

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18th JULY 2016 in Ramsbury Memorial Hall

PRESENT: Terence Brown, Denise Edwards, Alderman Susan Findlay, Sheila Glass (Chairman), George Hawes, Helen Lloyd, Chris Morgan, Simon Smith, Cllr Sheppard, Sue Arnold (Clerk) and 2 members of the public.

Prior to the formal opening of the meeting, S. Glass reported that Geoff Rissone, a former chairman of the Parish Council and parish councillor for many years, had died. A memorial service will be held on Monday 8th August at 3.00pm at Holy Cross. All welcome.

- 1. Apologies for absence for approval:** Diann Barnett, Graeme Fearon, Erica Hodgson, Michael Waite, Ron Young. Approved.
- 2. Disclosures of interest:** Susan Findlay – Item 7.C. a and item 19 - Ark Project; Helen Lloyd - item 6A.a no 16/04782/FUL - Proposed two storey front extension and associated internal alterations.
- 3. The minutes of the meeting held on 20th June** were approved. Proposed – C. Morgan, Seconded – S. Smith.
- 4. Matters arising.** None
- 5. NEW CORRESPONDENCE FOR DISCUSSION**

A1165	04/07/16	CPRE	Detailed first round results of Best Kept Village Competition. Ramsbury came 3 rd on the Large Village Category in the Kennet area
A1168	04/07/16	Chilton Foliat PC	Responding to PC's query – they use BACS
A1169	04/07/16	Ogbourne St Andrew PC	Responding to PC's query – they use mainly BACS, with some cheques
A1170	04/07/16	Ogbourne St George PC	Responding to PC's query – they use cheques
A1171	04/07/16	Fyfield PC	Responding to PC's query – they use cheques
A1172	04/07/16	Berwick Bassett & Winterbourne Monckton PC	Responding to PC's query – they use cheques
A1184	04/07/16	Mr K. Dennis	Update on work to repair wall at the Knap. Structural surveyor is going to submit a repair plan to the Conservation officer at WC. Tendering process has begun and it is hoped that the statutory 8 week planning consultation period may be in part waived as, although the wall bounds a public footpath, it is 4m from the public highway. It was commented that the lack of pavement on the other side of the road makes it particularly difficult for people with prams. Action: S. Glass to check progress with Mr Dennis.

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A1185	04/07/16	Ramsbury Scout Group	3 queries: 1. Bins are not emptied at the scout Hut – response check arrangements with WC; 2. Could PC suggest public areas in the village where the Scout group could plant bulbs. Response – S. Glass will get back; 3. Dog mess in Scout Hall grounds and in the village. Scouts would like to put up signs in village. Response: Good idea. School may be able to help with details of production of signs.
A1191	04/07/16	Savills Smith Gore	Responding to PC's letter requesting cutting of footpath to surgery. Payment to PC for cutting path to surgery last year was a one-off. Land is let and the tenant is responsible for maintenance. PC has requested contact details for tenant. It was noted that the path is again overgrown and in need of cutting, but there has been no response to the PC's request for contact details of the tenant.
A1193	04/07/16	WC	Notice for parish councillor vacancy for Ramsbury Ward. Displayed on notice board. There are now 2 councillor vacancies in the Ramsbury Ward.
A1195	04/07/16	Savills Smith Gore	Asking if permanent structure or obstacles would be installed in a proposed skateboard park on land leased by the PC from the Diocese. Referred to Mrs J. McQue of the skateboard group for response.
A1196	04/07/16	Mr B. Tottenham	Via G. Fearon. One of the 7 bridges is in need of repair. It was noted that 2 pieces of wood have been put on the ground where it is normally wet, but that this too is often slippery as the water sometimes covers them. Actions: 1. T. Brown to find out who the land belongs to, so that a repair can be discussed. 2. T. Brown to inspect the bridge and report back.
A1202	04/07/16	WC	Confirmation of consent for SIDS at locations in Axford & Ramsbury
A1205	11/07/16	Historic England	Acknowledging PC's response re ownership of war memorial. Update: A report on potential listing was received just prior to the meeting. Action: Clerk to respond that the Memorial is in the grounds of a listed building.
A1206	11/07/16	Option 24/7	(Wiltshire bus service pressure group.) Asking for feedback from PC on questions regarding future of Wiltshire Bus Services. Forwarded to S. Glass
A1208	11/07/16	Mrs van der Hoven	Whittonditch play area – bins un-emptied, grass cut but not collected, football goal in pieces in the undergrowth. Forwarded to S. Glass. Action: S. Smith to see if the goal is recoverable.
A1212	11/07/16	Mrs van der Hoven	Acknowledging PC's reply to A1208 and asking whose responsibility emptying the bin at the play area is. It is WC's responsibility S. Glass has contacted WC re emptying the bins on the site and they will inform their contractors
A1214	11/07/16	Ramsbury branch, British Legion	Will discuss PC's request for payment of a contribution to upkeep of the Memorial Garden by standing order at the next committee meeting.
A1215	11/07/16	Wiltshire Wildlife	Would like to do work to replace 2 dipping ponds at the Nature Reserve in w/c 25/09/16. Would like to have people on site who can work in deep water on 27/09/16. C. Morgan has asked ARK to provide helpers who are qualified to work in water.
A1224	18/07/16	Ramsbury Surgery	Objecting to proposed skate park on grounds of noise. Forwarded to S. Glass. See Public Forum.
A1226	18/07/16	Wiltshire Libraries	Publicity – volunteers needed at Ramsbury Library. Forwarded to Diary & parish mag. Contact Jane Hunt either on 01225 713792 or by email at jane.hunt@wiltshire.gov.uk if interested.
A1233	18/07/16	Mrs C. Springfield	Survey by Thames Valley Archaeology on field between Whittonditch and Newtown Roads was commissioned by Rectory Homes. Forwarded to S. Glass

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A1234	18/07/16	Mr & Mrs C. Martin	Objecting to proposed skate park on grounds of noise, litter, and anti-social behaviour at earlier skate park. Forwarded to S. Glass. See Public Forum.
A1240	18/07/16	Mr N. Swan	Update on Axford. The garden of the Red Lion Pub has been sold. (An archaeology survey is also being undertaken on this land.) BT has estimated cost of connecting superfast broadband to 49 homes in Axford would be £160,000, but did not specify which 49 homes would be supplied. Fete is on Saturday 20 th August
A1241	18/07/16	Mrs W. Guyatt	On behalf of Mr & Mrs Wootton. Objecting to proposed skate park on grounds of noise, litter, and anti-social behaviour at earlier skate park. Forwarded to S. Glass. See Public Forum.

6. COMMITTEE REPORTS

A Planning

Chairman: Susan Findlay

a. Planning Applications Processed since June 2016 Report

16/00119/FUL	The House on the Hill, Hildrop Lane, Ramsbury Amendments to approved elevations of barn being converted to dwelling (see 14/08822/FUL)
PC Comment WC	No objection
16/00690/VAR	Whittonditch Farm, Whittonditch, Ramsbury Removal of conditions 7,8 & 9 and variation of condition 2 of outline approval E/2013/0171/OUT – to allow for removal of required kerbed footway to highway and resurfacing of existing permissive path near Whittonditch crossroad and amended wording for condition 2
PC Comment WC	Objection being sent to WC with explanation that these conditions were not the terms requested by the Parish Council. The PC were asking for ‘softer’ pathways Waiting response from WC
16/00161/FUL	Glenafon, High Street, Ramsbury Replacement dwelling
PC Comment WC	Objected on grounds of size, position of new building, design and effect on Conservation Area and nearby listed buildings Applicants now sent Justification Statement to WC. Our views have not changed. Refused
16/02199/FUL	Park Farm, Ramsbury Construction of an agricultural farm track partly retrospective
PC Comment WC	No objection Approve with conditions
16/02854/FUL	Pudding Cottage, 17 High Street, Ramsbury Loft conversion/extension to form additional bedroom with en suite
PC Comment WC	No objection Approve with conditions
16/03573/FUL	34 Ashley Piece, Ramsbury Two storey extension to provide extended kitchen & dining area with improved access to garden on ground floor together with additional bedroom space at first floor.
PC Comment WC	No objection Withdrawn and resubmitted as 16/05217/FUL
16/04782/FUL	32 Ashley Piece Proposed two-storey front extension and associated internal alterations.
PC Comment WC	In circulation Approve with conditions

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16/04499/FUL	Preston Farm House, Preston, Ramsbury Two extensions to the North/East side of the building. One to provide an 'Oak Room' including reworked land contours to accommodate. The other to provide a replacement stair to first floor with Chapel 'the Priest Hole' under.
PC Comment WC	In circulation Approve with conditions
16/05665/TCA	14 Burdett Street Fell Hazel Tree
PC Comment WC	Suggested tree should be pruned not cut down as it provides a green 'lung' in the conservation area.
16/05702/TCA	The Cedars, Scholards Lane, Ramsbury Fell 1 Norway Maple, 2 Lawson Cypress and 1 Beech
PC Comment WC	No objection No objection
16/04146/CLE	8 Ashley Piece, Ramsbury Certificate of Lawful development for rear extension
PC Comment WC	No objection
16/05109/FUL	Knighton Farm House Proposed change of agricultural land to equestrian
PC Comment WC	No objection Approve with conditions
16/04420/FUL	Barn at Whittonditch (resubmission of 15/12614/FUL)
PC Comment WC	No objection Approve with conditions

b. **Neighbourhood Plan.** No update.

B Finance

Chairman: Erica Hodgson

- a. **Quarterly budget v actual income and expenditure report.** This was generally in line with expectations for the quarter. It was noted however that the PC has not been billed for the cleaning of the public conveniences for 6 months. **Actions: Clerk to write to TLG Group.**
- b. **Quarterly Reconciliation report.** **Action: Clerk to contact E. Hodgson re checking and signing off.**
- c. **VAT.** **Action: Clerk to submit an interim VAT Claim when invoices for the Axford Play Area equipment and SIDs have been received and paid.**

C Rights of way.

Chairman: Terry Brown

- a. **Mill Lane Bridges.** This is now part of the ARK project funded by the Tesco plastic bags scheme. S. Glass is to have a meeting with ARK on 01/08/16 to look at access at the far end of the far bridge.
- b. **Seven Bridges.** See Item 5 no A1196.
- c. **Horses on footpath 18B on Springs Hill.** The PC continues to receive complaints from walkers feeling intimidated by the horses, with others reporting that they no longer use the footpath because of the horses' behaviour. S. Glass has written to the landowner and is awaiting a response. Cllr Sheppard will check with the WC footpath officer what the situation is where animals are preventing the use of a right of way. Update: A response from the landowner has been received and will be reported at the next PC meeting.
- d.

D Play Areas and Seats.

Chairman: Simon Smith

- a. **Axford Play Area.** Work to update the play area started on 18/07/16 and completion is expected on 22/07/16.
- b. **Seats.** Mr. S. Alder has reported 2 seats in need of attention. One is the seat between the top of Chapel Lane and Crowood Lane-. **Action: S. Glass to inspect.** The second is on the 20 Acre footpath. **Action: T. Brown to inspect and report back.**

E **Emergency Committee.** No report

Chairman: Diann Barnett

F Recreation Centre.

No recent meetings to report

George Hawes

H Policy Committee. Nothing to report

Chairman: Sheila Glass

Public Forum.

- a. Proposed Skateboard Park.** It was noted that Mrs Fremlin has written to the PC regarding the skate park, but that the e-mail was received too late for this meeting's agenda. Mrs Fremlin asked how far the plans have got. S. Glass responded that the group had approached the PC, and that the PC had listened to their presentation and advised them that they should first contact Salisbury Diocese as the owner of the proposed land, and that they should canvas local residents' opinions. Mrs Fremlin said that she supported sports activities in the village but that the previous skate park had been at the bottom of her garden and had caused problems of noise, anti-social behaviour and litter. She was also concerned that a skate park on the proposed site would increase traffic and attract people from outside the village. She suggested that the best place for the activity would be at the Rec. Centre. Mrs Fremlin also had concerns about the management of the area and the activity, particularly if skateboarding were to fall out of fashion. The PC responded that the only area the Rec. Centre had been able to offer the previous group was unobserved space, and this was not felt to be safe. It was also reported that the space originally offered is now in use by the Junior Football Club. The PC stated that the old skate board park has been made of wood and that, together with the ghetto blasters fashionable at the time, were responsible for much of the noise. Skateboarding technology, both in skateboard and park design has moved on, and it is common in other places to have a skateboard park alongside a children's play area. Experience in Kintbury, despite their initial reservations, was that the skateboard park is a success. The PC has suggested to the Ramsbury Skateboarding group that they organise a meeting with residents and invite a representative from Kintbury PC. In summing up Mrs Glass said that she appreciated neighbours' concerns. The group has done a lot of work to show how noise can be reduced. She appreciated that there were traditional sports facilities in the village in which the age-group could be involved, but what they really want is to be able to just to turn up and board in their leisure time.
- b. Overhanging hedge in Crowood Lane.** Mr Fremlin said this had become an obstruction. Mrs Glass responded that she has spoken to the owners who plan to replace it with a fence. **Action: S. Glass to speak to the owners again.**

7. Axford.

- a. Superfast Broadband.** See item 5 no A1240.
- b. The Red Lion.** See item 5 no A1240.

8. Marlborough Area Board. The next meeting will focus on Fair Trade in Marlborough, the Bus Consultation and Dementia. Cllr James Sheppard, who is now chairman, is considering how the format of the meetings can be changed to attract representatives from more parishes in the area.

9. Chairman's Forum. This has been used to find out how many other PCs have moved to BACS payments. Responses received indicated that 1 respondent uses only BACS, 1 respondent uses BACS and cheques and 3 use cheques only. S. Glass said this indicated that PCs could work with BACS despite the need for the equivalent of multiple signatures to authorise a payment.

10. CATG Meeting.

- a. Speed Indicator Devices (SIDS).** These should be installed within the next few weeks.
- b. 20mph signs.** The road has been marked up in readiness for the work.

11. Parish Steward Scheme. S. Glass is to act as the contact and submit 5 priorities nearer to the scheme's introduction. It was suggested that the shrubs at the top of the bank at the Knap should be included in the list.

12. Pre-School. Nothing to report.

13. Post Office. The post office has extended its stock range.

14. Website. Actions: 1. D. Leake to consult J. Causebrook on the mechanism for partially automating 'What's On' updates Action: 2. S. Arnold to provide initial information for the home page and PC's pages plus external links to D. Leake by 18/07/16.

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15. ARK Projects.

Update – See Item 7.C. A

16. Library. The library is looking for volunteers. See Item 5 no A1226.

17. Allotments. All is OK

Denise Edwards

18. Telephone Kiosks.

S. Glass has ordered glass to replace the broken pane and will install it herself.

Graeme Fearon

19. Nature Reserve.

Work on the dipping pond platforms will begin on 25/09/16. See A1215.

Chris Morgan

20. Tree Lights. Action: S. Glass to follow up.

21. Vandalism. The goal post at the Ashley Whittonditch Play area have been taken to pieces

22. Memorial Hall. Nothing to report.

23. Memorial Garden. Awaiting feedback from The British Legion Branch re the PC's acceptance of their offer of payment towards maintenance of the Memorial Garden by annual standing order.

24. Public Conveniences.

a. Cleaning. Awaiting bills for the last 6 months. See item 6.B.a

b. Vegetation. A quote for cutting back bushes to the side of the loos has been requested. The contractor has also been asked to give a quote to Ramsbury PCC for cutting back the bushes to the rear that overhang the public conveniences.

25. Kennet Triangle. Nothing to report

26. Patients' Rep. The next meeting is scheduled for September.

George Hawes

27. Accounts for Payment

Ref	Item	Total	VAT	S137	Incl in budget
I2540	British Gas- Electricity for Public Conveniences (DD2) (from Dec 14 – Nov 15). The account is £10.38 in credit	29.00	1.38	No	Y
I2541	PlusNet - Broadband Service(DD4)	12.99	2.16	No	Y
I2542	S. Arnold – Stamps and special delivery charge for accounts (£29.38) less £1.00 overpayment on sum of I2497 and I2599 (both for stationery therefore same spending category)	28.38	0	No	Y
I2543	D. Arnold – cost of returning by post defibrillator on loan while waiting for replacement of water damaged defibrillator	26.60	0	No	Y
I2544	G. Fearon – Annual subscription to Town Criers Guild	35.00	0	No	Y
I2545	Midway Stores – Newspapers for Library w/e 18/06/16 – 09/07/16	10.00	0	No	Y
I2546	Altodigital Networks Ltd – per copy photocopier maintenance charge	36.00	6.00	No	Y
I2547	Rhino Play Limited – Equipment for Axford Play Area (For payment approval – cheque to be sent when work complete and paperwork received)	14,551.20	2,425.20	No	Y

TOTAL PAYMENTS = £14,729.17 of which £2,428.74 is VAT. Proposed – S. Findlay, seconded –T. Brown.
All in favour.

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28. Payments Received

R419	ATE – hire of cinema equipment	50.00	04/07/16	Cheque	
R420	Santander – Interest on Business Savings account on 01/08/16	18.98	01/07/16	Direct Transfer	

TOTAL PAYMENTS RECEIVED = £68.98

29. Bank Balance ON 04/07/16 CURRENT ACCOUNT £12,875.01*(excludes £20,000.00 transferred from Business savings account on 05/07/16

ON 05/07/16 BUSINESS SAVINGS ACCOUNT - £31, 473.24 (reflects £20,000.00 transferred from Business savings account on 05/07/16

These figures include ring-fenced funds of £778.86 from defibrillator fund, plus allocated budget for year, funds for long-term capital projects and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY 15th August 2016

at 7.45pm

in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME - PLEASE COME

Residents are reminded that they can automatically receive agendas & minutes of monthly PC meetings by email. Contact parishcouncil@rambury.org if interested.

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC