

## **RAMSBURY & AXFORD PARISH COUNCIL**

Clerk to the Council: Sue Arnold c/o Parish Council office, Memorial Hall, High Street, Ramsbury  
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**1294**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>th</sup> MARCH 2017 in The Lychgate Room, Ramsbury Memorial Hall**

**PRESENT:** Diann Barnett, Terence Brown, Denise Edwards, Graeme Fearon, Susan Findlay, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Chris Morgan, Christopher Payne, Simon Smith, Ron Young, S. Arnold (Clerk) and 1 member of the public.

1. **Apologies for absence for approval:** Michael Waite. Cllr Sheppard also sent apologies.
2. **Disclosures of interest:** Susan Findlay – Item 28.
3. **The minutes of the meeting held on 20<sup>th</sup> February** were approved. Proposed – R. Young, Seconded – E. Hodgson.

#### **4. NEW CORRESPONDENCE FOR DISCUSSION**

A1821	06/03/17	Mayor of Carentan Les Marais France	Invitation to Carentan, Normandy to celebrate role of American liberators in 1944 particularly 101 <sup>st</sup> Airborne Division. Events from 01 – 06.06/17. <b>Action: Clerk to contact Roger Day</b>
A1825	06/03/17	Cognatum	Agreeing maintenance of beech hedge in Isles Road by PC is best solution
A1826	06/03/17	Mr J. Watts	Objecting that the 60mph sign in Loves Lane is still in place. Responded referring him to WC Highways
A1829	06/03/17	WALC	Audit training Session to be run by Grant Thornton On 30/03/17 – cost £15 + VAT. Clerk has booked place.
A1830	06/03/17	Ab-Fab Loos Ltd	Confirmation of booking of 9 toilet units for Boundary walk. <b>Action: S. Smith to change contact details and billing address to Parish Council</b>
A1831	06/03/17	PlusNet	Approaching broadband usage allowance
A1834	06/03/17	MessageMaker	Radars within speed signs cannot be adjusted to pick up vehicles from different distances. S. Glass has responded. All now OK. They will be adjusted to operate from 7.00am – 7.00pm when British Summertime starts.
A1840	06/03/17	WALC	S137 allowance for 2017-8 is £7.57 per elector. Forwarded to S. Glass & S. Hodgson. This gives a total possible spend of £11,220.
A1845	06/03/17	Mrs S. Eliot-Cohen	Objecting to installation of SIDs on grounds that they are hideous and that number of accidents in Ramsbury & Axford does not warrant them. Suggests 20mph limit throughout village. See Item 8.a. <b>Action: Clerk to respond on behalf of PC.</b>
A1848	06/03/17	SSE	Publicity – Communities Resilient Fund has grants available for not- for-profit community groups and charities in SSE distribution area. Forwarded to S. Glass & E. Hodgson
A1849	06/03/17	CPRE	Asking for information of problems in or near village that are relevant to protection of countryside for publication on their website. Forwarded to S. Glass
A1863	13/03/17	Charlotte Booth	Accepting position of Clerk to PC. A contract has been sent to Ms Booth for signing.
A1867	13/03/17	Parish Charities	F. Kimber has resigned as a PC co-opted trustee and the terms of office of M. Palmer and F. Mills, also PC co-opted trustees have expired but both are willing to stand again. Forwarded to S. Glass. <b>Action: PC to co-opt 3 trustees.</b> See Item 9.

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A1868	13/03/17	Mr T. Eliot-Cohen	Publicity – 7 charity events in one week in aid of pre-School Appeal – see <a href="http://www.ramsburyweek.co.uk">www.ramsburyweek.co.uk</a>
A1871	13/03/17	Mr T. Gauntlett	Confirming date of visit to his garden to view SID. Forwarded to interested councillors
A1872	13/03/17	Charlotte Booth	Confirming attendance at meeting with E. Hodgson and S. Glass
A1875	13/03/17	Mr H. Bucknall	Info on websites he has built. Willing to help with <a href="http://www.ramsbury.org">www.ramsbury.org</a>
A1876	17/03/17	BT	Phone Call. Telephone line out of contract and can offer line rental fee reduced from £21.20 per month to £14.50 per month. Accepted – awaiting new contract. <b>Action: Clerk to chase.</b>
A1877	17/03/17	WC	Notice of Unitary and Parish Elections on 04/05/17. <b>Action: Clerk to put on PC notices board.</b> (Done)
A1882	17/03/17	Wiltshire Police	Publicity – Theft from motor vehicles. Forwarded to all councillors. <b>Action: Clerk to put poster on notice boards.</b> (Done)
A1886	17/03/17	Mr M. Waite	Has decided not to stand for Parish Council. Forwarded to S. Glass
A1887	17/03/17	WC	Acknowledging receipt of copy of letter to WC sent by PCC in September 2015 re state of pavement outside Church Room in Back Lane. Will look at what happened on its original receipt. Also requesting copy of quote obtained by PC for repair of pavement. <b>See Item 8.b.</b>
A1888	17/03/17	Wiltshire Police	Crime report for Marlborough Area 8–15/03/17. Includes forced entry to garage and 2 sheds in Ramsbury, but nothing stolen
A1891	17/03/17	Ms R. Winter	Agreeing to act as PC’s auditor for 2016-7 accounts
A1897	17/03/17	Mr R. Day	Thanking PC for info on Carentan celebrations commemorating 102st Airborne Division (see A1821). Cannot attend, but suggests details forwarded to Neil Stevens. Email address for Mr Stevens requested.
A1898	17/03/17	Mr Gauntlett	Thanking PC for visit by councillors. Photos of SID from his garden. Forwarded to all councillors. Also request for information of most recent speed survey. See Item 8.a. <b>Action: Clerk to respond</b>
A1900	20/03/17	WC	Public Conveniences – non-domestic rates notice 2017-18. £0 because of small business relief
A1901	20/03/17	Voneus	Telephone call. They are working with Stutchcombe to provided superfast broadband. Would Axford be interested in being included? Need 65 people signing up to be viable. Installation cost is £150 per person, or £0 with Wiltshire Online voucher. Next batch of vouchers released by Wiltshire Online will be in April. Details given to D. Barnett. <b>Action: D. Barnett to pass on to Nick Swan and Ashley de Safrin.</b>
A1904	20/03/17	Mr J. Rees	Concern that Planning application notices are not always visible / in place. It was noted that there was no notice erected for the second application for the Glenafon site. <b>Action: Planning Committee should check, when out and about, that notices are properly displayed for current planning applications and removed when they expire.</b>

### 5. COMMITTEE REPORTS

#### A Planning

Chairman: Susan Findlay

#### a. Planning Applications Processed since February 2017 Report

16/00119/FUL	<b>The House on the Hill, Hilldrop Lane, Ramsbury</b> Amendments to approved elevations of barn being converted to dwelling (see 14/08822/FUL)
PC Comment WC	No objection
16/11944/CLE	Land north-east of <b>Belan, Witcha Farm, Witcha Ramsbury</b> Certificate of Lawfulness for Existing borehole and associated shed
PC Comment WC	No objection
16/12500/VAR	<b>Land at Rudge Farm, Rudge, Marlborough</b> Variation of condition of planning permission E/2012/0946/FUL to extend the permitted operational period of Rudge Manor Solar Farm

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PC Comment WC	Asked that the time scale remain at 25 years. Approve with conditions
16/12112/FUL	<b>Watersmeet, Mill Lane, Ramsbury</b> Creation of parking area within residential cartilage including new fence and gates
PC Comment WC	No objection providing flood mitigation measures are taken Approve with conditions
17/00044/FUL	<b>Hails Grove, SN8 2HG</b> Retrospective application for a shepherd's hut (proposed use of the building being for storage of goat wool and various equipment)
PC Comment WC	No objection
16/12082/FUL	<b>Hails Grove, SN8 2HG</b> Retrospective application for wooden shed containing equipment and tools used in woodland management
PC Comment WC	No objection
17/01072/TCA	<b>36 High Street, Ramsbury</b> Removal of Leylandii hedge
PC Comment WC	No objection No objection
17/02170/TCA	<b>Wykeham House, 1 Oxford Street, Ramsbury</b> Works to two Copper Beech (reduce by 10% and shape) and Yew Tree (take down to ground)
PC Comment WC	No objection
17/02168/TCA	<b>Wykeham House, 1 Oxford Street, Ramsbury</b> Reduce and shape Willow Tree
PC Comment WC	No objection
17/01906/FUL	<b>Bolstridge Farm, Hilldrop Lane, Ramsbury</b> Proposed two storey extension linking the main house to existing detached outbuilding (resubmission of 16/09656/FUL)
PC Comment WC	In circulation

- b. Application **17/01906/FUL Bolstridge Farm, Hilldrop Lane, Ramsbury** (see above.) **Action: Planning Committee to look at plans and decide if site visit needed.**
- c. **Neighbourhood Plan.** Nothing to report.

### B Finance

**Chairman: Erica Hodgson**

- a. **Internal Audit 2016-7.** Ms. R. Winter has agreed to act as internal auditor to the PC again this year.

### C Rights of way.

**Chairman: Terry Brown**

A complaint has been received from a resident regarding horses and dogs from the Vine and Craven Hunt galloping along the BOAT track from the Springs Hill Road to Mill Lane at a speed that in the confined space was a danger to pedestrians and other users. **Action: S. Glass to give contact details for the hunt to the complainant.**

### D Play Areas and Seats.

**Chairman: Simon Smith**

- a. **New equipment.** Positive feedback was received to plans for new equipment displayed at the Village Open Day. Proposals include a children's play fort to be located between the swings and the slide, and adult exercise equipment. It was noted that the adult exercise equipment installed in Minal is well-used. There was a suggestion that this equipment should be sited 25yards from the children's equipment. **Action: S. Smith to e-mail the quote for the equipment to councillors and Clerk.**
- b. **Notice board.** It was suggested that the Play Area might be a suitable locations for a further Parish Council notice board.

**E Emergency Committee.****Chairman: Diann Barnett**

- a. **Emergency Plan. Action: S. Glass and D. Barnett to organise wardens' meeting.**
- b. **Generators.** Servicing has been completed and chargers have been fitted and are working. .

**F Recreation Centre.****George Hawes**

- a. **Car parks and track through the Rec. Centre.** Interim resurfacing of these areas has been completed.
- b. **MUGA.** This is to be revamped.

**G Policy Committee.** Nothing to report**Chairman: Sheila Glass****Public Forum - Standing Orders Suspended for this item.** No items raised.**6. Axford.**

**Broadband.** Communications with BT have been frustrating, and no costings for the possible pipeline solution have been received so far. Claire Perry MP has been approached to put pressure on Wiltshire Online. See also item 4 A1901.

**7. Marlborough Area Board.**

- a. **Our Community Matters Conference of 17/02 17.** This was attended by S. Glass and H. Lloyd. Attendees divided into groups to discuss topics such as the local economy, older people, youth, housing etc, with a WC representative in each group. Each group voted to define its top 3 priorities for the MAB area, with the economy group (in which S. Glass and H. Lloyd took part) deciding on employment opportunities, apprenticeships & work experience and broadband and digital access.
- b. **MAB Meeting of 14/03/17.** Grants were distributed to various local organisations including The Whitehorse Cricket Club, Aldbourne Band, Little Crickets Pre-School and Marlborough Open Studios. £13K was put towards activities for young people in rural areas within the MAB area. There was also feedback from organisations which have received grants from MAB in the past.

**8. CATG**

- a. **Speed Indicator Devices (SIDS).** Several councillors had visited Mt Gauntlett's property to see the view of the SID from his property. During the visit the PC offered to have the SID post painted black. **Action: Clerk to write to Mr Gauntlett re-iterating this offer and saying that over many years the PC has received complaints of speeding in the village and, as a Parish Council, it is our duty to represent and serve the whole community. We take this responsibility extremely seriously especially when we are considering the safety of our parishioners. See Also item 4 noA1845.**
- b. **Pavement Repairs.** A resident has recently fallen outside the Church Room resulting in a fractured pelvis. The PCC had sent an email to Highways regarding the state of the pavement at that spot on 15/09/15, and in October 2015 it was reported online via MyWiltshire. Cllr. Whitehead and highway engineer Martin Cook said they did not know about this correspondence. A resident had written to Highways about the recent incident copying in Jane Scott. WC have agreed to do a temporary repair with cold tar tarmac and organise a permanent repair. S. Glass re-iterated the PC's willingness to make a contribution towards the cost.
- c. **Freight Management.** The meeting discussed 7 options for freight management schemes in the area, including an option to ban freight from the C6 in Ramsbury High Street. There is only limited funding and the meeting priorities schemes for Broad Lane and George Lane in Marlborough, and the Lockeridge to Alton Barnes Road.

- 9. **Co-option of PC Nominated Trustees to The Parish Charities.** See Item 4 no A1867. Mrs T. Smart has agreed to replace Mrs F. Kimber as a PC co-opted trustee and Mrs M. Palmer and F. Mills are also willing to be co-opted again. They were proposed by S. Glass and seconded by D. Barnett and all were in favour. **Action: Clerk to write to Parish Charities and Mrs T. Smart.**

- 10. **Clerk's Resignation.** See Item 4 no A1863.

- 11. **Parish Council Elections - May 2017.** Anyone who wishes to stand for election, including current councillors, must submit nomination papers by 04/04/17 by hand to the office in Devizes. All 7 pages of the form must be included. Anyone wishing to stand as a parish councillor and needing further information should email [parishcouncil@ramsbury.org](mailto:parishcouncil@ramsbury.org). Anyone standing and needing electoral roll numbers should also e-mail [parishcouncil@ramsbury.org](mailto:parishcouncil@ramsbury.org).

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12. **Village Open Day and Volunteers Events 11/03/17.** The Village Open Day was well attended by residents of all ages but not many newcomers to the village, who are difficult to identify for invitations. Organisations reported that they had signed up volunteers / new members, including Link which attracted 3 new volunteer drivers. The Volunteers Event in the evening was a great success. Peter Nandha was presented with a silver key ring inscribed with thanks from the village for all he has done over very many years to support village organisations, and Mrs Nandha was presented with a bouquet.
13. **Parish Steward Scheme. Actions: 1. S. Glass to add clearing the soakaway at the bottom of Springs Hill to the list for the Stewards' next visit on 29 – 30<sup>th</sup> March. 2. Anyone with any other items for the list to inform S. Glass by 27/03/17 for next visit.** It was noted that a hedge belonging to the house adjacent to Midway Stores is overgrown on the Swans Close side. **Action: Clerk to write to owner requesting that it is cut back.** The broken 'Give Way' sign at the junction of Newtown Road and the B4192, and the badly rutted area of Newtown Road towards this junction have both been reported to My Wiltshire
14. **Bins in Streets. Action: Letters to be sent to people who leave bins out on streets other than on collection days.**
15. **Documents for Approval.** The standing Orders and Risk Assessment, previously circulated were approved and signed.
16. **Pre-School.** Nothing to report
17. **Website.** The new site has gone live. A couple of amendments have been received from village organisations, but more information about village organisations is needed on the site. Organisations receiving grants have already been asked for contact information, a link to their web site where this is one and if not information for the new site. **Action: Clerk to write to non-grant organisations asking for similar information.** Henry Bucknall, a local student already building web sites for local companies has offered to help with the site.
18. **Great British Clean-up.** Thanks were expressed to the 17 volunteers turned up for the clean-up on Saturday March 4<sup>th</sup> collecting approx. 40 bags of rubbish: **Actions: 1. S. Glass to talk to the resident who reduced a volunteer to tears complaining that she should have sought permission before cleaning up the pavement outside his house. 2. S. Glass to put an article about the event in the Parish Magazine.** It was noted that another Council has passed a by-law making it an offence for dog walkers not to be carrying a poo bag.
19. **Library.** No report
20. **Allotments.** Nothing to report **Denise Edwards**
21. **Boundary Walk.**
- a. **Badges.** It was suggested that there should be a gold badge for people who complete the whole walk. Quotes received were £237 for 250 badges and £365 for 500 badges. It was agreed to order 250. **Action: G. Fearon to place the order.**
- b. **Refreshments.** Coffee stop – Clive & Sheila Glass, with Scouts doing bacon butties. **Action: M. Hodgson to check price of bacon butties.** Lunchtime drinks – Pre-School. Afternoon squash & biscuits – Diann Barnett & Mary Holdsworth. Afternoon Teas and cakes – Pre-School.
- c. **Heart Attack Hill / Cardiac Hill.** It was agreed to re-introduce a prize trophy for the first person up the hill in memory of Tom Harker. It will be presented on the day. **Action: S. Glass to discuss with Mrs Harker.**
- d. **Leaflet.** A new leaflet has been produced, with thanks to Matt Hodgson for this.
- e. **Leaders.** There are 4 leaders/backmarkers. They have split the walk so that each does one half. They will do a recce the week before.
- f. **Portaloos. Action: S. Smith to ensure billing address is changed to Parish Council Office.**
22. **Telephone Kiosks.** Nothing to report **Graeme Fearon**

**23. Nature Reserve.****Chris Morgan**

- a. **Seat.** C. Morgan is renovating these.
- b. **Grass-Cutting.** C. Morgan will do a rota for the season.

**24. Tree Lights.** Nothing to report

**25. Vandalism.** Nothing to report

**26. Memorial Hall.**

- a. **Notice board.** A new notice board has been purchased. Update: now in place.
- b. **Staging.** New staging has been bought in time for the production of Oliver! It can be tiered for use, and stored flat in The Players' Room at the Hall, meaning that nearly all the chairs can now be stored behind the stage curtain.
- c. **Over 60s' Exercise Group.** WC has withdrawn the funding that subsidises the group. The Memorial Hall Trustees have agreed to give the group preferential rates for 3 months, while they apply for an MAB grant.

**27. Public Conveniences.** Nothing to report

**28. Kennet Triangle.** Nothing to report

**29. Patients' Rep.****George Hawes**

Dr Fisher is on sabbatical leave during May. Cover has been organised.

**30. Accounts for Payment**

Ref	Item	Total	VAT	S137	Incl in budget
I2645	British Gas- Electricity for Public Conveniences. (DD2) (from Dec 14 – Nov 15)	26.00	1.24	No	Y
I2646	PlusNet - Broadband Service(DD4)	12.99	2.16	No	Y
I2647	Ramsbury Electrical Ltd - parts for generators	85.39	14.23	No	No*
I2648	Ramsbury Branding & Design - Build and delivery of new website	1,020.00	0	No	Y
I2469	S. Arnold – 1&1 Internet – managed WP Plus	4.79	0.80	No	Y
I2650	S. Arnold – Clerk's salary Jan – March 2017	1,450.00	0	No	Y
I2651	Mr I. Smith – provision of drinks for Volunteers' evening	155.77	7	No	No*
I2652	S. Arnold – 1&1 Internet hosting <a href="http://www.ramsbury.org">www.ramsbury.org</a>	64.73	10.79	No	Yes
I2653	S. Glass – Gloves for Village Clean-up	14.90	2.48	No	No*
I2654	S. Glass - Bouquet for Mrs Nandha	30.00	0	No	Y
I2655	S. Glass – Sandwiches for Volunteer Event	115.50	0	No	No*
I2656	S. Glass – Gift for Mr P. Nandha	68.00	11.33	No	Y
I2657	S. Glass – WC – parking for CATG meeting	3.30	0	No	Y
I2658	S. Glass – Nibbles for Volunteer Event	8.00	0	No	No*
I2659	S. Glass – Tea and coffee for Village Open Day	11.48	0	No	No*
I2660	S. Glass – Biscuits for Village Open Day	9.30	1.04	No	No*
I2661	S. Glass – dustpans and refuse sacks for Village Clean-up	8.00	1.33	No	No*
I2622	S. Glass – dustpans and refuse sacks for Village Clean-up	4.20	0	No	No*
I2663	S. Glass greetings card for P. Nandha	1.60	0.27	No	Y
I2664	S. Glass Flowers for Volunteer Event	9.50	1.58	No	No*
I2665	C. Payne – Parking for training event	4.00	0	No	Y

**1300**

\*Open Day and Volunteers' Events expenditure to be covered by surplus in 2016-7 Events budget, plus from surplus carried over from 2015-6. Village Clean-up to be covered from surplus carried over from 2015-6.

**TOTAL PAYMENTS = £3,107.45 of which £57.25 is VAT.** Proposed - D. Barnett, seconded – S. Findlay.  
All in favour.

**31. Payments Received**

R454	Rampaig – Balance of account being closed to be spent on play equipment	470.49	27/02/17	Cheque	R454
R455	Santander – Interest on Business Savings account on 01/03/17	2.42	01/03/17	Direct Transfer	

**TOTAL PAYMENTS RECEIVED = £472.91**

**32. Bank Balance ON 03/03/17 CURRENT ACCOUNT £ 23,393.06**

ON 06/03/17 BUSINESS SAVINGS ACCOUNT - **£31,516.54**

These figures include ring-fenced funds of £792.05 from defibrillator fund, plus allocated budget for year, funds for long-term capital projects and contingency.

**DATE OF NEXT COUNCIL MEETING**

**MONDAY 10<sup>th</sup> APRIL 2017**

**at 7.45pm**

**in**

**RAMSBURY MEMORIAL HALL**

**YOU WILL BE VERY WELCOME - PLEASE COME**

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**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**