

# RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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## 1494

### Minutes of the the Parish Council meeting held on

Monday 21<sup>ST</sup> October 2019 in Ramsbury Memorial Hall at 7.45pm

**Present - :** D Barnett (DB), D Edwards (DE), S Glass (Chairman) (SG), R Greasley (RG), G Hawes (GH,) , H Lloyd (HL), G Fearon (GF),R Young (RY), K Abbot(KA) C Standage (Clerk), M Holdsworth (Minutes Secretary ) . No members of the public were present.

1 APOLOGIES – C Morgan, E Hodgson, C Payne, S Smith-Approved

2 DISCLOSURES OF INTEREST- None

3 MINUTES of the meeting held September 16th 2019

(i) p 1492 Item 27. New trees/brackets will be offered to homeowners at £10 not £20 as stated in September minutes

(ii) p 1491 Item 16. Should read 0.6m

The minutes were then approved and signed. Pro HL, sec GH. All agreed

4 MATTERS ARISING not included in agenda

Retirement of John Marshall – DE attended this occasion and presented a certificate to John from the PC.

5 NEW CORRESPONDENCE for discussion:

		<b>OCTOBER 2019</b>	<b>Highlighted entries FOR DISCUSSION</b>	<b>Actions</b>
<b>A3601</b>	<b>17/09/19</b>	<b>Sue Arnold</b>	<b>RE:</b> Near miss in Isles Road – regarding a pre-school age child stepping out sideways into the road from the pavement. This is one of several incidents we have to observe. The removal of the hedge would make the situation worse. <b>Sheila Glass</b>	<b>SG had forwarded this letter to KA – See A3606</b>
<b>A3602</b>	<b>18/09/19</b>	<b>Karen Rees</b>	<b>RE:</b> Blue Marking on Back Lane and other matters. – The blue markings in Back lane has nothing to do with previous spray paint, relates to a repair. Also thoughts we could recommend to Wiltshire Council for wildflower meadows <b>Sheila Glass</b>	<b>This has been noted</b>
A3603	18/09/19	Melissa Camilleri Wilts	RE: August Police Report F/w to Councillors	2 reports received See Item 21

1495

A3604	19/09/19	Wiltshirese wers - Wilts	<b>RE:</b> Blocked Gully – confirm tank has attended Loves Lane and cleared two Gullys down the hill from the Junction with Orchard Close – No Issues <b>Sheila Glass</b>	<b>This has been noted</b>
A3606	21/09/19	Sophie Pollock	<b>RE</b> Near miss in Isles Road– Thank you for informing us of the incident. We intend to prevent any parent from parking on Isles Road. The meeting point is a temporary measure whilst the roof is being repaired. <b>Sheila Glass</b>	<b>Reply to S Arnold’s letter - A3601</b> <b>Parents are messaged regularly about parking.</b>  <b>Roof work is now finished and scaffolding soon to come down.</b>
A3608	23/09/19	Martin Cook	<b>RE:</b> Zig Zags at Ramsbury Primary School – Confirmation that a meeting with the Parish Council regarding the request for white and yellow lines road markings <b>Sheila Glass</b>	<b>This is ongoing and will hopefully be done soon.</b>
A3609	23/09/19	Nigel Parke	<b>RE:</b> Messagemaker speed sign repair – Confirmation of visit to rectify the intermittently faulty Speed Sign - also we checked the other four. <b>Sheila Glass</b>	<b>This has been noted</b>
A3612	25/09/19	Michael Handford	<b>RE:</b> Completion of footpath and lighting of the church path – can it be arranged to fit a bulk – head light on the west side of the toilet block <b>Sheila Glass</b>	<b>It was agreed that the PC are happy for church to fit a light on the toilet block and will pay for electricity used.GH to take this request back to M Handford to see if funding is available.</b>
A3613	25/09/19	PKF Littlejohn	<b>RE:</b> Confirmation of Completion of External Audit <b>Sheila Glass</b>	<b>This has been noted</b>
A3615	01/10/19	Northern Highways	<b>RE:</b> Parish Steward Visits Autumn Winter 2019-2020. <b>F/w to Councillors</b>	<b>See Item 16</b>
A3616	01/10/19	Democratic and Member Services - Wilts	<b>RE:</b> Electoral Review of Wiltshire Council and Community Governance Reviews <b>F/w to Councillors</b>	<b>Froxfield is now in Pewsey area. No change for Ramsbury</b>
A3617	01/10/19	Tracey Cheshire – Play Safe	<b>RE:</b> Annual play area inspection reports complete <b>Sheila Glass F/w to D Edwards</b>	<b>See Item 6 D</b>
A3622	07/10/19	Katie Fielding	<b>RE:</b> WALC – October Newsletter <b>F/w to Councillors</b>	<b>See item 25</b>

A3623	07/10/19	Karen Rees	RE: Best Kept Village 2020 – update. Sheila Glass	K Rees reported on actions so far
A3624	08/10/19	Aldbourne Parish Council	RE: 48 Bus Service (Swindon to Marlborough). – Only a Single Decker, request for it to be a Double Decker as it used to be Sheila Glass	Aldbourne PC state that the 7.15am bus is very full by the time it leaves Aldbourne – school children and adults. There have been no comments about this from bus users in Ramsbury. SG to contact Aldbourne PC to check facts before contacting Stagecoach.
A3625	10/10/19	Mark Pettit	RE: Planning Application at Woodlands – Ref : 19/09285/FUL F/w to Planning	See Item 6 A - No. 19/09285/FUL
A3626	10/10/19	Adrian Hampton	RE: Highways Newsletter – September. F/w to Councillors	See Item 24
A3627	10/10/19	Graeme Fearon	RE: New Town Crier - A possible candidate has been identified. Sheila Glass	See Item 12
A3628	10/10/19	RT Hon Claire Perry MP	RE: Will not be seeking to be reselected as the Conservative candidate for the Devizes Constituency at the next election. Thanks to PCs and volunteers for their help Sheila Glass	This has been noted
A3629	13/10/19	John Kirkman	RE: Woodlands Farm Bungalow – No 19/09285/FUL Sheila Glass	See Item 6 A
A3631	14/10/19	Martin Cook	RE: Bus Shelter Axford – The bus Shelter is in a dilapidated condition. Confirm whether it's Wiltshire Council asset or Parish Council. Sheila Glass	See Item 7

## 6 COMMITTEE REPORTS:

## A Planning

*Diann Barnett***Report on meeting attended by DB and SG 18/9/19 re WC Local Plan**

Local developments – 25 -50 houses could be built in Ramsbury in the next 30 years.

WC are proposing to build council houses for rent in some areas in the county. If sold then the money would be used to build more houses.

**PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – October 2019**  
 Planning Applications Processed since September 2019 Report –

**NEW ITEMS:**

<b>Report date w/e</b>	<b>App. Number</b>	<b>Site location</b>	<b>Proposal</b>	<b>Comments REQ. date</b>
24.9	19/08498/FUL	14 Whittonditch Road	Removal of plastic roof on existing conservatory. Replace with pitched roof tied into adjacent garage roof. Retile both sides of roof. <b>PC has no objection.</b>	22.10
2.10	19/09164/ful	Hilldrop Corner Hilldrop Lane Ramsbury SN8 2RB	Retrospective application for the installation of replacement air-conditioning external fan coil units to the eastern elevation at Hilldrop Corner. <b>PC has no objection</b>	30.10
4.10	19/09285/ful	Woodlands Farm Witcha RAMSBURY SN8 2HQ	Demolition of existing bungalow, and the erection of a replacement dwelling; with associated garaging, turning, landscaping, private amenity space, and the creation of a new vehicular access point. <b>Not able to access plans to give an accurate assessment, extension requested</b>	1.11
4.10	19/09546/ful	Northern Barn at Bridge Farm Nr Ramsbury SN8 2HL	Extension of existing agricultural building to provide accommodation for seasonal workers. <b>PC has no objection</b>	8.11
8.10	19/09451/ful	13 Ashley Piece Ramsbury Wiltshire SN8 2QE	Single storey extension <b>PC has no objection</b>	5.11
17.10	19/09805/ful	16 The Paddocks, Ramsbury	Extension to garage to create workshop and office	14.11

\* w/e 10.10.19

**STILL AWAITED:**

29.7.	19/07026/FUL 19/07279/LBC	Ramsbury Manor	Courtyard Buildings- Existing pump house and garage to be demolished. Existing car park surface to be removed to allow installation of new underground drainage system. New car park surface to be installed etc	Still waiting
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## DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane. PC had no objections to the house alterations but commented on the access to Crowood Lane – Note new date for comments 1 <sup>st</sup> May	approved
22/7	19/07012/TCA	2 Carters Court High Street Ramsbury	1 - Scots Pine tree - fell 2 - Ash tree - raise crown to give 3.5 m clearance over driveway 3 - Hawthorn tree - raise crown to give 3.5 clearance over driveway. PC has no objection.	Approved
11/7	19/06243/FUL	Fosburys Field, Crowood Lane, Ramsbury	Conversion/Reuse of Redundant Stables and Barn to Residential Dwelling and Garage/Store. PC objected	refused

\*w/e 10.10.19

### B Finance

*Sheila Glass*

Budget meeting 14/9/19 Draft precept

SG explained that the precept for 2019-20 was £52,000. At the Finance Committee budget meeting a precept of £54,845 was proposed. This is a 5.2% increase which would put up the Council Tax band D by £3 a year. **Action: Councillors to look at proposed budget and it would be put on the agenda for November for comments.**

Quarter 2 Report – there were no problems.

It was decided that at the Open Day in April 2020 the PC would display a list and photographs of everything they pay for in the upkeep of the village on their stand.

### C Rights of Way

*Graeme Fearon*

- (i) Date for Boundary Walk (Bank holiday dates changed) – The early May Bank Holiday in 2020 is on Friday 8<sup>th</sup> May (VE Day.) It was agreed that the Boundary Walk would still be held on Sunday 3<sup>rd</sup> May.
- (ii) R Copp would spray the weeds on the footpath to the Manor and would station a man at each end to stop people walking along the path until the spray is dry (about half an hour).
- (iii) R Copp will replace the fence at the end of the path onto Back Lane opposite Ramsbury Hill house.
- (iv) Hedge belonging to 10 Hilldrop Close is growing over the path. **Action: clerk to write to the occupants.**
- (v) The path is also very dark **Action: SG/DE to look at the path and the lighting.**

**D Play Areas & Seats***Denise Edwards*

RoSPA report received

- (i) Axford Play Area was good. The swing set has been checked and shows no sign of wear.
- (ii) Knowledge Crescent play area – the roundabout needs replacing - £2,500. If a roundabout for use by people in wheelchairs was installed it would cost £5,500 to buy and £5000 to install. Grants could be applied for to help with the cost. **Action: SG and DB to investigate grants**
- (iii) Whittonditch play area -one cradle swing seat to be replaced and grass matting must be put round the fireman's pole. **Action grass matting and replacement seat to be purchased**
- (iv) Ashley Piece Steps. It is proposed that a ramp be installed alongside the steps with a hand rail between them. **Action: P Westall and Rockstone have been asked to quote for this.**
- (v) The fence at the Axford play area has been completed.
- (vi) DE has made sure all the nuts and bolts on all the play equipment in all the play areas are tight.
- (vii) SG thanked DE for all her hard work to do with this report.  
**Green grit bins** – 2 of the bins – Rec Centre and Axford had water in them. Jason Barnett has sorted the Axford bin and SG has sorted the Rec Centre by drilling drain holes.

**F Recreation Centre***George Hawes*

Nothing to report.

**G Emergency Committee***Helen Lloyd*

Update warden's list - SG and HL are working on this  
The Emergency Plan will be updated by Feb 2020

**H Policy Committee***Sheila Glass***PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item****No members of the public were present.**

## 7 AXFORD

*Diann Barnett*

- (i) Bus Shelter repairs - The bus shelter does not belong to the Parish Council. WC to repair it.
- (ii) The track beside the Village Hall is a public right of way and bridleway, the track towards Marlborough is a private right of way up to Smiths. There has been an application to make it a bridleway. The PC has had no information **Action: DB to contact Smiths to see if they have had further information.**

## 8 COMMUNITY ASSETS

Allotments- Forms are filled in for a Community Asset application.

Other Community assets – After discussion it was agreed Post Office, Midway Stores and the Crown and Anchor would be suggested as Community Assets **Action: SG to begin process**

MARLBOROUGH AREA BOARD

*Sheila Glass*

Next meeting 19/11/19

Survey G had forwarded survey from MAB re future subjects for discussion to Councillors

## 9 CATG

*Sheila Glass*

Meeting 19/9/19 nothing pertaining to Ramsbury to report, but they did streamline some of the actions.

## 10 BINS IN STREET

*Christopher Payne*

CP was not present at the meeting but had sent a report.

- (i) 3weeks ago 5 recycling boxes were left on the pavement outside Theatre Place for 10 days before being removed.
- (ii) A green garden bin was left at the bottom of Tankard Lane on a Sunday and was not removed until the following Thursday.

## 1500

- (iii) A large white transit van has been parked on the N side of the road between Union St and The Paddocks for several weeks making it difficult sometimes for large vehicles to pass. It had been reported to the Police by a resident. It is taxed and has MOT so is legally parked.

### 11 TOWN CRIER

Retirement of present Town Crier – GF is retiring as Town Crier and will be replaced by John Barker GF and HL were thanked for their part in finding a replacement. John Barker will shadow GF at the Remembrance ceremony in November and then take over.

### 12 PAVEMENT REPAIRS

*Kate Abbott/ Roger Greasley*

These will begin on 28<sup>th</sup> Oct. Pavements to be repaired – N side High St – Library to Memorial Hall. Back Lane - N side Isles Rd to the Square

S Side – Mardle House to Vicarage Cottage. There will be minimal traffic management needed. Home owners have been asked not to park their cars in these areas.

### 13 GDPR

*Kate Abbott*

Only names and Ramsbury.org email addresses will be put on the notice board and the website. Names, addresses and phone numbers will be circulated among Councillors **Action: Clerk to change notice**

### 14 DOG POO BAG BINS

SG showed a picture of a Dog poo bag dispenser. It costs £74. It holds 200 poo bags. It could be attached to a post near a dog poo/rubbish bin. The poo bags cost £22 for 800 bags. It would be much neater than attaching poo bags to telegraph poles. It was suggested that initially 4 of these dispensers could be bought and put near rubbish bins.

**Action: SG to put on the agenda for November for further discussion**

### 15 PARISH STEWARD SCHEME

Next visit 30<sup>th</sup> 31<sup>st</sup> Oct

Items – Burdett St signs are bent There is a lot of ivy growing over the public conveniences bamboo in Mill Lane.

**Action: Councillors to forward items to SG before 28<sup>th</sup> Oct**

### 16 PRESCHOOL

*Kate Abbot*

Road markings – these will be completed

### 17 HEDGE IN ISLES ROAD

*Sheila Glass*

SG had a site meeting with R Copp and it was decided to cut the hedge down to 3 feet. **Action: R Copp to cut the hedge soon.**

### 18 VILLAGE OPEN DAY

*Sheila Glass*

PC stand booked It was decided that the PC would display a list and photographs of everything they pay for in the upkeep of the village on their stand.

### 19 WEBSITE

SG has had some advice from D Leake.

### 20 BEST KEPT VILLAGE

*Sheila Glass Denise Edwards*

Tubs for village entrances are on their way.

**Action: DE is costing plants and compost.**

### 21 75<sup>TH</sup> ANNIVERSARY OF VE DAY

*Sheila Glass*

Benches in the Square. Quotes awaited from N Waite and J Barnett.

Display board - SG had seen a display board for the Memorial Garden. Each name on the War Memorial would be put on the display board with their D of B, regiment and final resting place. It would need 5 boards and they could be attached to the wall. **Action: SG to put on agenda for November.**

### 22 POLICE REPORT - 2 reports had been received-Sept and Oct

### 23 HIGHWAYS REPORT OCTOBER

Article in the Newsletter - Parking on pavements and policy for parking charges included.

### 24 WALC NEWSLETTER

Councillor training in 2020 – SG asked if Councillors would like to do this. It would be a 2 hour seminar and would be held in Ramsbury. The cost would be £200 for up to 10 people. It was agreed that this would be a good idea

**Action: Clerk to organise**

## 1501

25 VANDALISM

26 LIBRARY

It was National Library Week during this month No report

DE had visited the Library and discovered that members are able to read magazines on the Library website Members are able to log in using their Library number on their card.

27 ALLOTMENTS

*Denise Edwards*

SG had put an article in Whitton Ways and DE had 3 enquiries and one more allotment has been rented. They are looking good and are much tidier now

28 CHRISTMAS TREES

*Sheila Glass*

A Ewing will buy 10 extra trees and 10 brackets. SG has sent letters to home owners in the High St who had a tree last year asking if they would like a tree at a contribution of £10 and asked 10 further homeowners if they would like a tree this year. There has been a very good response from new people

29 MEMORIAL GARDEN – Will be tidied before Remembrance Day and Poppies will “grow” for Remembrance Sunday.

30 PUBLIC CONVENIENCES Nothing to report

31 KENNET TRIANGLE Nothing to report

32 PATIENTS REP

*George Hawes*

Nothing to report

33 ACCOUNTS FOR PAYMENT:

	<b>Accounts for OCTOBER 2019</b>	<b>TOTAL</b>	<b>Net</b>	<b>VAT</b>	<b>DEB/FPI/CASH/BGC DD/BACS</b>	<b>S137</b>
<b>I3137</b>	<b>British Gas - Electricity for Public Toilets for Sept  New fixed Two Year contract from Dec 2019 in Post</b>	<b>12.00</b>	<b>11.43</b>	<b>0.57</b>	<b>DD</b>	<b>No</b>
<b>I3138</b>	<b>PlusNet Broadband Service Sept</b>	<b>14.99</b>	<b>12.49</b>	<b>2.50</b>	<b>DD</b>	<b>No</b>
<b>I3139</b>	<b>I&amp;I IONOS Web Package Basic Fee Sept</b>	<b>8.39</b>	<b>6.99</b>	<b>1.40</b>	<b>DD</b>	<b>No</b>
<b>I3140</b>	<b>I&amp;I IONOS Web Package Basic Fee Sept x 6 months</b>	<b>86.33</b>	<b>71.94</b>	<b>14.39</b>	<b>DD</b>	<b>No</b>
<b>I3141</b>	<b>Coral Westall (Office Cleaning) half year invoice</b>	<b>47.50</b>	<b>47.50</b>	<b>0.00</b>	<b>BACS</b>	<b>No</b>

## 1502

I3142	Jeremy Hawkins - Tree Surgeon - fell Willow - Ash - Beech Whittonditch & Ashley Piece	1176.00	980.00	196.00	BACS	No
I3143	Diocese of Salisbury - Ramsbury Glebe Playing Field - Half year rent commencing 1st November 2019	212.50	212.50	0.00	BACS	No
I3144	PKF Accountants - Professional services for Audit completion	360.00	300	60.00	BACS	No
I3145	ROSPA - Play Safe LTD - Annual Play Area Inspection	313.80	261.5	52.30	BACS	No
I3146	Idverde - Cleaning Public Convenience 2nd Quarter	878.71	732.26	146.45	BACS	No
I3147	Carol Standage SEPT Salary	405.19	405.19	0.00	BACS	No
I3148	Mary Holdsworth SEPT Minute Taking	91.25	91.25	0.00	BACS	No
I3149	Jason Barnett - Fence Posts at Axford Play Ground	490.00	490.00	0.00	BACS	No
I3150	Mary Cook - Envelopes for Library	2.95	2.92	0.00	BACS	No
I3151	J Parkers - Dutch Bulbs - Memorial Garden and Square	225.78	188.15	37.63	DC (SG)	No
I3152	WH Smith Office Ink x 3 for Office Colour Printer plus Folders and Paper	133.43	111.20	22.23	DC(CS)	No
I3153	Viking - Canon Ink for Office Printer	44.99	37.49	7.50	DC(CS)	No

1503

	<b>Total</b>	<b>4503.81</b>	<b>3962.81</b>	<b>540.97</b>		
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**Proposed DB Sec GF**

**All agreed**

	<b>Payments received:</b>				<b>DD/BACS/DEC/FPI/CASH/BGC</b>	<b>S137</b>
<b>R518</b>	<b>Invoice B083 Christopher Martin – Agreed Contribution towards Tree in Whittonditch</b>	<b>75</b>	<b>75</b>	<b>0.00</b>	<b>Transfer</b>	<b>No</b>
	<b>TOTAL</b>	<b>75</b>	<b>75</b>	<b>0.00</b>		

**BANK BALANCE** on 30<sup>th</sup> September 2019:

**CURRENT ACCOUNT £100,625.41**

**NB** This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£434** for defibrillators plus allocated budget for the year and contingency

**DATE OF NEXT COUNCIL MEETING**

**MONDAY 18th NOVEMBER 2019**

**at 7.45pm in**

**AXFORD VILLAGE HALL**

**YOU WILL BE VERY WELCOME -PLEASE COME**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**

