

RAMSBURY & AXFORD PARISH COUNCIL

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Minutes of the Meeting which took place virtually on zoom on Monday July 20th at 7.45pm

Present- H Lloyd (HL), D Barnett Vice Chair (DB), K Abbot (KA), E Hodgson (EH), G Hawes (GH), R Greasley (RG), D Edwards (DE), C Morgan (CM), S Smith (SS), S Glass (SG) Chairman, C Standage Clerk, M Holdsworth (Minutes clerk)

- 1 APOLOGIES R Young- approved
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held June 15th 2020 Pro. DB, Sec DE. **Approved**
- 4 MATTERS ARISING not included in agenda:
- 5 NEW CORRESPONDENCE for discussion:

		JULY 2020	Highlighted entries FOR DISCUSSION	Actions
A3977	11/06/20	Ian Spanswick	RE: Public Loos – Update on Opening the Public Loos. Sheila Glass	The loos will not be opening yet. In order to open the loos it would cost another £25 a day for Tues and Thurs to have them cleaned daily on top of £800 a quarter already paid for cleaning. The water heater (electric) has now been switched off.
A3981	11/06/20	Karen Rees	RE: BKV Progress for June Sheila Glass	See item 13
A3986	15/06/20	Karen Rees	RE: Wild Flower Meadow. F/w to Councillors	See Item 13
A3987	15/06/20	Karen Rees	RE: Memorial Garden Watering. F/w to Councillors	See Item 13
A3988	16/06/20	Democratic and Members Services	RE: Briefing Note No 20-21: Community Facility Funding Programme 2020-2021. F/w to Councillors	All funding projects have been moved to 2021-2022
A3990	18/06/20	Kieran Elliott – Wilt Council	RE: Fun in the sun programme. And Town and Parish Council community discussion and update 23 June 1300 F/w to Councillors	Noted
A3995	20/06/20	Melissa Camilleri – Wilts Police	RE: Contact. F/w to Councillors	No Report
A3998	24/06/20	Martin Cook	RE: Bus Shelter Axford. Sheila Glass	WC will make it safe but will not repair it. It will be removed if they feel it is badly damaged. See item 7

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A3999	24/06/20	Martin Cook	RE: Light in Back Lane Ramsbury. Sheila Glass	There has never been a street light in Back Lane on a pole near The Maltings (now removed) or on the one near the sub station therefore WC will not provide one. R Whimster has sent photos to D Mair to show no street light on the pole near The Maltings
A4000	24/06/20	Martin Cook	RE: Chapel Lane Ramsbury/ Swans Bottom blocked drain Sheila Glass	SG to report
A4005	25/06/20	Ian Spanswick	RE: Public Loos were closed on 31 st March. A Credit note will be raised for £488.17 in July. Sheila Glass	Noted
A4008	28/06/20	Helen Lloyd	RE: Overgrown hedge in Whittonditch Road Sheila Glass	Letter will be sent if this is not cut at the end of July.
A4010	29/06/20	Democratic and Members Services	RE: Public Access to Toilets. F/w to Councillors	There is no extra money from WC for opening toilets
A4012	30/06/20	Martin Cook	RE: Bus Shelter Axford – Update Sheila Glass	See item 7
A4015	30/06/20	Felicity Beaver	RE: The Legion - Re opening Sheila Glass	The Legion is being refurbished at the moment. No plans to open soon.
A4021	01/07/20	Danny Mair	RE: Back Lane Lighting. Sheila Glass	See A3999
A4025	02/07/20	National Association of Local Councils	RE: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS. F/w to Councillors	Noted
A4031	04/07/20	Resident	RE: Street Lighting in Ashley Piece. Sheila Glass	SG reported this and it was fixed – see A4054
A4036	08/07/20	Kieran Elliott – Wilts Council	RE: Parish/Town/City Council Community Update. F/w to Councillors	Noted
A4038	08/07/20	Danny Mair	RE: Back Lane Lighting Sheila Glass	See A 3999
A4039	09/07/20	Ian Spanswick	RE: Public Loos Ramsbury – Cover 5 days a week cleaning – supply paper towels for extra costs. Sheila Glass	Noted see item A3977
A4043	10/07/20	Mark and Karen Rees	RE: Watering Update. Sheila Glass	See item 13
A4044	12/07/20	Danny Mair	RE Back Lane Lighting. : Update reply Sheila Glass	See A3999

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A4047	13/07/20	Laura Triptree	RE: Legion Progress Update. Sheila Glass	The Legion proposed a Car Boot Sale in the field behind Parliament Piece. SG wrote to them stating that social distancing etc would be difficult and the access to and from the field was very bad and it was not a good idea.
A4048	13/07/20	Tim Eliot Cohen	RE: Boundary Stone. Sheila Glass	The Boundary Stone has been damaged by a heavy vehicle. Mr Eliot Cohen has offered to replace it and asked if a plaque could be put on it. Action:SG to suggest a plaque by the side "Boundary Walk re-instated 1977"
A4050	13/07/20	Rowan Whimster	RE: Update on Street light in Back Lane . Sheila Glass	See A3999
A4054	14/07/20	Resident	RE: Street Light Ashley Piece. Sheila Glass	The street light was fixed but it is no good as it shines in the middle of a tree. The tree roots may be damaging the surface of the pavement too. Action: SG /HL to look at it and report back
A4055	13/07/20	Neil Keen	RE: Internal Audit Report. Sheila Glass	Excellent audit report.
A4056	20/7/20	Air Ambulance	Requesting permission to place a clothing bank on the land near the surgery Sheila Glass	There is currently a bank there which was Air Ambulance now Innocent Children. Bin is overflowing. Agreed that two banks would be acceptable Action: SG to contact both organisations

6 COMMITTEE REPORTS:

A Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – July 2020

Planning Applications Processed since June 2020 Report –

NEW ITEMS:

* w/e 3.7.2020

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
20.4.2020	20/02753/OUT	Sawyers Cottage, Axford	Replacement dwelling house	18.5.2020
25.4.2020	20/03079/FUL	3 Kennet Mews, Axford	Rear conservatory	21.7.2020
27.5.2020	20/03481/FUL	Watersmeet, Mill Lane, Ramsbury	Demolish conservatory and construct kitchen extension	21.7.2020

w/e 3.7.2020

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
27.4.2020	20/03300/FUL	2 The Shute, Axford	2 storey infill extension	approved
5.5.2020	20/03271/FUL 20/03743/LB C	Ravensfield Cottage, 16 High Street, Ramsbury	Insertion of dormer window, erect additional chimney, alterations to front and rear openings and internal alterations.	Approved
21.5.2020	20/03951/ful	35 Oxford St, Ramsbury	Single storey boot room	Approved
5.6.2020	20/04418/tca	Westfield House, Mill Lane, Ramsbury	Tree work	approved

*w/e 3.7.2020

The Planning Inspectorate decision on Fosbury Field has not been decided as yet.

B Finance*Sheila Glass*

- (i) Internal audit completed on 29th June
- (ii) Q1 Finance report (circulated) for approval. Prop. SG, sec EH, **All agreed**
- (iii) SG proposed that the Annual Internal audit report is approved, sec RG, **All agreed**
- (iv) SG proposed that the Annual Governance Statement is approved, sec DB, **All agreed**
- (v) SG proposed that the Accounting statements 2019/20 signed by C Standage as RFO are approved, sec DE, **All agreed**
- (vi) Internal auditor's report SG and PC thanked CS for all her work **Action: CS and SG to sign Relevant documents and send to external auditor**

SG has purchased 2000 disposable face masks. To be used in the shops and by volunteers wherever face coverings are mandatory from Fri 24th July. She will give some to the Post Office and Midway Stores
Action: SG to give to shops

C Rights of Way

- (i) Notice on Manor footpath now installed **See Item13**
- (ii) Damage to Boundary Stone **see Item 5 A4048**
- (iii) Part of a sycamore tree (on Mrs Hansard's land) had fallen on to a garden at the top of Knowledge Hill. The part of the tree was removed (4 tons) but the tree surgeon said that the rest of the tree is dangerous. **Action: SG to contact Mrs Hansard and ask for the tree to be removed as it abuts the footpath and also to check the state of the other trees along the path behind Parliament Piece**
- (iv) Path between Swans Bottom and Swan's Close reported as overgrown. SG checked and the growth has been cut. **Action: SG to contact resident reporting problem**

D Play Areas & Seats*Denise Edwards*

After discussion the PC decided that the Play Areas would open again. **Action: SG and DE to put up signs at each play area with instructions for safe usage.**

F Recreation Centre*George Hawes*

Now open according to prevalent regulations

G Emergency Committee*Helen Lloyd/Sheila Glass*

Covid-19 report SG had a meeting with Alison Foale to discuss the next newsletter. The volunteer group has lost some members as they have gone back to work but there are still enough to help those who still need help. Charity Shop opening July 28th, LINK doing restricted service.

Masks purchased to help shops. Post office still doing deliveries

H Policy Committee*Sheila Glass*

- 7 AXFORD *Diann Barnett*
- (i) Bus Shelter (see Item 5 A3998) **Action: SG proposed that the PC could fund repairs if necessary. All agreed. DB to find out more information about the land the Bus Shelter is on. SG to get quotes for repairs**
- (ii) There is a blocked road drain outside the Ivy Cottage **Action: SG to report**
- 8 MARLBOROUGH AREA BOARD
No meeting
- 9 ALLOTMENTS *Denise Edwards*
Allotments flourishing – a very successful start to the year
- 10 PARISH STEWARDS
The road sweeper lorry has cleared some gutters of the detritus left after heavy rain.
- 11 PROPOSED NEWSLETTER *Sheila Glass*
Draft has been circulated. Various amendments suggested. **Action: SG to amend and arrange distribution in ASAP**
- 12 CATG
All projects put on hold
- 13 VILLAGE MAINTENANCE (BKV) *Sheila Glass*
BKV Wildflower Meadows:
1. Successful meadows at the surgery staff car park and on the bank at the Crown & Anchor. Partial success with the meadows next the C and L Martin's back fencing and behind the bench on Springs Hill. Failed at Newtown sign on entry to the village. We'll focus on expansion for next year. Watering continues when needed.
- Other tasks undertaken:
1. Memorial Hall watering system was completed by Mark and is working well.
2. Cut back weeds around the bench on Back Lane and cut back the ivy overhanging and obstructing road signage whilst we were there.
3. Strimmed and tidied round bench and planters near the river bridge to Springs Hill.
4. Submitted photos showing examples of the wonderful red, white and blue flower pots around our village to Whitton Ways in the hope that they will publish in the next issue of the magazine.
- Plans for next month:
1. Watering duties.
2. Publicity for the GB Clean in September.
- Of Note:
1. New signage at the Manor Crossing warning pedestrians to be careful, thanks to the PC for doing that.
2. There is a 1 tonne dumpy bag of garden rubbish that has been left outside Burdett Mews for well over a month now. No idea who left it there but its really untidy.
3. Someone has left a load of books inside the public telephone booth which is all over the floor. The phone still isn't working despite being reported to BT last month. We'll follow up with them again. The books will get in the way when the engineer finally turns up to carry out the repair. We'll try and put the books in the recycling bins for next week.
4. Overgrown hedgerows which are starting to obstruct pedestrians in the face include at the corner of Whittonditch Rd and Whitehill Close and on leaving the Bell car park on the left hand side of Scholard's Lane. **Action: This will be put on the agenda for August. No hedge cutting being done at the moment**
5. A lot of villagers have commented on the amount of litter that has been left in the vicinity of the 7 bridges over the last few weeks. Thank you to all our locals who have been collecting and disposing of the left litter. We know that WC will not allow the village to have any more public bins. Might we suggest our PC consider moving the bin that is outside the back of the tennis courts (along the path) as you head out toward the Manor and relocate that to the parking space on Newtown entry point to the bridges. That will then leave the bin by the bench on Back Lane and the second bin a few meters up Back Lane by the bus stop for servicing that end of the village. This won't solve the litter across the bridges, but might encourage those offenders with a conscience to use the bin if it were close by. After discussion SG proposed that she would ask WC if it was possible to swap one of the bins in Mill Lane for a bigger one and swap the 2nd bin in Mill lane for a bigger one and relocate it at the 7 Bridges on Newtown Rd. **All agreed Action: SG to contact WC Streetscene**
- 14 POLICE REPORT None
- 15 BRITISH LEGION
Fundraising at the moment for the refurbishment
- 16 MEMORIAL GARDEN
Watering system installed see Item 13

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- 17 PUBLIC CONVENIENCES
They will not be opened yet.
- 18 MEMORIAL HALL *George Hawes*
Hall is closed at the moment, Trustees meeting to be held in the Hall 21st July
- NATURE RESERVE *Chris Morgan*
The Nature Reserve never closed. Wiltshire Wildlife will come on 21st July to do the first cut through the paths. CM will then cut it himself with helpers.
- 19 WEBSITE
Updated regularly
- 20 VANDALISM
(i) Small blue car driven recklessly. Reg no noted. This car has been reported to 101 already and the Police are aware of it.
(ii) Picnic rubbish Axford and Seven Bridges. The rubbish at Axford has been picked up and the 7 Bridges see Item 13. Axford has been taken off the Wild Swimming website and Police have attended on several occasions
- 21 PATIENTS REP *George Hawes*
Shielding at the Surgery is to finish soon. There will be more consultation phone slots made available.
- 23 ACCOUNTS FOR PAYMENT:

			PC 20/07/2020			
	Accounts for JULY 2020	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	S137
I3276	JRB Enterprise Ltd - Dispenser Bag	37.50	31.25	6.25	DEB (SG)	No
I3277	Safety Sign Supplies - Manor Footpath Road Sign	45.94	38.25	7.66	DEB (SG)	No
I3278	W H Smith - Marlborough - Paper for Office	19.98	16.65	3.33	DEB (CBS)	No
I3279	W H Smith - Marlborough - Ink Cartridges	57.69	48.07	9.62	DEB (CBS)	No
I3280	Amazon - Tape - COVID	10.71	8.92	1.79	DEB (SG)	No
I3281	Cartridge People. Com - Stationery - COVID	12.99	10.82	2.17	DEB (SG)	No
I3282	ZOOM Pro for Parish Council Meetings - ongoing Debit Card payment (SG) - COVID	14.39	11.99	2.40	DEB (SG)	No

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I3283	DOBBIES GARDEN CENTRE - Gift Voucher for Internal Audit	50.00	50.00	0.00	DEB (CBS)	No
I3284	British Gas - Electricity for Public Toilets for JUNE 2020	27.00	25.71	1.29	DD	No

I3285	PlusNet Broadband Service JUNE 2020 - Broadband	14.99	12.49	2.50	DD	No
I3286	I&I IONOS Web Package Basic Fee JUNE 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3287	Carol Standage JUNE 2020 Salary - Clerk Salary	405.19	405.19	0.00	BACS	No
I3288	Mary Holdsworth JUNE 2020 Minute Taking - Staff Costs Other	91.25	91.25	0.00	BACS	No
I3289	Ramsbury Memorial Hall - Rent for six month period 1st April to 30th September 2020	636.25	636.25	0.00	BACS	No
I3290	Wiltshire Council - Supply of x3 Litter Bins - Memorial Hall - Whittonditch - Knowledge Crescent	300.00	300.00	0.00	BACS	No
I3291	Amazon - (Karen Rees) Multiple Suppliers - Memorial Garden Water Irrigation System	268.85	223.98	44.87	BACS	No
I3292	Amazon - (Karen Rees) - Garden Sign Posts for the Wild Flower Meadow	25.16	20.96	4.20	BACS	No
		2026.28	1938.77	87.48		

Final accounts –Pro SG, sec HL , All agreed.

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	Payments received:				DD/BACS/DEC/FPI/CASH/BGC	S137
R534	R Young - Purchase of Gel Sacks	12.5	0	0.00	Direct Transfer	No
	<u>TOTAL</u>	12.5	0	0.00		

BANK BALANCE on 30TH June 2020:

CURRENT ACCOUNT £86028.96

NB This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£277** for defibrillators plus allocated budget for the year and contingency

DATE OF NEXT COUNCIL MEETING

MONDAY AUGUST 17th 2020

IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED IN ACCORDANCE WITH GOVERNMENT GUIDELINES

Public meetings are suspended until further notice.