

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 15th May 2017 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Denise Edwards, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Christopher Payne, Simon Smith, Ron Young, S. Arnold (Clerk), Cllr Sheppard and 7 members of the public, reducing to 2 after the public forum.

- 1. Apologies for absence for approval:** Terence Brown, Graeme Fearon, Chris Morgan
- 2. Declaration of acceptance of office by councillors elected unopposed.** All the councillors listed as present accepted the office of Parish Council member for the new council.
- 3. Councillors' disclosures of interest for WC (on-line procedure). Actions 1:** Clerk to send instructions on how to complete the on-line Disclosure of Interests required by WC. Done. **2. Councillors to complete the on-line Declaration of Interests process by Monday 12th June.**
- 4. Election of PC chairman.** Sheila Glass was proposed by E. Hodgson, seconded by H. Lloyd and unanimously elected chairman.
- 5. Election of PC vice-chairman.** Diann Barnett was proposed by R. Young, seconded by D. Edwards and unanimously elected chairman.
- 6. Disclosures of interest:** None.
- 7. The minutes of the meeting held on 10th April** were approved. Proposed – G. Hawes, Seconded – S. Smith.

8. NEW CORRESPONDENCE FOR DISCUSSION

A1964	01/05/17	Ms C. Bowden	Phone call. Obstruction of public right of way on Springs Hill by electric fence. S. Glass informed. Peter Wilson, the land owner, attended the meeting and explained that possibilities for dividing the land and separating the horses from the walkers were limited by the lack of water to parts of the site. Action: S. Glass to consult WC Rights of Way Officer, and have a meeting with Mr Wilson with a view to making the circular walk from the Back Track accessible while keeping walkers and the horses separate.
A1969	01/05/17	Mr A. De Safrin	Update on Axford broadband meeting with Voneus. Their mast & relays system looks viable if there is enough interest in Axford & Stitchcombe. Residents have been leafleted to assess the degree of interest.
A1980	01/05/17	Reef Television	Invitation to take part in TV programme 'Village of the Year'. Forwarded to all councillors. There was no interest in doing this.
A1984	01/05/17	Mr P. Wilson	Horses will be back on Springs Hill, with land divided into two by an electric fence, so that the horses can be avoided by walkers. See A1964 above.

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A1989	01/05/17	Mr T. Gauntlett	Re SID – Glare off solar panel makes it very conspicuous from his garden. Suggests it should be powered by battery or mains electricity. Forwarded to all councillors. Mr Gauntlett was present at the meeting and said he had been told by WC that it was unusual to have permanent SIDs powered by solar energy and that the sign needs planning permission. The PC disputed these points. The PC said it would not consider the use of battery or mains power because of the costs involved in installation and on-going consumption. Mr Gauntlett said he would take the matter further if the PC does not co-operate.
A1995	01/05/17	Mr T. Hiscocks	Comments on Planning application 17/02549/FUL – houses on Laurel Garage site. Forwarded to Planning Committee for their meeting on 26/04/17. See item 9.A.c.
A2002	01/05/17	Ms J. Fairfax Ross	Dividing Springs Hill into two to separate walkers from horses makes sense, but signage is confusing and it is necessary to wriggle under wire. Forwarded to S. Glass & T. Brown
A2006	01/05/17	WC	Community Infrastructure Levy (CIL) for the planning application for a house at The Red Lion, Axford is £7,344 of which £1,101.69 is due to the PC. Action: Clerk to send bank details to WC. Done
A2010	01/05/17	Mr & Mrs J Waterworth	Thanking S. Glass and team for organising the Boundary Walk. Forwarded to S. Smith and M. Hodgson
A2021	08/05/17	Mrs J. Fairfax-Ross	Suggesting simplest solution to warning walkers of horses on Springs Hill would be a notice at bottom of each footpath saying which side (east or west) horses are grazing. Forwarded to S. Glass & T. Brown
A2035	08/05/17	Mr M. Palmer	Has re-submitted new planning application for Glenafon (17/03428/FUL) similar to previously consented scheme, with addition of an annexe. Forwarded to Planning Committee
A2038	15/05/17	Mrs E. Fowler	Objecting to planning application for Glenafon site (17/03428/FUL). Forwarded to Planning Committee

9. COMMITTEE REPORTS

A Planning

Chairman: Susan Findlay

a. Planning Applications Processed since April 2017 Report

16/11944/CLE	Land north-east of Belan, Witcha Farm, Witcha, Ramsbury Certificate of Lawfulness for Existing borehole and associated shed
PC Comment WC	No objection
17/00044/FUL	Hails Grove, SN8 2HG Retrospective application for a shepherd's hut (proposed use of the building being for storage of goat wool and various equipment)
PC Comment WC	No objection
16/12082/FUL	Hails Grove, SN8 2HG Retrospective application for wooden shed containing equipment and tools used in woodland management
PC Comment WC	No objection
17/02170/TCA	Wykeham House, 1 Oxford Street, Ramsbury Works to two Copper Beech (reduce by 10% and shape) and Yew Tree (take down to ground)
PC Comment WC	No objection No objection
17/01906/FUL	Bolstridge Farm, Hilldrop Lane, Ramsbury Proposed two storey extension linking the main house to existing detached outbuilding (resubmission of 16/09656/FUL)

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PC Comment WC	PC had no objection as the proposed extension cannot be seen from the public footway but felt that allowing a large extension in the countryside may set a precedent for other extensions.
17/02325/FUL	Susie Watson Design, The Square, Ramsbury Proposed single storey extension to rear
PC Comment WC	In circulation
17/03120/TCA	6 The Square, Ramsbury Fell Holly Tree
PC Comment WC	No objection No objection
17/02710/TCA	The Old Tannery, 5 High Street, Ramsbury Fell Yew to Ground Level
PC Comment WC	No objection No objection
17/02540/FUL	Former Laurel Garage & New House, Back Lane, Ramsbury Demolition of The New House and redevelopment of former Laurel Garage site to provide 6 dwellings, associated access, parking, turning, landscaping and private amenity space (resubmission of 16/10596/FUL)
PC Comment WC	No objection to houses being built on site but still concern over parking, traffic and over development
17/03673/TCA	1 Maslins Close, Ramsbury Fell apple tree
PC Comment WC	
17/03140/LBC 17/02536/FUL	Whittonditch House, Witcha, Ramsbury Link between back entrance and existing pool house (re-submission 16/08914/LBC & 16/08913/FUL)
PC Comment WC	No objection
17/03073/PNTEL	Eastridge Estate Eastridge Ramsbury Installation of 1 new equipment cabinet and associated ancillary development.
PC Comment WC	

- b. **Neighbourhood Plan.** Nothing to report.
- c. **Planning Application for Glenafon site – Resubmission of 16/00161/FUL.** Update: There will be a public Planning Committee meeting on Tuesday 30th May at 6.00pm in the Lych Gate Room.
- d. **Report of Planning Meeting of 26/04/17 in Planning Application for Laurel Garage Site (16/10596/FUL).** The PC welcomes the provision of the proposed houses, but has commented on improvements could be made to the layout. See 9.A.a above.

B Finance

Chairman: Erica Hodgson

- a. **2016-7 Audit.** The Clerk is to hand over the 2016-7 accounts to the internal auditor on 20/05/17. (Done). The deadline to have the annual return with the external auditor is 26/06/17.
- b. **Arrangements for payments currently made by Direct Debit against Clerk's credit card.** At the time the PC originally took out contracts with 1&1 and Nmes.co.uk both companies would only take payment by credit card and the clerk's personal card is now used. **Action: Clerk to ask both companies if they will accept payments by direct debit.**
- c. **Messagemaker's Quote for Maintenance of SIDs.** The SIDs have a 2-year warranty covering parts and labour. If maintenance is required on-site, rather than returning the SIDs to the company, the annual cost for travel & travel time is £945, while individual site visits are charged at £315. **Action: S. Glass to contact Messagemaker to understand the likely need for servicing and the best option for the PC.**

C **Rights of way.** No report

Chairman: Terry Brown

D **Play Areas and Seats.**

Chairman: Simon Smith

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- a. **New equipment for the Whittonditch Play Area.** 3 quotes for play and fitness equipment have been received. One of the companies has quoted for 8 pieces of fitness equipment, a play tower and 2 picnic benches for £11.5K ex. VAT. It was suggested that the tower could be installed between the swings and slide. The fitness equipment could be arranged around the outside of the play equipment to ensure that users could keep the play equipment in view. **Action: S. Smith to see if the company would replace 1 of the picnic benches in the quote with a sign explaining how the fitness equipment should be used and its benefits.** C. Payne proposed accepting the quote and E. Hodgson seconded it – all in favour. S. Smith was thanked for his work on the scheme.

E Emergency Committee. Nothing to report
Action to organise warden's meeting on-going.

Chairman: Diann Barnett

F Recreation Centre. Nothing to report

George Hawes

G Policy Committee. Nothing to report

Chairman: Sheila Glass

Public Forum - Standing Orders Suspended for this item.

- a. **Fitness Equipment at Play Area.** Mr R. Daniel said that he had seen a fitness trail with a sign as discussed, which also included an emergency phone number and directions to the nearest defibrillator.
- b. **SIDs.** Mr Daniel spoke in favour of solar powered SIDs on the grounds that they are environmentally and financially sustainable.

11. **Axford.** See item 8 no9 A1969 and item 29.

12. CATG

- a. **Pavement repairs.** Cllr. Sheppard said that £150,000 is available for Highways repairs in 2017-8, and £21m for Highways. Nothing has been heard regarding the PC's offers to fund pavement repairs in Back lane. **Action: S. Glass to continue to chase.**
- b. **Highways Meeting.** This will take place on 17/05/17.
- c. **Next CATG Meeting.** This will be on 22/06/17.
- d. **Drain covers on Manor Hill.** Despite being reported to WC, one of the drain covers on Manor Hill is still loose and projecting above the road surface. **Action: D. Barnett to report to WC again.**

13. **New Clerk.** There were 6 applicants for the position and Gillian Woodward has been appointed as the new clerk, starting work formally on 01/06/17. Ms Woodward was at the meeting and introduced to councillors.

14. **Parish Council Elections - May 2017.** Election Expenses must be with WC by 01/06/07. **Actions: 1.S. Glass to send feedback to WC on the amount of paper that needs to be printed for the nomination and expenses processes, and the time it took to get the nomination form submitted. 2. S. Glass to submit expense forms for those councillors who have given her their forms.**

15. **Co-option of Councillors.** There are 3 vacancies for the PC at present all for the Ramsbury Ward. **Action: Clerk to publicise vacancies and send publicity material to D. Edwards for Facebook.**

16. **Committees 2017-8.** All councillors present at the meeting expressed the wish to remain on the same committees next year. Action: Clerk to email councillors not present at the meeting for their preferences. Done.

17. **Parish Steward Scheme.** The following items are to be added to the list of work for their next visit: Paint railings; Inspect the damaged bars that prevent bike access from Swan's Close to the track.

18. **Bins in Streets.** **Actions: 1. Councillors are asked to approach people leaving bins permanently on the street to ask them to move them from view between collections. 2. S. Glass to put article in Diary & Whitton Ways to the same effect.**

19. **Best Kept Village Competition.** The PC has entered the competition. **Action: Clerk to put up posters on the notice board.**

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20. Pre-School. No update.

21. Website. The new clerk will take over as webmaster.

22. British Legion Branch. Nothing to report.

23. Library. A report was submitted to the Annual Parish Assembly.

24. Allotments. All is OK.

Denise Edwards

25. Boundary Walk.

Lots of positive feedback was received following the walk. 40 people took up the offer by The Bell of a free drink for people completing the whole walk. The leaders Matt Hodgson, Austin Lillywhite, Tim McQue and Doug Greenway, the Flyer driver Chris Morgan and Simon Smith who put out all the road signs were thanked for their work without which the walk could not take place.

26. Telephone Kiosks. Nothing to report

Graeme Fearon

27. Nature Reserve. No report

Chris Morgan

28. Tree Lights. Nothing to report

29. Police Report. There have been thefts from garages and sheds in Crowood Lane, Union Street, and other non-dwelling burglaries during the daytime. In addition councillors reported that one of the PC's tubs around the tree in The Square had been destroyed by a vehicle, and a catalytic converter was stolen from a car in a lay-by in Axford. Unease was expressed about two charity Collectors from The Alzheimer's Society. Update: The Alzheimer's Society confirmed that they did have collectors in the village.

30. Memorial Hall. Nothing to report

31. Public Conveniences. Nothing to report

32. Kennet Triangle. Nothing to report

33. Patients' Rep. Nothing to report

George Hawes

34. Accounts for Payment

Ref	Item	Total		VAT	S137	Incl in budget
I2676	British Gas- Electricity for Public Conveniences. (DD2) (from Dec 14 – Nov 15)	26.00		1.24	No	Y
I2677	PlusNet - Broadband Service(DD4)	12.99		2.16	No	Y
I2678	MBC Badge Co – 250 badges for Boundary Walk	285.00		47.50	No	Y
I2679	WALC – Annual subscription 2017-8	727.27		121.21	No	Y
I2680	Salisbury Diocese – rent on Glebe Land	212.50		0	No	Y
I2681	Thusanish Private Ltd (Midway Store) Newspapers for Library 25/03/17 – 15/04/17	10.80		0	No	Y
I2682	Altodigital Networks Ltd – per copy photocopier maintenance charge	36.00		6.00	No	Y
I2683	S. Arnold – 1&1 Internet – managed WP Plus	4.79		0.80	No	Y
I2684	Aster Communities – Glebe Land rent	5.00		0	No	Y
I2685	C. Morgan – nuts and bolts for Nature Reserve seats	8.06		1.34	No	Y

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I2686	C. Morgan – sanding disks and washers for Nature Reserve seat	15.47		2.61	No	Y
I2687	C. Morgan – nuts and bolts for Nature Reserve seat	11.98		2.00	No	Y
I2688	C. Morgan – sand blast and powder coat Nature Reserve seat	48.00		8.00	No	Y
I2689	C. Morgan – fuel for nature reserve cutting machines5	5.94		0.99	No	Y
I2690	Community First Trading – Zurich Insurance Quote -NB Possible revision awaited	1,536.11		0	No	Y
I2691	Pre-School – donation for provision of teas and cakes for Boundary Walk	150.00		0	No	Y
I2692	Ab-Fab Loos – hire of portaloos for Boundary Walk	572.40		95.40	No	Y
I2693	S. Glass – postage for Best Kept Village Competition entry	7.25		0	No	Y
I2694	S. Glass – cups for Boundary Walk	36.80		6.13	No	Y
I2695	S. Glass – medals for Boundary Walk	35.99		6.00	No	Y
I2696	S. Glass – milk & refuse sacks	9.90		1.50	No	Y
I2697	BT – Phone bill	60.32		10.05	No	Y
I2698	Ramsbury Memorial Hall – office rent and electricity	636.25		0	No	Y

TOTAL PAYMENTS = £4,654.82 of which £312.93 is VAT. Proposed – D. Barnett, seconded – S. Smith.
All in favour.

35. Payments Received

R457	Santander – Interest on Business Savings account on 01/04/17 (NB statement arrived too late for listing in April minutes)	2.68	01/04/17	Direct Transfer	
R458	HRMC – VAT refund	7,748.48	09/04/17	Direct Transfer	
R459	WC – First tranche of Parish Precept	24,476.00	21/04/17	Direct Transfer	
R460	Ramsbury Roxy– hire of cinema equipment spring season 2017	800.00	08/05/17	Cheque	
R461	Santander – Interest on Business Savings account on 01/05/17	2.59	01/05/17	Direct Transfer	

TOTAL PAYMENTS RECEIVED = £33,030.11

36. Bank Balance ON 03/05/17 CURRENT ACCOUNT **£41,894.71**

ON 06/05/17 BUSINESS SAVINGS ACCOUNT - **£31,521.81**

These figures include ring-fenced funds of £792.05 from defibrillator fund, plus allocated budget for year, funds for long-term capital projects and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY 19th June 2016

at 7.45 pm

in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME - PLEASE COME

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ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC