

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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Minutes of the Parish Council meeting held on

Monday 15th July 2019 in Ramsbury Memorial Hall at 7.45pm

Present - : Diann Barnett,(DB), Denise Edwards (DE), Sheila Glass (Chairman) (SG), Erica Hodgson (EH), Christopher Payne (CP), Chris Morgan (CM), Roger Greasley (RG), Simon Smith (SS), Ron Young (RY) Graeme Fearon (GF), C Standage (Clerk), M Holdsworth (Minutes Secretary)

6 Adventure Scouts, Scout Leader J Bonser and 3 parents were present and Karen and Mark Rees. The Scouts and their leader and Karen had been invited to the meeting

1 APOLOGIES for absence for approval - K Abbot , H Lloyd, G Hawes

2 DISCLOSURES OF INTEREST- None

3 MINUTES of the meeting held June 17th 2019

(i) P1464 Item 8 Community Assets –to be added “ other businesses were discussed and it was agreed to take no action at this time.”

(ii) P 1464 Item 11 – 1st paragraph should read” His attempts to contact the relevant person at WC by phone were not always successful”. “while letters to the Waste Dept could be sent, the chance of the Enforcement Dept pursuing these letters was minimal.” **The Minutes were then approved and signed. Prop EH, sec. DB All agreed**

4 MATTERS ARISING from the minutes not itemised separately.

Replacement litter bins – A Hampton from WC has litter bins which PCs can have to replace old ones PC to match fund at a cost of £100 each. **Action: SG has asked for replacement bins at Knowledge Crescent Play area, Midway Stores and the W end of Back Lane.**

5 **Juliet Bonser and Savernake Adventure Scouts** - re grant application. J Bonser gave a very short presentation as to why she was applying for a grant. There are 33 Adventure Scouts (14 – 16 yrs old) in this Troop and they come from a wide area of N Wilts, including Ramsbury, Aldbourne, Baydon and Marlborough. She is asking for a grant of £250 from Ramsbury and Axford PC towards buying a metal storage container to be sited at Marlborough Cricket Club, where they meet, in order for the Scouts to store their equipment centrally. She has asked Aldbourne PC for a grant and Marlborough Town Council also. 25% of the Scouts come from Ramsbury. SG proposed that the PC should give them £250. Sec DB. **All councillors agreed. Action: Clerk to add payment to August accounts**

6 (a) **Karen Rees Re Best Kept Village** – Karen and Mark were thanked by the PC for all the hard work they had done to keep the village tidy for the B K Village Competition. Karen has a plan for 2020 which she shared with the PC.

(i) Patches of wild flower meadow - Karen and Mark will create these

(ii) Litter free streets street - monitors

(iii) Tubs and hanging baskets – competition

(iv) Bins on the street – the PC already have a very active councillor on this case.

(v) Road gutters – removal of weeds involve residents outside their properties

(vi) Use Facebook etc to post information about looking after the patch in front of their own homes – involve the children. And other information

(vii) Karen and Mark will start in the autumn – wild flower patches.

SG thanked Karen for this plan and said the B K Village Competition would be kept on the PC agenda **Action: Clerk to make this a regular agenda item**

(b) **Manor path crossing**-K Rees had contacted SG about this. At the crossing from N to S across the road the visibility is very poor due to trees and bushes. SH had contacted M Cook who told her that the trees etc belong to WC. After the nesting season they will look at them with a view to removing/cutting back. SG proposed that the notice on the path should be replaced and a site meeting with M Cook be set up after the nesting season. **All agreed. Action: SG to contact M Cook and liaise with RoW committee by email re wording on the notice.**

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7 NEW CORRESPONDENCE for discussion:

		JULY 2019	Highlighted entries FOR DISCUSSION	Actions
A3442	12/06/19	Suzanne Hiscock - Wilts	RE: Temporary Closure of Stone Lane (Part) Ramsbury 29/07/19 to 13/09/19. F/w to Councillors	This had been noted in the June Minutes and now dates have been given. It is on the noticeboard.
A3446	13/06/19	Tina Aldridge	RE: Boundaries – advice needed on Boundary lines. email sent to Tina Aldridge with advice from Helen Lloyd Sheila Glass	H Lloyd had suggested T Aldridge contact Astor
A3448	13/06/19	Andrew Jack - Wilts	RE: Briefing Note 19-016 – Highway Improvements and Traffic Survey Requests. F/w to Councillors	The PC is aware of this
A3449	13/06/19	Potterne Parish Council	RE: New Gully Service – Assistance with gully emptying in Parishes and Villages within Wiltshire Sheila Glass	The PC is aware of this
A3459	18/06/19	Steven Standage	RE: Blocked Drain Maintenance Issue – Chapel Lane. email sent to Wiltshire Sewers Sheila Glass	SG has also reported the drain at the Post Office
A3460	18/06/19	Ben Tottenham	RE: Back Lane- Drain has been cleared Council to try and get drain cleared once a year. Sheila Glass	Noted
A3462	21/06/19	Fiona Waind - Wilts	RE: Replacement Litter Bins. Sheila Glass	See Matters Arising
A3467	25/06/19	CPRE Admin - wilts	RE: CPRE Wiltshire and The Hills group Best Kept Village Competition Reports. Sheila Glass	Reports have been circulated to the Councillors. See item 26
A3471	01/07/19	SBA – PKF - Littlejohn	RE : Confirmation - - Receipt of Documents logged – AGAR part 3 Sheila Glass	Audit documents have been received by external auditor
A3476	02/07/19	Wiltshiresewers - Wilts	RE: Confirmation that 2 blocked gullies in Ramsbury have now been cleared. Chapel Lane and Ramsbury Post Office. Sheila Glass	SG has also reported drain in Crowood Lane.

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A3477	02/07/19	Steve Doone	RE: Military Helicopters – Representation to the Army / RAF regarding frequent helicopter training exercises over the village Sheila Glass	SG to write to Mr Doone and suggest he gets in touch with WC Environmental Health.
A3479	03/07/19	Simon Smith	RE: Barnes coaches to St John's Marlborough - Red Lion Bus Stop Axford – how far children would have to stand out from bus stop to see bus coming Sheila Glass	School children have to hail the school bus at the bus stop in Axford. The line of sight is very unclear and children have to stand at least 3 to 4 feet into the road to see and be seen by the bus driver. SG to write to R Durrant - Journeys to School officer expressing concern about the safety of the children. DB to talk to the house owner whose trees obscure the view from the bus stop.
A3482	04/07/19	Mark Gibbs	RE: Quote request for pavement repairs. Sheila Glass	He has not yet visited the sites
A3483	04/07/19	Kieron Tither	RE: Quote request for pavement repairs. Sheila Glass	Quote awaited
A3484	04/07/19	Chris Brennan	RE: Quote request for pavement repairs. Sheila Glass	Quote awaited
A3490	08/07/19	Democratic and Member Services – Wilts	RE: Briefing Note 19 – 018 – Substantive Scheme Fund F/w Councillors	We have no works pending which would qualify.
A3491	08/07/19	Karen Rees	RE: Ramsbury Manor Crossing Sheila Glass	See Item 6b
A3492	08/07/19	Town & Parish Councils	RE: CIL Guidance notes for Town & Parish Councils for the year 2019. Sheila Glass	PC has to report to WC when and where CIL money has been paid. This has been reported. CIL money was given to Axford Village Hall.

8 COMMITTEE REPORTS:
A Planning

Di Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – July 2019

Planning Applications Processed since June 2019 Report

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
21/6	19/03547/FUL	Hails Grove Marrison Hill Near Whittonditch Marlborough	Installation of a Polytunnel in an area at the base of the wood which has recently been cleared of dead elm trees. It is out of the wind and out of site from any roads or housing.	19/7
3/7	19/06210/FUL	17 Back Lane, Ramsbury	Removal of existing rear porch structure. Raising of the complete existing rear single storey roof with addition of 3 roof lights. Single storey rear flat roof extension. Removal of an apple tree from rear garden.	31/7
11/7	19/06243/FUL	Fosburys Field, Crowood Lane, Ramsbury	Conversion/Reuse of Redundant Stables and Barn to Residential Dwelling and Garage/Store	8/8

Up to w/e - 5/7

STILL AWAITED:

11/1	18/11798/FUL	10A Ashley Piece Ramsbury SN8 2QE	Side extension. Reverse house with internal alterations. Front extension. Detached garage. Access from Crowood Lane. PC had no objections to the house alterations but commented on the access to Crowood Lane – Note new date for comments 1st May	4/2 Decision expected 24 March See new response date
26/4	19/03488/FUL	20 Isles Road Ramsbury SN8 2RT	Single storey rear extension, part conversion of garage and installation of fencing. – PC had no objections	22/5
	19/04162/FUL	Land North of Darrells Farm Elmdown Ramsbury SN8 2HL	Erection of a free range egg laying unit with associated feed bins, hardstandings and associated infrastructure. PC have commented	24/6
				3/7
14/6	19/05075/LBC	Stone Lane Bridge over the River Kennett Stone Lane Axford Marlborough Wilts	Repair works to arch ring stitching	11/7
	19/05144/LBC	Littlecote House Hotel Littlecote Hungerford Wiltshire RG17 0SU	Remedial Works to North-West wing of Littlecote House to repair damage caused by dry rot.	11/7

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision and date
17/5	18/08243/FUL	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on Back Lane in its original position. (Resubmission of: 14/08665/FUL). –PC have no objection	25/6 Approved with conditions
	19/04392/LBC	Parliament Piece 10 Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	To rebuild the brick wall on Back Lane in its original position. (Resubmission of: 14/08665/FUL). PC have no objection	25/6 Approved with conditions
5/7	19/04946/FUL	9 The Paddocks Ramsbury Marlborough SN8 2QF	Proposed second storey rear extension over existing single storey. Flat roof glazed link between the main dwelling and outbuilding and lean-to covered storage area between the side of the garage and boundary adjacent to the public footpath.	5/7 Approved with conditions
	19/05451/TCA	91 High Street Ramsbury Marlborough Wiltshire SN8 2QN	Re pollard to approx 8 metres	10/7 Approved

w/e – 5/7

B Finance*Sheila Glass*

- (i) External audit report awaited. Internal audit report had been circulated to the Councillors
- (ii) Q1 report – April – June. All within budget. There were no questions about it.
- (iii) CIL Money Reported to Wiltshire Council and the report on the website. See Item5 A3492

C Rights of Way*Graeme Fearon*

GF had nothing to report.

SG had had a verbal complaint about the horses on Springs Hill. She suggested that the complainant contact the Wilsons at Rudge Farm

It was reported that nettles etc on the path from Isles Road to Swans Bottom obscure pedestrians

Action: RY offered to clear the growth**D Play Areas & Seats***Denise Edwards*

DE had walked round the Whittonditch and Knowledge Crescent play areas.

She asked if the Parish Stewards could scrub the equipment.

Action:SG to add to Parish Stewards list for September

The plastic bird spikes at the Knowledge Crescent play area have kept the birds from fouling the equipment. Suggested that some could be added to nest swing

There is a report of a 4 x 4 vehicle being parked on Knowledge Cres play area

Action: Clerk to contact Aster Communities**F Recreation Centre***George Hawes*

Not present at the meeting. No report

G Policy Committee*Sheila Glass***PUBLIC FORUM- Parish Council Standing Orders temporarily suspended for this item**

No members of the public were present

9 AXFORD

Diann Barnett

Some residents had talked to DB about the Red Lion which is not lived in at present. They asked if the PC could write to the owners asking when it is going to be opened as a pub. **Action: SG to contact the owners**

10 COMMUNITY ASSETS

Allotments – the form had been completed and would be sent this week.SG thanked GF for his help with documentation

11 MARLBOROUGH AREA BOARD

Sheila Glass

No meeting. Next meeting 23/7/19

12 CATG MEETING

Report on meeting of 20/6/19

Sheila Glass

SG had attended the meeting. The coloured crossing at the school in Isles Rd was discussed. Permission granted for PC to install and pay for and maintain this crossing

13 BINS IN STREET

Christopher Payne

A note reminding residents that bins should only be out for 24 hours on collection days and that green bin stickers should be renewed has been put on the PC noticeboard and in WW and the diary.

The Post office – Bins had been out of sight but once again some bins, including 6A, are visible at the entrance to Carter’s Court.

High St. – The recycling basket at No 40 has been removed. CP had requested that a letter was sent from the WC Waste Dept. to No 40.

Garden Refuse bins – 2 weeks ago several bins were still displaying blue stickers, they were not left on the street-hopefully abovementioned notices will remind residents of need to renew.

Commercial waste – the grey bin at the Bell has now been removed. Hills seem to be inconsistent in emptying their bins. It is very difficult to talk to Hills if you are not “the client”. If the problems persist perhaps the PC might consider doing this (talking to Hills) in conjunction with other businesses that have problems with commercial bins.

All this said there is a great general improvement in the bin situation compared with 18 months ago.

14 PAVEMENT REPAIRS

Update on meetings with contractors

Kate Abbott/ Roger Greasley

SG, RG and KA had met with 2 of the contractors. Quotes have been requested for (i) Back lane from Isles Rd to the Square E side (ii) From outside Mardle House to Vicarage Cottage drive (iii) High St – from the Hall to the Library. Also buff coloured road crossing in Isles Road They will need traffic management on the bus route so hopefully it could be done in the school holidays.

It was also noted that contractors are starting work on the path from the hall car park to the church at the end of July.

15 PARISH STEWARD SCHEME

No visit in August -pulling ragwort. In July they had cleaned some signs and patched some small potholes.

On the path from the Manor there are overhanging branches which hide the SID coming into the village.

Action: Clerk to contact Ian Smith – Rec Centre

There are many weeds by the seat at the W end of Back Lane. **Action: SG to put on the list**

16 PRESCHOOL

Kate Abbot

Nothing to report

17 PEDESTRIAN SIGNS ON C6 AT THE MANOR

Sheila Glass

See above - Item 6 b

18 STREET FAIR

Street Fair 2020 is June 13th

19 WEBSITE - updated

20 CORRESPONDENCE

Sheila Glass

Feedback from Councillors SG asked Councillors if they needed all the correspondence that the Clerk sent them during the month. **Action: to be discussed at the August meeting**

21 POLICE REPORT - no report

22 LIBRARY no report

- 23 ALLOTMENTS *Denise Edwards*
J Talmage will repair the gate
- 24 NATURE RESERVE *Chris Morgan*
Nothing to report
- 25 MEMORIAL HALL *George Hawes*
The floor is being repaired in September. It will be closed for about a week.
- 26 BEST KEPT VILLAGE *Sheila Glass*
Ramsbury came 2nd in the 1st round. See K Rees above. Item 6a and A3467
- 27 VANDALISM
- 28 MEMORIAL GARDEN
- 29 PUBLIC CONVENIENCES
- 30 KENNET TRIANGLE
Work on the Triangle by ARK has been postponed until 24th August. No water voles were found in their survey.
L Nemeth reported that repairs have been carried out to the paths by the bridges in Mill Lane
- 31 PATIENTS REP *George Hawes*
- 32 **ACCOUNTS FOR PAYMENT:**

	Accounts for JULY 2019	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	S137
	S137 2019					
			PC 15/07/2019			
					DD/BACS	
	Accounts for JULY 2019	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	S137
I3075	British Gas - Electricity for Public Toilets - JUNE	23.00	21.90	1.10	DD	No
I3076	PlusNet Broadband Service JUNE	14.99	12.49	2.50	DD	No
I3077	1&1 IONOS Web Package Basic Fee	8.39	6.99	1.40	DD	No
I3078	Castle Water - Water for Public Loos	11.34	11.34	0.00	DD	No
	S137 Grants 2019					No
I3079	RAMSBURY PRIMARY PTA	400.00	400.00	0.00	BACS	YES
I3080	RAMSBURY PRE SCHOOL	400.00	400.00	0.00	BACS	YES
I3081	SCOUTS CLUBS & BEAVERS	400.00	400.00	0.00	BACS	YES
I3082	SILVER BAND	150.00	150.00	0.00	BACS	YES
I3083	MEALS ON WHEELS	250.00	250.00	0.00	BACS	YES
I3084	LUNCHEON CLUB	300.00	300.00	0.00	BACS	YES
I3085	BABY & TODDLER GROUP (Ramsbury Lambs)	100.00	100.00	0.00	BACS	YES
I3086	AXFORD VILLAGE HALL	400.00	400.00	0.00	BACS	YES
I3087	CRICKET CLUB	250.00	250.00	0.00	BACS	YES
I3088	JUNIOR FOOTBALL CLUB	400.00	400.00	0.00	BACS	YES
I3089	MEMORIAL HALL	400.00	400.00	0.00	BACS	YES
I3090	RAVENSBURY PLAYERS	200.00	200.00	0.00	BACS	YES

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I3091	BOWLS CLUB	600.00	600.00	0.00	BACS	YES
I3092	LINK	300.00	300.00	0.00	BACS	YES
I3093	TENNIS CLUB	400.00	400.00	0.00	BACS	YES
I3094	LCC GRASS CUTTING(Ramsbury & Axford)	700.00	700.00	0.00	BACS	YES
I3095	AXFORD BROADBAND last Tranche	3,000	3,000	0.00	BACS	YES
I3096	Carol Standage June Salary	405.19	405.19	0.00	BACS	No
I3097	Mary Holdsworth June Minute Taking	91.25	91.25	0.00	BACS	No
I3098	Ramsbury Street Fair (Pitch for Parish Council)	15.00	15.00	0.00	BACS	No
I3099	Safety Signs - Duplicated payment in error. Monies have been returned	36.95	30.79	6.16	BACS	No
I3100	Co-op Petrol - for Nature Reserve (to Chris Morgan account) last payment to wrong account. Monies have been returned	5.00	4.19	0.83	BACS	No
I3101	Four Seasons Garden Service - Service of Ariens Wheeled Brush Cutter for Nature Reserve (to Chris Morgan account) last payment to wrong account. Monies have been returned	85.98	71.65	14.33	BACS	No
I3102	Idverde - Quarterly Invoice for cleaning Public Loos quarter 2	878.71	732.26	146.45	BACS	No
I3103	Gratuity for Internal Auditor	29.00	24.17	4.83	DC (SG)	No
I3104	Gratuity for Internal Auditor	10.00	8.33	1.67	DC (SG)	No
I3105	Sheila Glass- Parking to attend CATG meeting 21/06/19	2.10	2.10	0.00	BACS	No
	Total	10266.90	10087.65	179.27		

Accounts for payment Proposed, DB, seconded EH . All agreed.

33 PAYMENTS RECEIVED:

	Payments received JULY				DD/BACS/DEC/FPI/ CASH/BGC	S137
R512	Safety Signs - Payment back as duplicated payment in error	36.95	30.79	6.16	DC	No
R513	Four Seasons Garden Services - Payment back as duplicated payment in error	90.98	75.82	15.16	CQ	No
R514	WW1 Book Sale (from Post Office)	15	15	0.00	Cash	No
						No
	<u>TOTAL</u>	142.93	121.61	21.32		

BANK BALANCE on 30th June 2019:

CURRENT ACCOUNT £89807.43

NB This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£899.00** for defibrillators plus allocated budget for the year and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY 19th August 2019

at 7.45pm in

RAMSBURY MEMORIAL HALL

YOU WILL BE VERY WELCOME -PLEASE COME

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC