ramsbury re the path to be built with the new houses – comments from WC and discussion points on location and materials. Copy sent to S, Findlay. See Items 6.A.a and 6.A.b.
A0791	22/02/16	RAMPAIG	Detailing implications of continuing or closing the company. Rampaig will keep the company open, as it could be useful for future village fund-raising.
A0794	22/02/16	TLG	Reply to email from S. Glass - Quote for installing SIDs in Ramsbury
A0803	25/02/16	WC	WC budget approved by members 23/02/16. Presentation available on The Council website. https://cms.wiltshire.gov.uk/documents/s112768/Budget%20Presentation.pdf Council budget papers available on line at https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=1351&Year=0 Forwarded to all councillors. Action: S. Glass to attend meeting on 06/04/16.
A0814	29/02/16	WC	Local Highways March 2016 newsletter. Forwarded to all councillors. S Glass to attend meeting 6/04/16 19.10hrs – 21hrs Kennet House, Hopton Industrial Estate, Devizes. http://www.wiltshire.gov.uk/council/howthecouncilworks/plansstrategiespolicies/transportpoliciesandstrategies/highwaysnewsletter.htm
A0827	03/03/16	WC	Town and Parish involvement meeting in Marlborough Community Area to be held on Wednesday 6 th April at 19.10- 21.00. Kennet House, Hopton Industrial Estate, Sergeant Rogers Way, Devizes. Forwarded to S. Glass and D. Barnett.
A0830	03/03/16	WC	Reply to S. Glass re installation of SIDs. They are not able to install permanent SIDs only temporary ones. WC officers have supplied the PC with conflicting information. Actions: 1. Cllr Sheppard to ask officers involved to attend the June CATG meeting. 2. PC & Cllr Sheppard to pursue.
A0840	03/03/16	ARK	Report of meeting held on 03/03/16 – potential projects and budgets. Forwarded to all councillors. See A0902

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A0847	07/03/16	Minster Parish Council	Online petition proposing PCs should have appeal rights against planning decisions. Forwarded to all councillors. Action: S. Glass to support petition.
A0860	10/03/16	Mr K. Dennis	He has contacted WC re securing a safe footpath where his wall at the Knap has collapsed. Action: PC to monitor progress
A0861	10/03/16	Andrew Jack WC	Clean for the Queen – equipment etc to be delivered to the village plus ‘smoke free’ playground signs. S. Glass to take delivery. 20 adults and 10 children helped on the day and collected 40+ bags of rubbish.
A0863	10/03/16	WC	Training / update events on Community Infrastructure Levy (CIL). Nearest is Chippenham on 07/04/16 at 6pm in Chippenham. Forwarded to S. Glass. This event relates to CIL spending available to large authorities, not parish councils.
A0885	12/03/16	WC	Wiltshire Draft revised CIL Regulation 123 List and Planning Obligations SPD Consultation. Forwarded to Planning committee
A0886	12/03/16	PlusNet	Confirmation of new usage allowance - 5gb per month
A0889	14/03/16	Mr D. Hawkins	He will not be able to cut the grass in the Memorial Garden this year. R. Copp has agreed to add it to his current grass-cutting schedule. See also item 23.
A0890	14/03/16	WC	None-Domestic Rates bill for Public Conveniences – charge is £0 because of small business relief
A0891	14/03/16	Village Diary	Withdrawing application for grant from PC as can match income and expenditure without grant from PC. Action: Clerk to amend budget
A0895	21/03/16	Grant Thornton	Forms and instructions for submission of annual accounts. Changes mean that the general governance section needs to be approved before the main accounts. Action: Clerk to put approval of the general governance statement on the April agenda. Accounts must now be available to view via a website by 01/07/16 at the latest. Action: Clerk to discuss with D. Leake and J. Causebrook
A0899	21/03/16	WALC	Newsletter – includes S137 amount for 2016-7 - £7.42
A0902	21/03/16	ARK	Tesco Plastic Bag Grants. Ramsbury project has been awarded £12,000. It is proposed to spend this on some / all of the following: Work on the footpaths approaching the Mill Lane Bridges (ARK is getting costings for this); River bank restoration and coppicing at the Kennet Triangle; A dipping platform at the nature reserve; A fire pit, hibernaculum and rain garden at the Scout Hall grounds. The rain garden would also act as a relief pond for run-off from Hilldrop Lane; Yew tree hedging at the Rec Centre. Quotes for the work are being sought from The Wiltshire Wildlife Trust who can also provide volunteer labour.
A0904	21/03/16	Mr R. Whimster	Update on Neighbour Plan – no progress as yet, but update expected soon.
A0905	21/03/16	Ramsbury Estates	New permissive footpath has been provided near Littlecote, linking the path from Ramsbury to Littlecote with paths to Froxfield and Chilton Foliat.
A0908	21/03/16	MBC Badge Company	Design and quote for Boundary Walk badges
A0911	21/03/16	Wiltshire Wildlife	Quote for dipping platform for Nature Reserve

6. COMMITTEE REPORTS

A Planning

Chairman: Susan Findlay

a. Planning Applications Processed since December 2015 Report

15/07232/OUT	Land at Newtown Road, Ramsbury Outline residential development for 25 dwellings, including layout and access (Resubmission of 14/09660/OUT)
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PC Comment	Objected. See WC web-site for full report Refused. See WC web-site for reasons.
15/12520/FUL	Knighton Farmhouse, Eastridge Crossroads, Ramsbury Erection of barn, construction of outdoor swimming pool and relocation of existing tennis court
PC Comment WC	No objection
15/12652/FUL	Woodlands Farm Witcha, Ramsbury Demolition of existing bungalow and erection of replacement dwelling with associated garaging etc.
PC Comment WC	No objection Refused
16/00119/FUL	The House on the Hill, Hilldrop Lane, Ramsbury Amendments to approved elevations of barn being converted to dwelling (see 14/08822/FUL)
PC Comment WC	No objection
16/00222/TPO	13 High Street, Ramsbury Removal of Yew Tree to fence height
PC Comment WC	No objection Refused
15/12614/FUL	Barn at Whittonditch, Ramsbury Agricultural Barn
PC Comment WC	Withdrawn
16/00502/FUL	14 Burdett Street Ramsbury Construction of new pedestrian access from Burdett Street at south west corner of garden
PC Comment WC	No objection Approve with conditions
16/00650/FUL	Brookside, Newtown, Ramsbury Demolition of existing outbuilding & construction of new replacement garden room
PC Comment WC	No objection
16/00651/FUL	Brookside, Newtown, Ramsbury Demolition of existing conservatory & construction of extension to form new kitchen. Internal ground floor alterations.
PC Comment WC	No objection
16/00784/LBC	Brookside, Newtown, Ramsbury Demolition of existing outbuilding & construction of new replacement garden room
PC Comment WC	No objection
16/00784/LBC	Brookside, Newtown, Ramsbury Demolition of existing conservatory & construction of extension to form new kitchen. Internal ground floor alterations.
PC Comment	No objection
16/00690/VAR	Whittonditch Farm, Whittonditch, Ramsbury Removal of conditions 7,8 & 9 and variation of condition 2 of outline approval E/2013/0171/OUT – to allow for removal of required kerbed footway to highway and resurfacing of existing permissive path near Whittonditch crossroad and amended wording for condition 2
PC Comment WC	Objection being sent to WC with explanation that these conditions were not the terms requested by the Parish Council. The PC were asking for ‘softer’ pathways

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16/00161/FUL	Glenafon, High Street, Ramsbury Replacement dwelling
PC Comment WC	Objected on grounds of size, position of new building, design and effect on Conservation Area and nearby listed buildings
16/00732/TCA	Isles Court, Ramsbury Reduce Flowering Cherry by 15% and shape crown Reduce Norway Maple by 30% and reduce crown
PC Comment WC	No objection No objection
16/01150/FUL	Beenham House, Whittonditch Road, Ramsbury Replacement garden outbuilding
PC Comment WC	In circulation
16/01895/FUL	Westfield House, 19 Back Lane, Ramsbury Repair and rebuilding of damaged retaining wall
PC Comment WC	In circulation
16/02028/TCA	Kennet House, High Street, Ramsbury Removal of Hornbeam to ground level
PC Comment WC	No objection
16/02199/FUL	Park Farm, Ramsbury Construction of an agricultural farm track partly retrospective
PC Comment WC	In circulation
16/02101/FUL 16/02247/LBC	Lamorna Cottage, Whittonditch Road, Ramsbury Single storey extension
PC Comment WC	In circulation

- b. **Report of meeting with WC reps re Whittonditch Footpath.** The original condition attached to the approved application was for a paved, adoptable, path, but the PC had requested something less urban and is willing to accept a hoggin path from Addenbrook House to the Ramsbury sign. The remainder is well tended verge. WC is considering this, and PC is awaiting their response.
- c. **Petition requesting PCs should have right of appeal against planning decisions. See Item 5 no A0847.**
- d. **Community Infrastructure Levy (CIL) Consultation. See Item 5 no A0863.**
- e. **Settlement Boundary Consultation.** Consultation documents have not yet been sent out for comment.
- f. **Neighbourhood Plan – update. See Item 5 no. A0904**

B Finance

Chairman: Erica Hodgson

- a. **Standing Orders for Approval.** E. Hodgson proposed the updated Standing Orders which have been updated to reflect changes in the national rules relating to procurement of items over £25,000. Approved.
Action: S. Findlay to sign updated Standing Orders.

C Rights of way.

Chairman: Terry Brown

- a. **Mill Lane Bridges. See item 5 no A0902.**
- b. **Boundary Walk.** Matt Hodgson has organised 2 sets of volunteers to act as leader and backstop with a handover between them at the half-way point. 2 further volunteers are willing to be called on if anyone has to drop out. The volunteers will carry out final recces over the next couple of weeks. Matt Hodgson was thanked for the work he's done on organising the walk and updating the walk leaflet. Refreshments for the morning and afternoon stops have been organised, the Flyer booked, all but 1 landowner consulted, and portaloos booked. **Actions: 1. G. Fearon to order badges. 2. S. Glass to produce extra finishers' card. 3. Matt Hodgson to collect walkie talkies and batteries from the PC Office. 4. S. Smith is to organise signs and water. 5 Matt Hodgson to contact remaining land owner.**
- c. **Loft's Bridge.** WC has agreed to organise the repair.

D Play Areas and Seats.

Chairman: Simon Smith

- Axford Play Area.** Plans have been sent to contractors requesting quotes.

E Emergency Committee.

Chairman: Diann Barnett

Emergency Plan. This is being updated. **Action: D. Barnet to send the plan to Emergency Committee members when complete.**

F School Governor

S. Findlay

- a. **Art.** The school has had another successful open studio.
- b. **Science.** Last week was Science week.
- c. **Music.** The Choir sang at Link Tea Party on Sunday afternoon
- d. **Sport.** Years 5/6 girls reached the Girls' Football County Final. Years 3, 4, and 5 gymnastic teams performed very well at Durrington. School swimmers came 2nd in Marlborough Cluster Competition in February. Classes 3 & 4 are receiving Tennis Coaching. Classes 2, 3 & 4 have done Orienteering
- e. **Easter Service** will be at Holy Cross on 24th at 1.30
- f. **After school club.** This is run by Innov8 and going well
- g. **Holidays.** The School closed on Good Friday for a 2 week holiday

G Recreation Centre.

George Hawes

There will be a management meeting on 22/03/16.

H Policy Committee. Nothing to report

Chairman: Sheila Glass

Public Forum. Standing orders suspended for this item. No items were raised.

7. Axford.

- a. **Superfast Broadband.** Still awaiting result of a BT survey to find out how much it will cost to provide superfast broadband to Axford.
- b. **Speed Check.** The Metrocount data from a check carried out in Axford between 25/01/16 and 05/12/16 shows that 85% of all cars averaged a speed of 31.3mph. Results are managed by the police as follows: 80% of vehicles registering between 30 and 35 mph – no action, registering 35.1 – 42 mph – community speedwatch can be introduced. >42mph - subject to police intervention. There will therefore be no action in Axford and there can be no further request for a Metrocount speed check within 12 months.
- c. **Jenny Hart.** The death of Jenny Hart, a long-standing councillor for Axford was reported.

8. Marlborough Area Board. S. Glass has sent apologies for the meeting on 22.03/06. **Update.** S. Glass attended part of the meeting to discuss SIDs.

9. Chairman's Forum. Nothing to report.

10. CATG Meeting.

- a. **20mph Limit in Back Lane.** The PC has to pay £750 towards the cost of providing an installing the signs.
- b. **Speed Indicator Devices (SIDS).** See items 5 no A0830 and Item 8.

11. Pre-School. Nothing to report.

12. Post Office – Threat to Income. The Post Office has re-opened after its refurbishment and now sells a wider range of items including some food.

13. Housing Association House Sales. Nothing to report.

14. Website. Draft pages for the new design of the website received positive reviews, and some constructive comments were received that will be included in the design. **Action: Clerk to arrange a meeting with D. Leake to progress the website further. See also Item 5. No A0895.**

15. Library. No report

16. Allotments.

Denise Edwards

The growing season has begun.

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17. Telephone Kiosks. Nothing to report

Graeme Fearon

18. Nature Reserve.

Chris Morgan

A quote for the construction of a dipping platform has been received. **See also Item 5 no A0902**

19. Best Kept Village Competition. Action: S. Glass to submit entry form.

20. Tree Lights. More lights have been ordered for next year. **Action: S. Glass to contact contractor.**

21. Queen's 90th Birthday Celebration. The national celebration day will be 12th June. This will be Open Gardens in the village, with tea and cakes at Howe Mill. There will be bunting in the Square and the PC's tubs in the Square will be planted with red, white and blue flowers.

22. Parking in the High Street. It was reported that there has been some improvement in traffic flow, though some vehicles are left in place for long periods of time without being moved.

23. Vandalism.

a. Damage. Wing mirrors on cars in the High Street have been damaged.

b. Break-ins. There have been several break-ins in sheds and garages in Whittonditch Road and Newtown Road. Police have been informed.

c. Approach to child in the Square. Parents of Ramsbury School children have been alerted that a child was approached and offered a lift by an unknown male.

24. Memorial Hall.

The display of maps showing where men of Ramsbury died fighting in WW1 has been put on the back wall of the hall and photos of the old tree have been put in the corridor.

25. Memorial Garden. Awaiting payment from British Legion for 50% of cost of winter/spring bedding. It was agreed that the PC would pay all the costs of maintaining the Memorial Garden in future.

26. Public Conveniences. Nothing to report.

27. Kennet Triangle. ARK concurs with the PC's approach of minimum management, provided the river flow is unobstructed.

28. Patients' Rep.

George Hawes

a. Last Meeting. Details are on Ramsbury Surgery's web site

<http://www.ramsburyandwanboroughsurgery.com/index.aspx> .

b. Wanborough Surgery. Housing expansion in the area will impact the workload of the surgery prior to the provision of a 'super surgery' when the planned expansion is complete.

29. Accounts for Payment

Ref	Item	Total	VAT	S137	Incl in budget
I2470	WC - Supply & installation of horse warning signs at Ramsbury	544.88	0	No	Y
I2471	British Gas- Electricity for Public Conveniences. (DD2) (from Dec 14 – Nov 15)	29.00	1.38	No	Y
I2472	Chris Morgan - Servicing of machines used on Ramsbury Nature Reserve	149.52	24.92	No	Y
I2473	SSE - Account for Christmas lighting 2015-2016	16.97	0.81	No	Y
I2474	PlusNet - Broadband Service(DD4) (Normally now £12.99, but data allowance increase took place just after Feb bill, so Feb's charge for additional 3gb carried forward to this month)	15.99	2.50	No	Y
I2475	S. Arnold – Clerk's salary Jan – March 2016	1,425.00	0	No	Y

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I2476	M. Holdsworth – Cover for clerk, 15/02/16 – 11/03/16	400.00		0	No	Y
I2477	S. Arnold – website hosting of www.ramsbury.org 17/03/16 – 17/09/16	64.73		10.79	No	Y
I2478	Mrs J. Webster – office cleaning 10/12/15 – 18/03/16	32.50		0	No	Y

Total payments = £2,678 of which £40.40 is VAT. Proposed H. Lloyd, seconded –G. Fearon. All in favour.

30. Payments Received

R409	Santander – Interest on Business Savings account on 01/03/16	18.32	01/03/16	Direct Transfer
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TOTAL PAYMENTS RECEIVED = £18.32

30. Bank Balance ON 04/03/16 CURRENT ACCOUNT **£8,433.06**
ON 06/03/16 BUSINESS SAVINGS ACCOUNT - **£51,396.11**

These figures include ring-fenced funds of £1,540.81 from defibrillator fund, plus allocated budget for year, funds for long-term capital projects and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY 18th APRIL

at 7.45pm

in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME - PLEASE COME

Residents are reminded that they can automatically receive agendas & minutes of monthly PC meetings by email. Contact parishcouncil@ramsbury.org if interested.

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC