

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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Minutes of the Parish Council meeting held on Monday 17th June 2019 in Ramsbury Memorial Hall

There was a short meeting of each of the subcommittees in the Parish Council Office before the meeting. The single item agenda for each meeting was to elect a Chairman for each committee. This will be reported with each committee report in the Minutes.

PRESENT: Diann Barnett,(DB), Denise Edwards (DE), Sheila Glass (Chairman) (SG), George Hawes (GH), Erica Hodgson (EH), Helen Lloyd (HL), Christopher Payne (CP), Chris Morgan (CM), Roger Greasley (RG), K Abbot (KA), C Standage (Clerk), M Holdsworth (Minutes Secretary)

No members of the public present

- 1 APOLOGIES for absence – R Young, S Smith, G Fearon
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held May 20th for approval
P 1455 Item 12 - The date of the CATG meeting is 20/6/19 not 17/6/19 as stated in May Minutes.
The Minutes were approved and signed. **Prop. DE, sec EH. All agreed**
- 4 MATTERS ARISING from the minutes not itemised separately.
Memorial Ceremony June 9th – very well attended 800 – 1000 people there. Very fortunate with the weather, SG congratulated Claire Costello and all the organisers for all their hard work.
- 5 NEW CORRESPONDENCE for discussion:

PC 17/06/19		June 2019	Highlighted entries FOR DISCUSSION	Actions
A3407	14/05/19	Suzanne Hiscock - Wilts	RE: Temporary Road Closure Marlborough Mildenhall and Ramsbury 03/7/19. F/w to Councillors	This is for one day. This had been placed on the notice board. There is another road closure on Stone Lane in Axford. The road here will be closed for several weeks for repairs to the two bridges.

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A3408	14/05/19	Juliet Bonser	RE: Ramsbury Parish Small Grants, Savernake Explorer Scouts. Sheila Glass	SG had received an email asking for a grant of £250 for the Savernake Explorer Scouts (14 - 18yr olds) to buy a metal storage container to be sited at Marlborough Cricket Club in order for the Scouts to store their equipment centrally. J Bonser was also asking Aldbourne and Baydon PCs . 7 or 8 scouts are from Ramsbury. SG to ask J Tolputt if any of his scouts go on to Explorers SG to talk to Aldbourne PC. SG to talk to L Nemeth. SG to ask J Bonser and the Ramsbury Explorer Scouts to attend the next PC meeting in July.
A3420	21/05/19	Adrian Hampton - Wilts	RE: May Highways Newsletter. F/w to Councillors	See below
A3424	29/05/19	Linda Nemeth	RE: Mill Lane Path Repair. Sheila Glass	The repairs to the Mill Lane path will be completed by ARK at the same time as they are working on the Triangle at the end of the month. ARK are also going to narrow the leat near the Nature Reserve in order to increase the flow and carry out a Water Vole survey.
A3428	04/06/19	Martin Cook	RE: Loves Lane – Ramsbury. Enquiry from Bob Talmage. He would like to excavate a passing place in one of the verges at a narrow point in the lane to avoid vehicles having to reverse on occasions. Sheila Glass	B Talmage had asked SG if he could excavate a passing place in Loves Lane. He would pay for this. SG had passed this to M Cook.(Highways)
A3437	10/06/19	Emily Sykes	RE: Monthly Police Report 2019 F/w to Councillors	See Item 17
A3439	11/06/19	CPRE – Admin	RE: Best Kept Village Competition Sheila Glass	Ramsbury came joint 2 nd with Bromham. Aldbourne won with 81 points and Ramsbury had 80 points. SG thanked K Rees for all her hard work. SG to invite K Rees to attend the next PC meeting in July.

A 3420 - SG had attended the annual Highways meeting.

- (i) By 2022 15 of the 21 towns in Wiltshire will have taken on their own grass cutting and litter picking, (WC spend £2.8million a year on litter picking which could be spent on other things) but they will continue to carry out the statutory grass cutting in the villages.
- (ii) There is a new gully (drain) service to provide gully cleaning in villages. Gullies have to be identified and reported and they should be cleared within 6 weeks.
- (iii) There is more money for rural white lines and potholes. Potholes need to be reported.
- (iv) They will replace existing litter bins if necessary. **Action: SG to ask for new bins at Midway Stores, the Post Office and Knowledge Crescent Play area.**
- (v) They will replace streetlights with LED lights by 2022
- (vi) They will deal with verge overruns but this may have to be match funded.
- (vii) All items to be reported on my Wiltshire site

6 COMMITTEE REPORTS:**A Planning***Helen Lloyd*

At the committee meeting before the PC meeting DB was elected Chair of the Planning Committee.

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL –June 2019

Planning Applications Processed since May 2019 Report –

Note additional week of the last Committee meeting which was not added to the March report

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
7/6	19/04946/FUL	9 The Paddocks Ramsbury Marlborough SN8 2QF	Proposed second storey rear extension over existing single storey. Flat roof glazed link between the main dwelling and out building and lean-to covered storage area between the side of the garage and boundary adjacent to the public footpath.	3/7
	19/05451/TC A	91 High Street Ramsbury Marlborough Wiltshire SN8 2QN	Re pollard to approx 8 metres	28/6
	19/05144/LBC	Littlecote House Hotel Littlecote Hungerford Wiltshire RG17 0SU	Remedial Works to North-West wing of Littlecote House to repair damage caused by dry rot.	11/7

*None w/e 24/5; 31/5

STILL AWAITED:

11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane. PC had no objections to the house alterations but commented on the access to Crowood Lane – Note new date for comments 1st May	4/2 Decision expected 24 March See new response date

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26/4	19/03488/FUL	20 Isles Road Ramsbury SN8 2RT	Single storey rear extension, part conversion of garage and installation of fencing. – PC had no objections	22/5
17/5	18/08243/FUL	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on back lane in its original position. (Resubmission of: 14/08665/FUL). –PC have no objection	20/6
	19/04392/LBC	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on back lane in its original position. (Resubmission of: 14/08665/FUL). PC have no objection	20/6
	19/04162/FUL	Land North of Darrells Farm Elmdown Ramsbury SN8 2HL	Erection of a free range egg laying unit with associated feed bins, hardstandings and associated infrastructure. PC have commented	13/6

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision and date
12/4	19/03104/FUL	8 Kennet Rise From Road To Grove Farm Stichcombe To Whites Hill Axford SN8 2EZ	Side and front extension – Full planning - PC had no objections	22/5 Approved with conditions
10/5	19/04442/TCA	15 Oxford Street	Reduce height of 2 Leylandai PC supported the application	3/6 No objections
19/4	19/03845/TCA	Stone House Stone Lane Axford SN8 2EY	One small fir tree to be felled. PC had no objections	24/5 No objection
3/5	19/03804/FUL	Duck Cottage 53 High Street Ramsbury Marlborough SN8 2QN	Proposed Single Storey Rear Extension and Associated Internal Alterations – No objection	29/5

*None w/e – 31/5;

(i) There was a discussion about the building work to be carried out at Duck Cottage 53 High St and the position of the skip.

(ii) 81 High St – there had been a trailer with no lights and no identification on the road outside this house for a long time. **Action -DB to contact Manor Estate**

B Finance

Erica Hodgson

At the committee meeting before the PC meeting SG was elected Chair of the Finance Committee and EH would assist.

The Annual Audit documents for submission to the External Auditor had been circulated

(i) Annual Internal Audit Report for approval – Prop. SG .sec DB. All agreed

(ii) Annual Governance Statement for approval – Prop SG, sec KA. All agreed.

(iii) Accounting statements 2018/19 for approval – CS is RFO and had signed these documents. Prop SG, sec. DE. All agreed

(iv) Internal Auditor’s Report to PC – not received yet. This will be circulated on receipt

Action:CS to send docs to Ext. Auditor and display on website and noticeboard.

C Rights of Way

Graeme Fearon

At the committee meeting before the PC meeting GF was willing to stay as Chair of the Rights of Way Committee. CP is to join the Committee.

D Play Areas & Seats*Simon Smith*

At the committee meeting before the PC meeting DE was elected Chair of the Play Areas & Seats Committee

Axford play area – fence not completed yet. The posts have to be concreted in.

E Recreation Centre*George Hawes*

All looking very smart

F Policy Committee*Sheila Glass*

Nothing to report

PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item

No members of the public present

7 **AXFORD***Diann Barnett*

All is well in Axford Open gardens on June 23rd.

8 **COMMUNITY ASSETS**

Crown & Anchor – After discussion GH proposed that the decision taken in March be put in abeyance for 6 months. **This was seconded by CP and all agreed**

Other businesses - DE proposed that the Loves Lane Allotments be put as a Community Asset. **SG seconded this and all agreed**

Action: SG to complete application form

9 **MARLBOROUGH AREA BOARD***Sheila Glass*

No meeting

10 **CATG MEETING***Sheila Glass*

Next meeting 20/6/19 - SG to attend. The crossing on Isles Rd by the school will be discussed. PC willing to fund

11 **BINS IN STREET***Christopher Payne*

CP had written a report for the Councillors. His attempts to contact the relevant person at WC by phone were not always successful. Finally he made contact and was told that while letters to the Waste Dept could be sent the chance of the Enforcement Dept pursuing these letters was minimal.

Tankard Lane – 2 green bins had been left at the bottom on a Saturday some weeks ago. The following Tuesday was not a “green bin” day and so these bins had been left there for more than 10 days. It was not possible to identify the household.

The Bell – There is now a grey bin outside that has been there for a week. **Action: SG to speak to Matt**

The Post Office – Since the Street Fair the bins have been pulled back from the High St and lined up tidily.

High St – The recycling basket outside No.40 and the grey bin 4 at Saxon Forge were removed. Recently the recycling basket at No 40 has appeared again. **Action: CP has asked for a reminder letter from WC to be sent**

The Square – The grey bin – “The loft No 7” has been removed and is now behind the white gates. CP suggested that the PC should

- (i) keep on top of the monitoring and contact the Waste dept and write letters when necessary.
- (ii) Mount some kind of publicity campaign that would get to all households encouraging them that bins are only left out when they are due to be emptied. **Action: SG to liaise with DE about a post about the bins to go on Facebook**
- (iii) The Best Kept Village report has not been received yet and it was suggested that it should be read before sending out the Facebook post to see if the bins feature in it.

- 12 PAVEMENT REPAIRS
Any suggestions? Back Lane the pavement between the Church Room and The Rectory. Most of the High Street
Action: SG to ask contractors to come and look at the pavements to recommend repairs and costs.
- 13 PARISH STEWARD SCHEME
Next visit July 3rd and 4th weed killing in Crowood Lane, the pothole on the bend on Springs Hill
Action:SG will report the pot holes before they come
Action: CP to raise the “No vehicles” sign in Mill Lane as it is covered by foliage at the moment
- 14 PRESCHOOL *Kate Abbot*
 Waiting for the white lines
- 15 STREET FAIR
 Overall a very successful day despite the weather
 PC did not sell any gel bags, books, walk books
- 16 WEBSITE *Sheila Glass*
 On going
- 17 POLICE REPORT
- 18 LIBRARY - No report
Action: SG to contact Alice Charlwood to send a monthly report.
- 19 ALLOTMENTS *Denise Edwards*
 2 plots have been taken.1 full plot and 2 half plots still available. They are very weedy at the moment
- 20 NATURE RESERVE *Chris Morgan*
 No problems
- 21 MEMORIAL HALL *George Hawes*
 A quote for £10,000 had been received to replace the floor. The root cause of the problem has not been found so the management committee are still considering the best way forward.
- 22 BEST KEPT VILLAGE *Sheila Glass*
 See Item 5 - A3439
- 23 MEMORIAL GARDEN
 Thanks to J Handford who has given SG a lot of help with this.
- 24 VANDALISM
- 25 PUBLIC CONVENIENCES
- 26 KENNET TRIANGLE
 See Item 5 - A3424
- 27 PATIENTS REP *George Hawes*
- 28 **ACCOUNTS FOR PAYMENT:**

	Accounts for JUNE 2019	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	S137
I3060	British Gas - Electricity for Public Toilets - MAY	23.00	21.90	1.10	DD	No
I3061	BT - Quarterly Bill	113.15	94.29	18.86	DD	No
I3062	PlusNet Broadband Service	14.99	12.49	2.50	DD	No
I3063	I&I IONOS Web Package Basic Fee	8.39	6.99	1.40	DD	No
I3064	Castle Water - Water for Public Loos	11.72	11.72	0.00	DD	No
I3065	OJB Plumbing Service (Public Loo)	54.00	45.00	9.00	BACS	No
I3066	Rockstone Surfacing (Crowood Lane Repairs)	3060.00	2550.00	510.00	BACS	No
I3067	Carol Standage May Salary	405.19	405.19	0.00	BACS	No

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I3068	Mary Holdsworth May Minute Taking	91.25	91.25	0.00	BACS	No
I3069	Aster Communities (Knowledge Cres play area rent)	5.00	5.00	0.00	BACS	No
I3070	Wiltshire Wildlife Trust (Annual Nature Reserve Rent)	10.00	10.00	0.00	BACS	No
I3071	Jonathan Causebrook (CD & booklet of Vaughn-Williams songs collected in Ramsbury)	8.00	8.00	0.00	BACS	No
I3072	Community First membership renewal	40.00	40.00	0.00	BACS	No
I3073	Wyevale Garden Centre (Memorial Garden)	7.60	6.33	1.27	DC (SG)	No
I3074	WH Smith (Paper & Stationery) Office Consumables	26.63	22.19	4.44	DC (CS)	No
	Total	3878.92	3330.35	548.57		

Accounts for payment – Proposed HL, seconded RG. All agreed.

29 PAYMENTS RECEIVED:

	Payments received:				DD/BACS/DEC/FPI/ CASH/BGC	S137
	NONE THIS MONTH					
	<u>TOTAL</u>					

BANK BALANCE on 31st May 2019:

CURRENT ACCOUNT £93557.65

NB This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£899.00** for defibrillators plus allocated budget for the year and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY July 15th

at 7.45pm in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME -PLEASE COME

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

